

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**April 11, 2024**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 843 1907 5816 and Passcode: Fire2024. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, April 11, 2024, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for the regular meeting held March 14, 2024.  
**Action: Approve minutes of regular meeting held 03/14/2024.**
3. Review and approval of minutes for the special meeting held April 9, 2024.  
**Action: Approve minutes of special meeting held on 04/09/2024.**
4. Discussion and Reports from Terri Gazik, CPA:
  - 1) Review and action on April 2024 monthly bills and financial statement for preceding month.  
**Action: Approve monthly bills and financial report.**
5. Review of outside audit performed by Dana Izatt, CPA with Searle Hart & Associates and possible action to accept audit report.  
**Possible Action: Accept annual outside audit report.**
6. Review and acceptance of November 7, 2023, Fire District Election and administration of oath of Office for the following:

Dana Kirkham	4-year term	Zone #2	unopposed
--------------	-------------	---------	-----------

**Action: Approve election results and administer oath of office.**
7. Discussion and Reports from District Operations Officer, Fire Chiefs and legal counsel, including:
  - a. Doug Nelson or Abigail French, Legal Counsel/Assistant Secretary:
    - (1) Discussion regarding setting fiscal year 2025 budget hearing and possible action to set hearing date.  
**Possible Action: Set hearing date and time for Fiscal Year 2025 Budget Hearing.**
    - (2) Discussion regarding Commissioner Nielsen’s request to schedule another workshop session and possible action to set workshop date, time, and place.  
**Possible Action: Set workshop session date, time, and place.**
  - b. Richard Fowler, Operations Officer:
    - (1) Operations report.
    - (2) Discussion regarding water tanker build and possible action to authorize the conversion of the Fire District’s truck into a water tanker, which may include authorization for modifications, installments, and adjustments as necessary as well as the related costs.

**Possible Action: Authorize the conversion of the Fire District's truck into a water tanker and all related modifications, installments, and adjustments as well as all associated costs.**

- c. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
- d. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs.

- (1) Discussion regarding need for fueling station and proposed purchase/construction of fueling station as well as status update regarding discussion of the Fire District's possible use of the City of Ammon's fueling station.

**Possible Action: Authorize the construction/addition of fueling station.**

8. Patron and community comments (limited to 5 minutes each)

9. **Summary of Action Items:**

**(a) Approval of March 14, 2024 regular meeting minutes.**

**(b) Approval of April 9, 2024 special meeting minutes.**

**(c) Approval of monthly bills and financial report.**

**(d) Possible action to accept annual outside audit report.**

**(e) Approval of election results and administration of oath of office.**

**(f) Possible action to set hearing date and time for Fiscal Year 2025 Budget Hearing.**

**(g) Possible action to set workshop session date, time, and place.**

**(h) Possible action to authorize the conversion of the Fire District's truck into a water tanker and all related modifications, installments, and adjustments as well as all associated costs.**

**(i) Possible approval of construction/addition of fueling station.**

10. Recess/Adjournment