

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held January 8, 2019

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 8th day of January, 2019, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; Bonneville County Planning Supervisor, Steve Serr; City of Idaho Falls Fire Chief, Dave Hanneman; and Deputy Fire Chief, Dave Coffey.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:29 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on January 8, 2019 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated January 8, 2019, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Dan Gubler and unanimously approved for a total expenditure of \$422,093.48.
4. **Discussion and Liaison Report.** Dick Fowler reported that a cabinet shop fire was successfully suppressed. A brief report on the status of equipment was given. It was also reported that the Dodge pickup truck with snow plow had an engine repair light come on and was taken to Ron Sayer Dodge. It was determined that the light was a sensor problem and a new sensor is being shipped to conclude the repair.

Vehicle 466 was discussed and it was agreed that some equipment should be placed on the vehicle from some of the other vehicles and 466 will be placed in service.

Mr. Fowler requested a copy of the signed forms obtained by the City from owners of various fire systems which show the election not to have the City inspect the systems.

Dan Gubler reviewed the status of maintenance of various vehicles.

5. **Report of City Fire Department.** City of Idaho Falls representatives reported on the following:

(a) Chief Hanneman reported that the current City invoice for the County contract will be sent approximately January 15th. He also reported that several property were in the process of being annexed from the County into the City, mostly in areas where City services have been extended and the annexed property is surrounded or adjacent to property located within the City boundary. Chief Hanneman also reported on proposed legislation relating to fire service and to unions. It was reported that the City has updated its strategic plan and established specific goals. It was reported that on February 6, 2019 from 6 to 8 p.m. at the Colonial Theater the annual Fire Awards meeting will be held. It was also stated that the City is considering hiring 6 new firefighters to replace retirees and some who are moving.

(b) Dave Coffey, Deputy Fire Chief, discussed proposal for the Fire District's contribution for the purchase of replacement hoses as part of the times rotation of hoses. He estimated the Fire District's portion to be approximately \$4,000.00 from the current year budget. Mr. Coffey reported on a grant to purchase 2 new compressors and the plan to donate an old compressor to a Montana Fire District in order to allow them to refill bottles. He also reported that a position for a fire suppression administrator is being considered in order to better track business inspections and that the department is working with a consultant to update policies and procedures for the Department. Finally, Coffey reported that a truck will be taken to Logan, Utah for specialty repairs as soon as the County gives its go ahead.

6. **County Report.** Steve Serr had not new information to report.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:32 p.m.

Approved the 12th day of February, 2019.



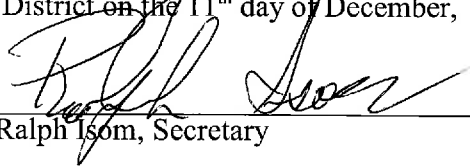
Douglas R. Nelson, Legal Counsel and Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of December, 2018.



Ralph Isom, Secretary

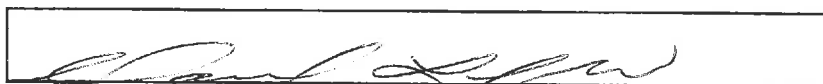
**Bonneville County Fire Protection District #1
Summary of Accounts Payable
January 8, 2019**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	December consulting	12/31/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	December consulting	12/31/18	Upon receipt	1,581.85		1,581.85
Cooper Norman	December consulting	12/31/18	Upon receipt	2,238.60		2,238.60
Century Link	208-524-9124	12/10/18	pd online	35.02		35.02
Rocky Mountain Power	11/26/2018	12/26/18	Upon receipt	357.74		357.74
Anderson ERI		12/10/18	Upon receipt	1,889.00		1,889.00
Intermountain Gas	S 55th W S 45th W E 65th S	01/02/19 01/04/19 01/04/19	Upon receipt Upon receipt Upon receipt	161.43 129.63 215.73		161.43 129.63 215.73
Cardmember Services	Rocknaks, Home Depot, Ron Sayer	01/07/19	Upon receipt	212.33		212.33
Teton Communications	Inv 11460, Inv 11540	12/5,17	Upon receipt	6,081.54		6,081.54
Berggren Diesel	4851	12/02/18	upon receipt	163.36		163.36
City of Idaho Falls	January payment	01/01/19	Upon receipt	408,027.25		408,027.25
	Total			422,093.48		422,093.48

<u>Financial Institution</u>	<u>Amount</u>	<u>Current Interest Rate</u>
Idaho Central Credit Union	matures 11/29/19	263,448.56 1.739%
Mountain America Federal Credit Union	matures 3/12/2019	277,590.19 2.200%
Westmark	matures 1/2/19	264,576.59 1.75%
Citizens Community Bank	matures 3/24/19	256,094.65 1.30%
ISU CU	matures 5/1/19	257,305.15 1.00%
ISU Credit Union	matures 8/20/2020	25,654.06 2.42%
Bank of Commerce	matures 5/18/2019	275,702.75 1.20%
Connections CU CD	matures 12/1/19	259,682.11 1.45%
DL Evans	matures 9/27/2019	250,000.00 1.50%
LGIP		672,214.34 1.5723%
Connections savings		31.37
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		25.00
Westmark Savings		25.19
ISU Credit Union		25.00 0.01%
ISU Credit Union savings		25.70 0.05%
Zions Bank		128.01 0.00% Not a fixed rate-fluctuates monthly.
Bank of Commerce		-301,100.60
Bank of Commerce MM		5,265.49 0.15%
TOTAL		2,506,718.56

Fiscal year 2018/2019 City of Idaho Falls payments Due		
October	x	408,027.25
January	x	408,027.25
April		408,027.25
July		408,027.25
Total		1,632,109.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October through December 2018

01/08/19

Accrual Basis

	Oct - Dec 18	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	136,134.07	72,213.00	63,921.07	188.5%
410.00 · Interest Income	9,795.25	8,749.97	1,045.28	111.9%
Total Income	145,929.32	80,962.97	64,966.35	180.2%
Expense				
500.00 · Advertising	0.00	122.00	-122.00	0.0%
505.00 · Auto	320.80	497.00	-176.20	64.5%
510.00 · Bank Charges	0.00	25.75	-25.75	0.0%
520.00 · Capital Outlay	60,908.71	99,250.03	-38,341.32	61.4%
530.00 · Commissioners Travel	426.74	625.03	-198.29	68.3%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
569.00 · Accounting Costs	5,693.64	4,249.97	1,443.67	134.0%
570.00 · Legal Costs	5,918.84	7,500.00	-1,581.16	78.9%
571.00 · Consulting Services - Website	0.00	499.97	-499.97	0.0%
572.00 · Contract Services-Inspections	0.00	4,999.97	-4,999.97	0.0%
573.00 · Consulting	3,000.00	3,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	375.00	-375.00	0.0%
575.00 · Maintenance/Operation	65.00	4,999.97	-4,934.97	1.3%
585.00 · Office Expense	166.52	0.00	166.52	100.0%
615.00 · Repairs - Equipment	552.89	5,749.97	-5,197.08	9.6%
625.00 · Supplies	0.00	2,575.97	-2,575.97	0.0%
630.00 · Taxes & Licenses	358.42			
633.00 · Payroll Taxes	481.95	949.97	-468.02	50.7%
640.00 · Utilities	1,716.50	1,750.03	-33.53	98.1%
645.00 · Wages	6,300.00	6,300.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	408,027.25	408,027.25	0.00	100.0%
Total Expense	494,937.26	552,497.88	-57,560.62	89.6%
Net Income	-349,007.94	-471,534.91	122,526.97	74.0%

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

January 8, 2019

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, January 8, 2019 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review minutes of the regular meeting held December 11, 2018.
Action: Approve minutes of regular meeting held 12/11/2018.
3. Review and action on December, 2018 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills
5. District Liaison Report on pending matters.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Comments from public.
9. **Summary of Scheduled Action Items:**
(a) Approval of December 11, 2018 regular meeting minutes.
(b) Approval of the December, 2018 monthly bill and financial statement.
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

January 8, 2019

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, January 8, 2019 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review minutes of the regular meeting held December 11, 2018.
Action: Approve minutes of regular meeting held 12/11/2018.
3. Review and action on December, 2018 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills
5. District Liaison Report on pending matters.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Comments from public.
9. **Summary of Scheduled Action Items:**
(a) Approval of December 11, 2018 regular meeting minutes.
(b) Approval of the December, 2018 monthly bill and financial statement.
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.