

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held May 13, 2014

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 13th day of May, 2014, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom, Dan Gubler and Dave Long were present, in person. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District accountant Terri Gazdick; City of Idaho Falls Fire Chief, Dean Ellis; and Steve Serr, County Planning Administrator. Also present at the meeting were outside auditor Dana Izatt, CPA, Keith Kennedy, Architect, Greg and Monica Shook of Shook construction.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Recognition of Dean Ellis.** Dean Ellis, the retiring fire chief of the City of Idaho Falls was recognized for his years of service and interaction with the Fire District. Cake and ice cream was served in his honor.
3. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on April 13, 2014, and the special meetings held May 1, and May 6, 2014 were reviewed. A motion to approve all minutes was made by Dave Long, seconded by Ralph Isom and the same were unanimously approved.
4. **Approval of Audit, Monthly Financial Report and Bill Authorization.** Outside auditor Dana Izatt, CPA, reviewed the annual audit with the Commissioners and answered questions. Ralph Isom moved to accept the 2013 audit and Dave Long seconded the motion which passed unanimously. The summary of accounts payable dated May 13, 2014, prepared and submitted by Accountant Terri Gazdik was reviewed. Upon motion made, seconded and unanimously passed the report was accepted with the adjustment of a payment to Rocky Mountain Power which was adjusted from \$11,634. To \$10,135.00. A copy of the report is attached to these minutes.

A motion was made, seconded and unanimously approve authorizing Dick Fowler to execute and deliver Requisition # 5903530, General Services Contract with Rocky Mountain Power. A motion was made to add Keith Kennedy's bill to the agenda and to

approve the same in the sum of \$8,343.79. The motion was seconded and passed unanimously.

5. **Report by Dick Fowler.** Dick Fowler turned time to Keith Kennedy who discussed retaining ponds and permits. Shook construction reviewed contract drawings and delivered copies to the Fire District for the York and Faust Fire Stations. The commissioners then approved and signed the construction contracts with Shook construction and gave a notice to proceed with a completion date to be 180 days from the date of issuance of the building permits.
6. **Report by Dean Ellis.** Chief Ellis presented a request for some additional furniture in Fire Station # 2 and reviewed a fire hose replacement request in the approximate sum of \$9,000.00. He mentioned that the City of Idaho Falls is planning on replacing approximately 50,000 feet of hose to meet the new fire standards and the District's share would be expected to be about \$9,000.00. Chief Ellis also announced that Duane Nelson has been appointed as the interim fire chief by Mayor Casper.
7. **Report by Steve Serr.** Steve Serr had no new information to report.
8. **Gift of Trucks.** Dan Gubler presented a proposal to accept two new vehicles to be used as off road water tenders which have been offered, without charge, by the Idaho Department of Lands. The vehicles are: VIN # 1FULA JCG7 APA N1505 (2009 truck with 5,209 miles) and VIN # 1FULATCG 19PAG031 (2008 truck with 3,818 miles).
9. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously.

Approved this 10th day of June, 2014.



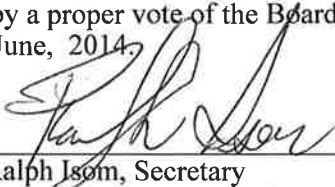
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of June, 2014.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING May 13, 2014

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, May 13, 2014 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held April 8, 2014 and the special meetings held May 1, 2014 and May 6, 2014.
3. Review and take action on April, 2014 monthly bills and financial statement (Terri Gazdik) and presentation from the outside auditor to review the 2013 audit.
4. District Liaison Report on pending matters and update regarding the review process and timetable for renewal of City of Idaho Falls Joint Services Agreement and the results of the bidding process for the two proposed new fire buildings.
5. Reports from Idaho Falls Fire Chief (Dean Ellis) and County Planning Administrator (Steve Serr).
6. Discussion and Report on Old Business.
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract issues and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
May 13, 2014**

Vendor	Purchase	Invoice Date	Due Date	invoice Amount	Discount Available	Net Amt Due
Dick Fowler	April Consulting	05/07/14	Upon receipt	750.00		750.00
RC Heavy Hauling	Inv 1576	05/09/14	Upon receipt	12,792.50		12,792.50
Nelson Hall Parry Tucker PA	April legal	05/06/14	Upon receipt	5,272.99		5,272.99
Cooper Norman	April billing	04/30/14	Upon receipt	1,148.75		1,148.75
Lincoln Storage	April storage	05/01/14	Upon receipt	80.00		80.00
Century Link	208-525-4800 (pd online) 208-524-9124 (pd by phone)	04/28/14 04/10/14	paid paid	64.24 94.36		64.24 94.36
CableOne	4/23-5/22/14	05/02/14	paid	59.50		59.50
Rocky Mountain Power	April billing York Road project	04/11/14 05/06/14	04/28/14 05/06/14	4.08 11,634.00		4.08 11,634.00
PowerHouse Coach Inc	March, April storage	04/15/14	Upon receipt	600.00		600.00
Searle Hart & Associates	2013 audit Total	05/06/14	Upon receipt	4,600.00		4,600.00
				37,100.42		37,100.42

10,135

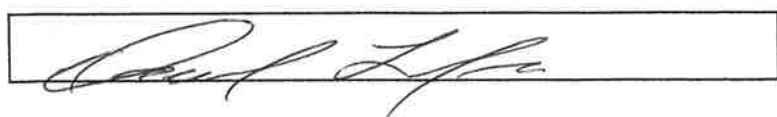
Financial Institution

	Amount	Current Interest Rate
Key Bank Matures 12/17/14	248,493.36	0.25%
Key Bank CD Matures 8/10/16	250,000.00	1.00%
Mountain America Federal Credit Union matures 3/12/2019	250,273.61	2.20%
Westmark matures 12/3/14	249,678.31	1.16%
Scenic Falls - Other Accts.	33.34	0.15%
Bank of Commerce Matures 01/04/15	209,939.72	0.60%
Bank of Commerce Matures 01/04/15	267,432.66	0.60%
Bank of Commerce Matures 06/12/14	267,420.09	0.50%
Bank of Commerce Matures 6/12/14	269,569.31	0.50%
Idaho Central Credit Union Savings	25.00	
Key Bank	2,967.52	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.01	
Zions Bank	226,084.84	0.20%
Bank of Commerce	11,716.05	
Bank of Commerce	658,162.15	0.08%

Fiscal year 2013/2014 City of Idaho Falls payments		
Due		
October	X	390,250.00
January	X	390,250.00
April	X	390,250.00
July		390,250.00
Total		1,561,000.00

TOTAL **2,911,845.97**

Authorization to pay bills



**DTID W81J6232380001A – 2 each M916A3s
For Bonneville Fire District #1**



VIN - 1FULATCG19PAG031 / Built - 12/2008 / Miles - 3,818