

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held March 13, 2018

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 13th day of March, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Fire Marshall Scott Grimmett; and, Bonneville County Planning Supervisor, Steve Serr. City Councilman Jim Francis arrived late and attended a portion of the meeting.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on February 13, 2018, were reviewed, and following a motion made by Ralph Isom, seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated March 13, 2018, as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$87,829.14.
4. **Discussion and Liaison Report.**

The need to purchase new AirPac systems was discussed at length. Following the discussion a motion was made by Ralph Isom and seconded by Dave Long to proceed with the proposed purchase of 12 Pacs and 24 bottles for the sum of \$84,318.60. The motion passed unanimously.

A motion was made by Ralph Isom and seconded by Dave Long to open an account with D L Evans Bank and transfer the sum of \$250,000.00 as an initial deposit. The motion passed unanimously.

Additional reports were made by Dan Gubler and Dick Fowler, as follows:

- a. The District has delivered 5 requests for proposals to qualified public works contractors regarding the construction of a new storage building at the westside fire

station property. A noon meeting on March 20, 2018 has been established to open and review those bids

b. Tender 3 and a Tanker are in process of being painted at Grover's.

c. Dan Gubler has made an arrangement for a BLM certification class for Bull Dozer use at the Bonneville County landfill.

d. The District requested a report of fire calls involving the District fires in comparison to those arising in the City. It was noted that the City has contracted with a software designer to design a system to record and report City vs. County emergency calls; however, the date of availability for that services is unknown.

5. **Report of City Fire Department.** Fire Marshall Grimmert reported on the final process to hire a new training officer which has been opened to outside applications in addition to present employees.

A discussion took place regarding the implementation of a plan to conclude a pre-plan inspection of commercial buildings withing the Fire District boundaries.

6. **County Report.** Steve Serr did not have a special report for the meeting.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 18 p.m.

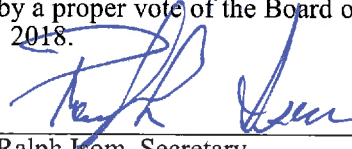
Approved the 10th day of April, 2018.


Douglas R. Nelson, assistant secretary


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of April, 2018.

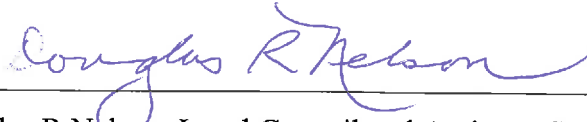

Ralph Isom, Secretary

CERTIFICATION OF BANKING AUTHORITY

Bonneville County Fire Protection District No. 1

DOUGLAS R. NELSON, as attorney and assistant secretary for the Bonneville County Fire Protection District No. 1 ("District"), certifies the following:

1. The District is a duly qualified taxing district located within the County of Bonneville, State of Idaho.
2. That Daniel Gubler, David Long and Ralph Isom are the duly elected and serving commissioners of the District.
3. That at a duly noticed and convened meeting of the District held March 13, 2018 the District commissioners unanimously acted to approve a resolution authorizing commissioner Ralph Isom to establish an account and depository banking relationship on behalf of the District with D L Evans Bank and deposit the initial sum of \$250,000.00 of District funds into said account.



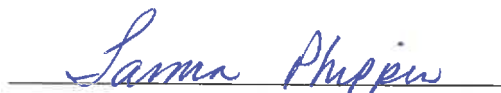
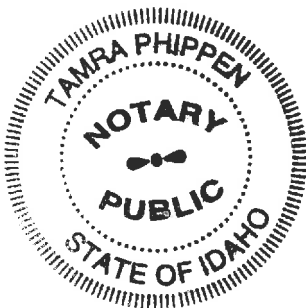
Douglas R Nelson, Legal Council and Assistant Secretary
Bonneville County Fire Protection District #1

STATE OF IDAHO)

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County of Bonneville)

On this 21st day of March, 2018 personally appeared before me Douglas R. Nelson, known to me to be the Assistant Secretary and Legal Council for the Bonneville Fire Protection District No. 1, an affixed his signature to the foregoing Certification of Banking Authority for and on behalf of said District.



Notary Public for the State of Idaho residing at Idaho Falls, Idaho

My Commission Expires: 4-25-23

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING March 13, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, March 13, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held February 14, 2018.
3. Review and action on February, 2018 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including status of requests for proposals on new west side storage facility.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Comments from public.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Bonneville County Fire Protection District #1
Summary of Accounts Payable
March 13, 2018

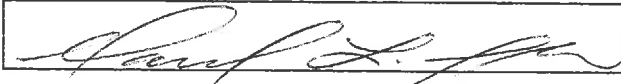
Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Feb consulting	02/28/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	Feb consulting	02/28/18	Upon receipt	2,085.01		2,085.01
Cooper Norman	Feb accounting	02/28/18	Upon receipt	1,127.63		1,127.63
Century Link	208-524-9124	02/10/18	pd online	98.38		98.38
	208-525-4800	02/28/18	pd online	76.38		76.38
CableOne	2/23-3/22 billing	03/09/18	pd online	79.53		79.53
Intermountain Gas	144 S 55th W	03/10/18	pd online	148.79		148.79
	370 E 65thS	03/05/18	pd online	211.63		211.63
	5990 S 45th W	03/05/18	pd online	115.68		115.68
Rocky Mountain Power	2/23 billing	02/23/18	Upon receipt	307.97		307.97
Keith T Kennedy	3/12/2018	03/12/18	Upon receipt	1,600.00		1,600.00
Idaho Steel	Invoice 143147,143497,143500	02/27/18	Upon receipt	45,972.00		45,972.00
ISFCA	2018 membership	03/01/18	Upon receipt	1,000.00		1,000.00
Card Member Services	2/5/2018	02/05/18	pd online	1,159.65		1,159.65
Dan Gubler	3/12/18 mileage	03/12/18	Upon receipt	166.23		166.23
	Paramount reimbursement 2/19/18	02/19/18	Upon receipt	32.26		32.26
Teton Communications	Inv 9261	02/28/18	Upon receipt	1,278.00		1,278.00
Idaho Bureau of Federal Surplus	18-014	02/13/18	Upon receipt	25,500.00		25,500.00
Boise Fire Fighter Supply	1595	03/08/18	Upon receipt	3,470.00		3,470.00
Cheyenne Smith	897087	03/04/18	Upon receipt	2,400.00		2,400.00
	Total			87,829.14		87,829.14

Financial Institution		Amount	Current Interest Rate
Idaho Central Credit Union	matures 11/14/2018	259,508.27	1.750%
Mountain America Federal Credit Union	matures 3/12/2019	271,609.52	2.200%
Westmark	matures 12/2/18	261,175.38	1.25%
Citizens Community Bank	matures 3/24/18	254,871.42	0.98%
ISU CU	matures 5/2/19	255,388.61	1.00%
ISU Credit Union		25,604.29	0.05%
Bank of Commerce	matures 5/18/2019	273,269.83	1.20%
Connections CU CD	mature 6/1/2018	256,538.84	1.00%
LGIP		1,626,535.56	1.3659%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		25.00	
Westmark Savings		25.16	
ISU Credit Union		25.00	0.01%
Zions Bank		128.01	0.00%
Bank of Commerce		18,837.34	
Bank of Commerce MM		33,246.35	0.13%
TOTAL		3,536,844.95	

Fiscal year 2017/2018		
City of Idaho Falls payments		
Due		
October	X	402,990.00
January	X	402,990.00
April		402,990.00
July		402,990.00
Total		1,611,960.00

Not a fixed rate-fluctuates monthly.

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

03/13/18

Profit & Loss Budget vs. Actual

Accrual Basis

October 2017 through February 2018

	Oct '17 - Feb 18	Budget	\$ Over Budget	% of Budget
Income				
400.00 · Tax Revenues	1,414,376.35	1,376,296.00	38,080.35	102.8%
410.00 · Interest Income	12,945.89	6,670.00	6,275.89	194.1%
Total Income	1,427,322.24	1,382,966.00	44,356.24	103.2%
Expense				
500.00 · Advertising	0.00	210.00	-210.00	0.0%
505.00 · Auto	28.72	835.00	-806.28	3.4%
510.00 · Bank Charges	-12.15	41.25	-53.40	-29.5%
520.00 · Capital Outlay	103,092.82	166,900.00	-63,807.18	61.8%
530.00 · Commissioners Travel	625.11	0.00	625.11	100.0%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
569.00 · Accounting Costs	9,278.23	7,083.31	2,194.92	131.0%
570.00 · Legal Costs	7,278.95	12,500.00	-5,221.05	58.2%
571.00 · Consulting Services - Website	0.00	833.31	-833.31	0.0%
572.00 · Contract Services-Inspections	0.00	8,333.31	-8,333.31	0.0%
573.00 · Consulting	5,000.00	5,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	625.00	-625.00	0.0%
575.00 · Maintenance/Operation	65.00	8,333.31	-8,268.31	0.8%
585.00 · Office Expense	2,530.95	1,041.69	1,489.26	243.0%
615.00 · Repairs - Equipment	5,809.17	9,583.31	-3,774.14	60.6%
625.00 · Supplies	500.61	4,327.50	-3,826.89	11.6%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	803.25	1,583.31	-780.06	50.7%
640.00 · Utilities	3,055.79	2,916.69	139.10	104.8%
645.00 · Wages	10,500.00	10,500.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	805,980.00	805,980.00	0.00	100.0%
Total Expense	955,747.45	1,047,626.99	-91,879.54	91.2%
Net Income	471,574.79	335,339.01	136,235.78	140.6%