

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held March 12, 2026

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Thursday the 12th day of March, 2026 at the First District Station located at 2137 S. Ammon Road, Ammon ID, 83406, convening at 6:30 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 813 2985 9972, and Passcode Fire2026.

The following were present:

Commissioners Tyler Gebbs, David Long, Derik Nielsen, and John Taylor were present. Commissioner Dana Kirkham was absent. The following were also present: Attorney Abigail French, District Communications Officer Dick Fowler (via Zoom), Beth Lange with Cooper Norman, and Fire District Chief Jon Molbert, along with other members of the public, Fire District employees, and other officials.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 6:33 p.m. by Derik Nielsen.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held February 12, 2026, were reviewed. A motion to accept the regular meeting minutes was made by Tyler Gebbs and seconded by David Long. Said motion carried unanimously. Minutes of the Special Meeting held on February 16, 2026, were reviewed. A motion to accept the special meeting minutes was made by David Long and seconded by Tyler Gebbs. Said motion carried unanimously.
3. **Monthly Financial Report, Bill Authorization & Discussion.** The summary of accounts payable dated March 12, 2026, prepared and submitted by Beth Lange, was reviewed with a total expenditure of \$40,783.39. Discussion was held regarding accounts payable. Fire Chief Jon Molbert also addressed higher costs, noting that the costs will be offset once reimbursement is received. Discussion was also had on the ICCU and Frontier certificates of deposit coming due in April and BOC and Citizens certificates of deposit coming due in May. After discussion, a motion was made by Tyler Gebbs and seconded by John Taylor to approve the total expenditure of \$40,783.39 and unanimously accepted.

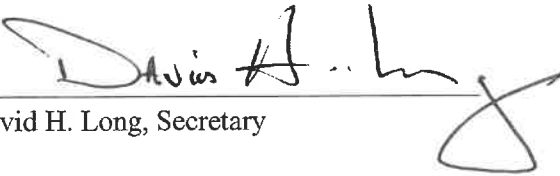
4. **Discussion and Reports.** The following items were reviewed and discussed, or actions were taken:
- a) **Report from City of Idaho Falls Fire Department.** Idaho Falls Fire Department Interim Chief Paul Radford reported a total of 123 EMS calls in Ammon, which included 12 fires, of which there were 4 structure fires and 3 vehicles fires.
 - b) **Report from Fire District.** Fire District Chief Jon Molbert reported a total of 20 calls. He also provided an update on travel fires that Fire District employees had traveled to and responded to. Chief Molbert also discussed the proposed fee schedule, a copy of which is attached to these minutes. Chief Molbert noted increasing costs and rising labor expenses to the Fire District. He explained that the proposed adjustments are intended, in part, to incentivize compliance. He further noted that the fee schedule had not been increased in approximately 10 years. A motion was made to authorize Chief Molbert to proceed with the process set forth in Idaho Code Section 63-1311A regarding the proposed fee schedule. Said motion was made by Derik Nielsen and seconded by Tyler Gebbs and unanimously accepted.
5. **Report from Commissioner Gebbs.** Commissioner Tyler Gebbs reported on his meeting with dispatch. He explained that there are 4 dispatch functions operating across 6 screens, including Idaho Falls Fire Department, Idaho Falls Police Department, Bonneville County Sheriff's Office, and Warrants. Commissioner Gebbs stated that, according to Sherry Glick, dispatch is not turning down stations. He further noted that the District utilizes shared dispatchers, whereas other agencies have dedicated dispatchers. He explained there is no practical way to independently record operations in the system, and that establishing a dedicated dispatcher for the District would be cost-prohibitive, estimated at approximately \$160,000.00. Commissioner Gebbs recommended that Fire District staff tour dispatch to better understand operations. Chief Jon Molbert noted that staff have done that in the past and indicated that efforts would be made to resume those tours. Discussion was also held regarding mobile data terminals (MDTs) and laptops, including the use of button-based systems to track response times, as opposed to relying on dispatch to try to log the response times. It was further discussed that employees can record response times directly through their laptops and that this practice had been discontinued but would resume. It was noted the practice was previously discontinued at the request of dispatch.
6. **Public Comment.** No public comment was made.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Derik Nielsen and seconded by Tyler Gebbs with unanimous approval at 7:09 p.m.

Approved the 9th day of April, 2026.


Approved by Board Chairman, Derik Nielsen

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9th day of April, 2026.



David H. Long, Secretary

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
March 12, 2026**

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 812 2941 6113 and Passcode: Fire2026. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, March 12, 2026, at the hour of 6:30 o'clock p.m. to be held at 2137 S Ammon Rd, Ammon, ID 83406 and via Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Derik Nielsen.
2. Review and approval of minutes for regular meeting held on February 12, 2026.
Action: Approve minutes of regular meeting held on 2/12/2026.
3. Review and approval of special meeting minutes for special meeting held on February 16, 2026.
Action: Approve minutes of special meeting held on 2/16/2026.
4. Review and action on March 2026 monthly bills and financial statement for preceding month (by Terri Gazdik and/or Beth Lange).
Action: Approve monthly bills and financial report.
5. Discussion and Reports from Fire Chiefs, including:
 - a. Interim Chief Paul Radford or Chief Johan Olson, as applicable, regarding report of Idaho Falls Fire Department activity and needs.
 - b. Chief Jonathan Molbert, report regarding general Ammon Area fire responses, activity, and operational needs, including:
 - (1) Report and discussion regarding wildland deployment.
 - (2) Discussion regarding the Fire District's current fee schedule and proposed changes to said fee schedule and possible action to authorize Fire District staff to proceed with the process required under Idaho Code Section 63-1311A for changes to the fee schedule.
Possible Action: Authorization to proceed with the Idaho Code Section 63-1311A process regarding the proposed updated fee schedule. (Note this action would not constitute adoption of the proposed updated fee schedule.)
6. Report from Commissioner Tyler Gebbs regarding meeting with dispatch and possible discussion regarding said report.
7. Patron and community comments (limited to 5 minutes each)
8. **Summary of Action Items:**

- (a) Approval of February 12, 2026, regular meeting minutes.**
- (b) Approval of February 16, 2026, special meeting minutes.**
- (c) Approval of monthly bills and financial report.**
- (d) Possible authorization to proceed with the Idaho Code Section 63-1311A process regarding the proposed updated fee schedule. (Note this action would not constitute adoption of the proposed updated fee schedule.)**

9. Recess/Adjournment.

Bonnevile County Fire Protection District No. 1:
Derik M. Nielsen, Dana Kirkham, David H. Long, John Taylor, and Tyler Gebbs, Commissioners.

Bonneville County Fire Protection District #1
Summary of Accounts Payable
March 12, 2026

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Net Amt Due
Nelson Hall Parry Tucker PA	Feb stmt	01/31/26	Upon receipt	3,252.00	3,252.00
Cooper Norman	Inv 205846	02/28/26	Upon receipt	4,090.00	4,090.00
Rocky Mountain Power	S 55th	02/24/26	pd online	117.85	117.85
	2137 S Ammon	02/09/26	pd online	577.44	577.44
	3575 Brookfield	02/09/25	pd online	206.00	206.00
Intermountain Gas	144 S 55th W	03/02/26	pd online	201.50	201.50
	2137 S Ammon	03/03/26	pd online	446.61	446.61
	3575 Brookfield Lane	03/03/26	pd online	42.86	42.86
	5990 S 45th W	03/03/26	pd online	28.90	28.90
Cardmember Services	#4788 Berg	03/08/26	Upon receipt	800.00	800.00
	#0216 Fowler	03/08/26	Upon receipt	182.88	182.88
	#5644 - Molbert	03/08/26	Upon receipt	2,336.60	2,336.60
	#8458 - Banda	03/08/26	Upon receipt	29.95	29.95
	#0879- Norman	03/08/26	Upon receipt	4,515.94	4,515.94
Allied	AR 594488,599622	2/11,3/9	Upon receipt	208.28	208.28
ALSCO	LBLA2653182	02/11/26	Upon receipt	244.96	244.96
BPA Health Inc	Inv 611411	03/01/26	Upon receipt	78.75	78.75
City of Ammon	Inv 11465 - fuel	02/24/26	Upon receipt	811.62	811.62
	2137 S Ammon Rd - utilities	02/27/26	Upon receipt	115.69	115.69
	3575 Brookfield - utilities	02/27/26	Upon receipt	99.13	99.13
D & L Cleaners	Feb statement	02/28/26	Upon receipt	32.75	32.75
ICRMP	2nd half of premium	03/01/26	Upon receipt	18,059.50	18,059.50
Jon Molbert	travel reim	03/10/26	Upon receipt	1,587.60	1,587.60
LN Curtis	1044892	03/04/26	Upon receipt	90.40	90.40
O'Reilly	Inv 6899-152779	02/04/26	Upon receipt	33.32	33.32
Pristine Supply	Inv PS22083	02/17/26	Upon receipt	236.91	236.91
Southern Tire Mart	Inv 650001202	02/16/26	Upon receipt	658.00	658.00
T-T Creation station	Inv 2602-167114	01/07/26	Upon receipt	1,054.00	1,054.00
Wex	Feb stmt	02/28/26	Upon receipt	643.95	643.95
	Total			40,783.39	40,783.39

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	matures 4/14/2026	304,330.81 4.91%
Frontier Credit Union	matures 4/14/2026	276,581.56 4.18%
Mountain America Federal Credit Union	matures 9/20/2026	340,170.38 4.89%
Westmark	matures 10/8/26	307,135.60 4.15%
Citizens Community Bank/Glacier	matures 5/27/2026	298,768.91 3.50%
Lookout CU	matures 11/17/26	295,252.83 4.07%
Bank of Commerce CD #1003	matures 5/11/26	314,351.59 3.74%
Connections CU CD	matures 6/13/26	304,459.37 4.16%
DL Evans	matures 4/30/2026	289,513.49 4.18%
LGIP		5,861,615.84 3.80%
Stifel		564,140.94 3.25%
Connections savings		31.37
Frontier savings		6.50
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		1.00
Westmark Savings		25.28
Lookout Credit Union savings		25.70
Lookout Credit Union savings		25.00
Bank of Commerce savings		50,708.54 0.45%
Bank of Commerce		191,476.69
TOTAL		9,398,646.40

Fiscal year		2025-2026
City of Idaho Falls payments		
Due		
October	x	454,561.88
January	x	454,561.12
April		454,561.50
July		454,561.50
Total		1,818,246.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual
October 2025 through February 2026

	Oct '25 - Feb 26	Budget	\$ Over Budget	% of Budget
Income				
400 · Tax Revenues	2,806,500.52	2,668,735.00	137,765.52	105.2%
430 · Interest Income	104,687.73	114,583.31	-9,895.58	91.4%
440 · Miscellaneous Income	17,639.67	16,662.00	977.67	105.9%
450 · Contract Fire Revenue	249,894.53	0.00	249,894.53	100.0%
Total Income	3,178,722.45	2,799,980.31	378,742.14	113.5%
Expense				
500 · Advertising				
501 · Public Relations - Ammon	2,872.51	0.00	2,872.51	100.0%
502 · Fire Prevention - Ammon	111.83	0.00	111.83	100.0%
500 · Advertising - Other	0.00	4,162.00	-4,162.00	0.0%
Total 500 · Advertising	2,984.34	4,162.00	-1,177.66	71.7%
510 · Audit Fees	0.00	8,338.00	-8,338.00	0.0%
520 · Vehicle and Travel				
521 · Auto Fuel & Oil	8,908.90	10,412.00	-1,503.10	85.6%
522 · Travel	2,978.85	0.00	2,978.85	100.0%
523 · Contract Fire-Fuel & Travel	4,723.64	0.00	4,723.64	100.0%
Total 520 · Vehicle and Travel	16,611.39	10,412.00	6,199.39	159.5%
530 · Building & Grounds Maintenance				
531 · Building Maint/Operations	3,004.23	0.00	3,004.23	100.0%
532 · Grounds Repair & Maint	158.87	0.00	158.87	100.0%
530 · Building & Grounds Maintenance - Other	1,442.39	8,338.00	-6,895.61	17.3%
Total 530 · Building & Grounds Maintenance	4,605.49	8,338.00	-3,732.51	55.2%
540 · Equipment Maintenance				
541 · Equipment Repair & Maint	8,511.72	0.00	8,511.72	100.0%
542 · Vehicle Repair & Maint	3,696.04	0.00	3,696.04	100.0%
540 · Equipment Maintenance - Other	658.00	27,803.75	-27,145.75	2.4%
Total 540 · Equipment Maintenance	12,865.76	27,803.75	-14,937.99	46.3%
550 · Capital Outlay	10,247.50	25,412.00	-15,164.50	40.3%
560 · Commissioners(wage, tax, Persi)	56,687.21	50,000.00	6,687.21	113.4%
570 · Computer Support & Equip				
571 · IT - Computer Support & Equip	12,084.61	0.00	12,084.61	100.0%
570 · Computer Support & Equip - Other	0.00	24,169.00	-24,169.00	0.0%
Total 570 · Computer Support & Equip	12,084.61	24,169.00	-12,084.39	50.0%
580 · Property Insurance	18,059.50	16,669.00	1,390.50	108.3%
590 · Training & Safety				
591 · Training & Certification	1,672.12	0.00	1,672.12	100.0%
590 · Training & Safety - Other	2,418.45	7,500.00	-5,081.55	32.2%
Total 590 · Training & Safety	4,090.57	7,500.00	-3,409.43	54.5%
600 · Workmens Compensation	0.00	28,331.00	-28,331.00	0.0%
610 · Dues & Subscriptions	1,239.00	1,250.00	-11.00	99.1%
620 · Legal Costs	22,647.35	34,162.00	-11,514.65	66.3%
630 · Accounting Costs	21,065.00	26,250.00	-5,185.00	80.2%
640 · Supplies and Miscellaneous				
641 · Supplies				
641.01 · Department Supplies	3,228.43	0.00	3,228.43	100.0%
641.02 · Office Supplies/Expense	831.38	0.00	831.38	100.0%
641.03 · Custodial Supplies	541.87	0.00	541.87	100.0%
641 · Supplies - Other	1,042.21	0.00	1,042.21	100.0%
Total 641 · Supplies	5,643.89	0.00	5,643.89	100.0%
642 · Miscellaneous	357.71	0.00	357.71	100.0%
643 · Clothing & Uniforms	6,186.27	0.00	6,186.27	100.0%
646 · Postage - Ammon	31.01	0.00	31.01	100.0%
647 · Taxes & Licenses	1,737.50	0.00	1,737.50	100.0%
640 · Supplies and Miscellaneous - Other	535.00	31,250.00	-30,715.00	1.7%
Total 640 · Supplies and Miscellaneous	14,491.38	31,250.00	-16,758.62	46.4%

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2025 through February 2026

	Oct '25 - Feb 26	Budget	\$ Over Budget	% of Budget
650 · Utilities				
653 · Water, Sewer & Garbage	510.62	0.00	510.62	100.0%
650 · Utilities - Other	8,908.05	12,912.00	-4,003.95	69.0%
Total 650 · Utilities	9,418.67	12,912.00	-3,493.33	72.9%
660 · Payroll, Benefits, & Taxes				
661 · Wages & Salaries	689,611.15	942,088.00	-252,476.85	73.2%
663 · Employee Benefits				
663.01 · Insurances - Employee	169,903.82	0.00	169,903.82	100.0%
663.02 · HSA	9,565.00	0.00	9,565.00	100.0%
663.03 · PERSI	89,223.25	0.00	89,223.25	100.0%
663.04 · HRA	3,800.09	0.00	3,800.09	100.0%
663.06 · Employee Benefits - Other	738.98	0.00	738.98	100.0%
Total 663 · Employee Benefits	273,231.14	0.00	273,231.14	100.0%
665 · Wages - Tax Employer	51,696.59	0.00	51,696.59	100.0%
660 · Payroll, Benefits, & Taxes - Other	0.05	0.00	0.05	100.0%
Total 660 · Payroll, Benefits, & Taxes	1,014,538.93	942,088.00	72,450.93	107.7%
700.00 · Payments - City of Idaho Falls	909,123.00	909,124.00	-1.00	100.0%
Total Expense	2,130,759.70	2,168,170.75	-37,411.05	98.3%
Net Income	1,047,962.75	631,809.56	416,153.19	165.9%

Current Fee Schedules for Surrounding Jurisdictions

Fee Type	BCFD1	Idaho Falls	Rexburg	Pocatello
Fire Code Plan Review	Total Sq Footage/5000. Round up to nearest \$50.00(not to exceed \$500)	\$70+\$0.16 of Valuation		8/18% of building permit fee
Fire Alarm Permit	\$100 (Propose \$125)	\$70 or \$4/Device	\$60 + % of Valuation	\$100 + \$4/device
Sprinkler Permit	\$100 (Propose \$125)	\$140 + \$2.25/Head	\$60 + % of Valuation	\$150 + \$2/head
Alternative Suppression Permit	\$75	\$70	\$65/hr	\$100
Fire Pump Permit	\$100	\$140	\$65/hr	\$150 + \$2/head
Stop Work Order	\$1,000	\$300		
Annual Fire Inspection	\$40 (Propose \$60 for first 2)	\$70/hr, or labor cost	\$100	\$40/visit, up to 3
Re-Inspection Fee	(Propose \$60 per each additional)	\$70/hr, or labor cost		\$40/visit
Operational Permit	\$50	\$70		
Life Safety License	\$125	\$125		