

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held February 12, 2026

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Thursday the 12th day of February, 2026 at the First District Station located at 2137 S. Ammon Road, Ammon ID, 83406, convening at 6:00 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 813 2985 9972, and Passcode Fire2026.

The following were present:

Commissioners Dana Kirkham, Tyler Gebbs (via Zoom), David Long, Derik Nielsen (via phone) and John Taylor were present. The following were also present: Attorney Abigail French, District Communications Officer Dick Fowler (via phone at approximately 6:03 p.m.), Beth Lange with Cooper Norman, and Fire District Chief Jon Molbert, along with other members of the public and District employees.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 6:01 p.m. by Derik Nielsen.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held January 8, 2026, were reviewed. A motion to accept the regular meeting minutes was made by Dana Kirkham and seconded by David Long. Said motion carried unanimously. Minutes of the Special Meeting held on January 26, 2026, were reviewed. A motion to accept the special meeting minutes was made by Dana Kirkham and seconded by David Long. Said motion carried unanimously.
3. **Monthly Financial Report, Bill Authorization & Discussion.** The summary of accounts payable dated February 12, 2026, prepared and submitted by Beth Lange, was reviewed with a total expenditure of \$44,412.51. Ms. Lange reported on the financials and current interest rates. Ms. Lange provided specific instructions to David Long to check on the Lookout Credit Union CD. Ms. Lange also discussed the following account payables: Larsen Fire Apparatus and Powerhouse Coach. Discussion was also had on the fuel contract with the City of Ammon. After discussion, a motion was made by Dana Kirkham and seconded by John Taylor to approve the total expenditure of \$44,412.51 and unanimously accepted.

4. **Discussion and Reports.** The following items were reviewed and discussed, or actions were taken:

- a) Report from City of Idaho Falls Fire Department. Idaho Falls Fire Department Interim Chief Paul Radford was not present, and no report was given.
- b) Report from Fire District.

Chief Jon Molbert reported a total of 29 calls, including 3 outside fires, one carbon monoxide call and other miscellaneous calls.

Discussion was held regarding returning certain vehicles that were not being used by the Fire District to the City of Ammon, as the City of Ammon remains the owner of certain vehicles. After brief discussion, a motion was made by Dana Kirkham and seconded by David Long to approve the return of 4 vehicles to the City of Ammon.

Brief discussion was had on the process of declaring equipment and vehicles as surplus property; however, no action was taken to surplus property or otherwise obtain appraisals.

Fire District Chief Jon Molbert briefly discussed the Chief's roles and responsibilities. Dana Kirkham requested that the Chief update his job description to include what he considers a comprehensive description of the position so that it can be reviewed by the Commissioners, and that evaluations be conducted for staff, including an evaluation of the Chief's performance by the Commissioners. Chief Molbert noted that he is already conducting evaluations of staff.

Brief discussion was held regarding the City of Idaho Falls agreement and the need to hold a special meeting if the Commissioners desired to potentially add another member to the negotiating team. After discussion, it was decided that a meeting would be held the following Monday, (February 16, 2026) at noon, at Nelson Hall Parry Tucker, with appropriate notices to be posted of said meeting.

Discussion was also briefly had on issues with dispatch, and it was decided that Tyler Gebbs would meet with dispatch to identify the issues dispatch perceived.

5. **Public Comment.** No public comment was made.

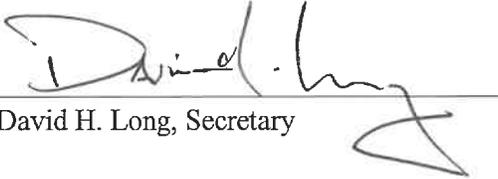
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Dana Kirkham and seconded by David Long with unanimous approval at 6:25 p.m.

Approved the 12th day of March, 2026.


Approved by Board Chairman, Derik Nielsen

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 12th day of March, 2026.



David H. Long, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
February 12, 2026

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 812 2941 6113 and Passcode: Fire2026. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, February 12, 2026, at the hour of 6:00 o’clock p.m. to be held at 2137 S Ammon Rd, Ammon, ID 83406 and via Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Derik Nielsen.
2. Review and approval of minutes for regular meeting held on January 8, 2026.
Action: Approve minutes of regular meeting held on 1/8/2026.
3. Review and approval of special meeting minutes for special meeting held on January 26, 2026.
Action: Approve minutes of special meeting held on 1/26/2026.
4. Review and action on February 2026 monthly bills and financial statement for preceding month (by Terri Gazdik and/or Beth Lange).
Action: Approve monthly bills and financial report.
5. Discussion and Reports from Fire Chiefs, including:
 - a. Interim Chief Paul Radford, report regarding Idaho Falls Fire Department activity and needs.
 - b. Chief Jonathan Molbert, report regarding general Ammon Area fire responses, activity, and operational needs, including:
 - (1) Discussion regarding Fire Chief role and responsibilities.
 - (2) Discussion and possible regarding the possible release and return of City of Ammon-owned vehicles to the City of Ammon.
Possible Action: Approve release and return of certain vehicles to the City of Ammon.
 - (3) Discussion and possible action to declare certain Fire District vehicles as surplus property.
Possible Action: (1) Approval to declare certain Fire District vehicles as surplus property; and (2) authorize

staff to obtain independent appraisals for any vehicle valued at more than \$10,000.00.

6. Patron and community comments (limited to 5 minutes each)
7. **Summary of Action Items:**
 - (a) **Approval of January 6, 2026, regular meeting minutes.**
 - (b) **Approval of January 26, 2026, special meeting minutes.**
 - (c) **Approval of monthly bills and financial report.**
 - (d) **Possible action to approve release and return of certain vehicles to the City of Ammon.**
 - (e) **(1) Possible action to declare certain Fire District vehicles as surplus property; and (2) authorize staff to obtain independent appraisals for any vehicle valued at more than \$10,000.00.**
8. Recess/Adjournment.

Bonneville County Fire Protection District No. 1:
Derik M. Nielsen, Dana Kirkham, David H. Long, John Taylor, and Tyler Gebbs, Commissioners.

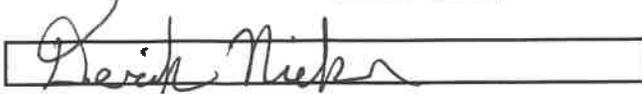
Bonneville County Fire Protection District #1
Summary of Accounts Payable
February 12, 2026

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Net Amt Due
Nelson Hall Parry Tucker PA	Jan stmt	01/31/26	Upon receipt	8,826.00	8,826.00
Cooper Norman	Inv 201815	01/31/26	Upon receipt	4,240.00	4,240.00
Rocky Mountain Power	S 55th	01/09/26	pd online	122.23	122.23
	2137 S Ammon	01/09/26	pd online	600.01	600.01
	3575 Brookfield	01/05/25	pd online	171.06	171.06
Intermountain Gas	144 S 55th W	01/30/26	pd online	235.47	235.47
	2137 S Ammon	02/02/26	pd online	465.45	465.45
	3575 Brookfield Lane	02/02/26	pd online	65.55	65.55
Cardmember Services	#4788 Berg	02/05/26	Upon receipt	56.65	56.65
	#0216 Fowler	02/05/26	Upon receipt	-	-
	#5644 - Molbert	02/05/26	Upon receipt	3,662.59	3,662.59
	#8458 - Banda	02/05/26	Upon receipt	329.95	329.95
	#0879- Norman	02/05/26	Upon receipt	10.58	10.58
ALSCO	LBLA2646063	01/14/26	Upon receipt	244.96	244.96
Ayers Distributing Company	INV 3614	01/20/26	Upon receipt	2,030.00	2,030.00
BPA Health Inc	Inv 6111144, 610650	2/1, 1/1/26	Upon receipt	158.68	158.68
City of Ammon	Inv 11422 - fuel	02/02/26	Upon receipt	1,450.49	1,450.49
	Inv 11401 - fuel	01/14/26	Upon receipt	1,169.27	1,169.27
	Inv 11413- pump repair	01/26/26	Upon receipt	47.51	47.51
	2137 S Ammon Rd - utilities	01/01/26	Upon receipt	180.18	180.18
	3575 Brookfield - utilities	01/01/26	Upon receipt	115.62	115.62
D & L Cleaners	Statement January	01/31/26	Upon receipt	68.25	68.25
Idaho Regional Optical Network	January internet	01/01/26	Upon receipt	1,200.00	1,200.00
Larsen Fire Apparatus	Inv 3515, 3517	2/1, 2/1	Upon receipt	7,555.00	7,555.00
			Upon receipt		
O'Reilly	Inv 6899143419,6899143504	01/07/26	Upon receipt	603.24	603.24
Powerhouse Coach	Inv work on tanker	01/28/26	Upon receipt	10,247.50	10,247.50
Pristine Supply	Inv PS21627	01/15/26	Upon receipt	191.97	191.97
T-Mobile	Feb stmt	02/01/26	Upon receipt	330.03	330.03
Yellowstone Lumber	Inv 2602-167114	02/04/26	Upon receipt	18.48	18.48
Wex	Jan stmt	01/31/26	Upon receipt	15.79	15.79
	Total			44,412.51	44,412.51

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	304,330.81	4.91%
Frontier Credit Union	276,581.56	4.18%
Mountain America Federal Credit Union	340,170.38	4.89%
Westmark	307,135.60	4.15%
Citizens Community Bank/Glacier	298,768.91	3.50%
Lookout CU	293,405.54	4.07%
Bank of Commerce CD #1003	314,351.59	3.74%
Connections CU CD	304,459.37	4.16%
DL Evans	289,513.49	4.18%
LGIP	5,948,892.36	3.81%
Stifel	562,512.32	3.50%
Connections savings	31.37	
Frontier savings	6.50	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	1.00	
Westmark Savings	25.28	
Lookout Credit Union savings	25.70	
Lookout Credit Union savings	25.08	
Bank of Commerce savings	50,708.54	0.45%
Bank of Commerce	210,401.28	
TOTAL	9,501,371.68	

Fiscal year 2025-2026		
City of Idaho Falls payments		
Due		
October	x	454,561.88
January	x	454,561.12
April		454,561.50
July		454,561.50
Total		1,818,246.00

Authorization to pay bills



10:34 AM
02/12/26
Accrual Basis

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual
October 2025 through January 2026

	Oct '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Income				
400 · Tax Revenues	2,649,145.92	2,546,235.00	102,910.92	104.0%
430 · Interest Income	88,488.42	91,666.64	-3,178.22	96.5%
440 · Miscellaneous Income	17,539.67	13,328.00	4,211.67	131.6%
450 · Contract Fire Revenue	249,894.53	0.00	249,894.53	100.0%
Total Income	3,005,068.54	2,651,229.64	353,838.90	113.3%
Expense				
500 · Advertising				
501 · Public Relations - Ammon	2,872.51	0.00	2,872.51	100.0%
502 · Fire Prevention - Ammon	111.83	0.00	111.83	100.0%
500 · Advertising - Other	0.00	3,328.00	-3,328.00	0.0%
Total 500 · Advertising	2,984.34	3,328.00	-343.66	89.7%
510 · Audit Fees	0.00	6,672.00	-6,672.00	0.0%
520 · Vehicle and Travel				
521 · Auto Fuel & Oil	6,435.72	8,328.00	-1,892.28	77.3%
522 · Travel	204.12	0.00	204.12	100.0%
523 · Contract Fire-Fuel & Travel	4,290.76	0.00	4,290.76	100.0%
Total 520 · Vehicle and Travel	10,930.60	8,328.00	2,602.60	131.3%
530 · Building & Grounds Maintenance				
531 · Building Maint/Operations	2,708.84	0.00	2,708.84	100.0%
532 · Grounds Repair & Maint	158.87	0.00	158.87	100.0%
530 · Building & Grounds Maintenance - Other	1,442.39	6,672.00	-5,229.61	21.6%
Total 530 · Building & Grounds Maintenance	4,310.10	6,672.00	-2,361.90	64.6%
540 · Equipment Maintenance				
541 · Equipment Repair & Maint	8,511.72	0.00	8,511.72	100.0%
542 · Vehicle Repair & Maint	3,332.77	0.00	3,332.77	100.0%
540 · Equipment Maintenance - Other	0.00	22,243.00	-22,243.00	0.0%
Total 540 · Equipment Maintenance	11,844.49	22,243.00	-10,398.51	53.3%
550 · Capital Outlay	10,247.50	20,328.00	-10,080.50	50.4%
560 · Commissioners(wage, tax, Persi)	46,764.58	40,000.00	6,764.58	116.9%
570 · Computer Support & Equip				
571 · IT - Computer Support & Equip	11,458.11	0.00	11,458.11	100.0%
570 · Computer Support & Equip - Other	0.00	19,336.00	-19,336.00	0.0%
Total 570 · Computer Support & Equip	11,458.11	19,336.00	-7,877.89	59.3%
580 · Property Insurance	0.00	13,336.00	-13,336.00	0.0%
590 · Training & Safety				
591 · Training & Certification	446.91	0.00	446.91	100.0%
590 · Training & Safety - Other	2,418.45	6,000.00	-3,581.55	40.3%
Total 590 · Training & Safety	2,865.36	6,000.00	-3,134.64	47.8%
600 · Workmens Compensation	0.00	22,664.00	-22,664.00	0.0%
610 · Dues & Subscriptions	1,110.00	1,000.00	110.00	111.0%
620 · Legal Costs	19,395.35	27,328.00	-7,932.65	71.0%
630 · Accounting Costs	21,065.00	21,000.00	65.00	100.3%
640 · Supplies and Miscellaneous				
641 · Supplies				
641.01 · Department Supplies	2,272.19	0.00	2,272.19	100.0%
641.02 · Office Supplies/Expense	644.18	0.00	644.18	100.0%
641.03 · Custodial Supplies	541.87	0.00	541.87	100.0%
641 · Supplies - Other	1,042.21	0.00	1,042.21	100.0%
Total 641 · Supplies	4,500.45	0.00	4,500.45	100.0%
642 · Miscellaneous	357.71	0.00	357.71	100.0%
643 · Clothing & Uniforms	4,854.56	0.00	4,854.56	100.0%
646 · Postage - Ammon	31.01	0.00	31.01	100.0%
647 · Taxes & Licenses	1,737.50	0.00	1,737.50	100.0%
640 · Supplies and Miscellaneous - Other	535.00	25,000.00	-24,465.00	2.1%
Total 640 · Supplies and Miscellaneous	12,016.23	25,000.00	-12,983.77	48.1%

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual
October 2025 through January 2026

	<u>Oct '25 - Jan 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
650 · Utilities				
653 · Water, Sewer & Garbage	295.80	0.00	295.80	100.0%
650 · Utilities - Other	7,292.88	10,328.00	-3,035.12	70.6%
Total 650 · Utilities	<u>7,588.68</u>	<u>10,328.00</u>	<u>-2,739.32</u>	<u>73.5%</u>
660 · Payroll, Benefits, & Taxes				
661 · Wages & Salaries	580,702.62	753,672.00	-172,969.38	77.0%
663 · Employee Benefits				
663.01 · Insurances - Employee	142,908.09	0.00	142,908.09	100.0%
663.02 · HSA	7,652.00	0.00	7,652.00	100.0%
663.03 · PERSI	74,776.30	0.00	74,776.30	100.0%
663.04 · HRA	2,795.29	0.00	2,795.29	100.0%
663.06 · Employee Benefits - Other	660.23	0.00	660.23	100.0%
Total 663 · Employee Benefits	<u>228,791.91</u>	<u>0.00</u>	<u>228,791.91</u>	<u>100.0%</u>
665 · Wages - Tax Employer	43,425.09	0.00	43,425.09	100.0%
660 · Payroll, Benefits, & Taxes - Other	0.05	0.00	0.05	100.0%
Total 660 · Payroll, Benefits, & Taxes	<u>852,919.67</u>	<u>753,672.00</u>	<u>99,247.67</u>	<u>113.2%</u>
700.00 · Payments - City of Idaho Falls	<u>909,123.00</u>	<u>909,124.00</u>	<u>-1.00</u>	<u>100.0%</u>
Total Expense	<u>1,924,623.01</u>	<u>1,916,359.00</u>	<u>8,264.01</u>	<u>100.4%</u>
Net Income	<u>1,080,445.53</u>	<u>734,870.64</u>	<u>345,574.89</u>	<u>147.0%</u>