

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**December 11, 2025**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 828 0482 6311 and Passcode: Fire2025. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, December 11, 2025, at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on November 13, 2025.  
**Action: Approve minutes of regular meeting held on 11/13/2025.**
3. Review and approval of minutes for special meeting held on October 16, 2025.  
**Action: Approve minutes of special meeting held on 10/16/2025.**
4. Review and action on December 2025 monthly bills and financial statement for preceding month (Terri Gazdik).  
**Action: Approve monthly bills and financial report.**
5. Discussion and possible action regarding the Fire District's foregone amount of \$869.00, including consideration of whether to reserve the amount for future use and potential adoption of a resolution to that effect. Presentation of information on the Fire District's existing foregone balance and amounts available for future budgets (Terri Gazdik).  
**Action: Determination of whether to reserve the Fire District's foregone amount of \$869.00 and, if so, direct the execution of a resolution reserving said amount for future use.**
6. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
  - a. Operations Officer Richard Fowler, or his designee:
    - (1) General operations report.
    - (2) Discussion regarding regular meeting date, time, and location for calendar year 2026 and possible designation of regular meeting date, time, and location for calendar year 2026.  
**Possible Action: Designation of regular meeting date, time, and location for calendar year 2026.**
    - (3) Discussion and possible action to consider tenant's request to terminate lease agreement of grange building early.  
**Possible Action: Grant tenant's request for early termination of grange lease agreement.**
    - (4) Possible presentation of proposal to lease the Fire District's grange facility by Shannon Kinghorn and possible discussion on said proposal. The Board may consider directing Fire District's legal counsel to prepare a lease agreement and authorizing Communications Officer Richard Fowler to execute said lease agreement on behalf of the Fire District.  
**Possible Action: Direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated**

**entity) and authorize Richard Fowler to execute said lease agreement on behalf of the Fire District.**

- b. Interim Chief Paul Radford, report regarding Idaho Falls Fire Department activity and needs.
  - c. Chief Jonathan Molbert, report regarding Ammon Area fire responses activity and needs.
7. Patron and community comments (limited to 5 minutes each)
8. **Summary of Action Items:**
- (a) Approval of November 13, 2025, regular meeting minutes.**
  - (b) Approval of October 16, 2025, special meeting minutes.**
  - (c) Approval of monthly bills and financial report.**
  - (d) Approval to reserve the Fire District's foregone amount of \$869.00 and, if so approved, direct the execution of a resolution reserving the amount for future use.**
  - (e) Possible action to designate regular meeting date, time, and location for calendar year 2026.**
  - (f) Possible action to grant tenant's request for early termination of grange lease agreement.**
  - (g) Possible action to direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated entity) and authorization for Richard Fowler to execute said lease agreement on behalf of the Fire District.**
9. Recess/Adjournment.

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners.