

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held June 9, 2020

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 9th day of May, 2020 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, David Long and Ralph Isom were present. The following were also present: District Liaison, Dick Fowler; legal counsel, Doug Nelson; and City Fire Chief, Duane Nelson and Deputy Chief John Perry; Steve Serr, County Planning Office; and Terri Gazdik, CPA; and, 9 participants by Zoom Meeting connection.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.


DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:09 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on May 12, 2020 were reviewed, and following a motion made by Ralph Isom and seconded by David Long the minutes were unanimously **approved**.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated June 9, 2020, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by David Long, and unanimously accepted, the report was **approved** including a total expenditure of **\$24,876.36**.
4. **Review and Discussion.** The following items were reported or discussed:
 - a. Dick Fowler reported that the equipment and pump on unit 4008 was not functioning and that he was attempting to get that resolved and place the vehicle into service. .
 - b. Dick Fowler reported on the progress of the Faust Station build out.

- c. The language of the proposed agreements for fire services and wild fire deployment with the City of Idaho Falls was discussed and recommendations for a few changes were made. The Commissioners asked that revisions be concluded and that a special meeting be held for final review and possible approval and execution of the agreements.
- d. Chief Nelson reported regarding 4 fire responses in which losses of \$1,000.00 or less occurred. He also reported on a semi-truck and trailer fire which resulted in a loss of approximately \$200,000.00 as well as an excavator fire resulting in a loss of approximately \$100,000.00.
- e. It was mentioned that Fire District does not have a long term agreement to participate in response to RFPA area fires or to dispatch equipment in such rural areas. It was mentioned that such response could be approved in a time of need or in an effort to avoid spread of a fire into the District. However, no specific agreement to obligate the District is currently in place. It was discussed that the District might consider a notice to rural property owners who are outside the District but request fire service to inform them of the statutory right of the District to bill for such services.
- f. The City Fire Chief discussed some pumping equipment limitations and identified cost for possible solutions for truck 486 and truck 477.

- 5. **County Report.** There was no separate report from the County.
- 6. **Public Comment.** During the public comment portion of the agenda the City of Ammon attorney reported that the City had passed a resolution to appoint a committee to consider a possible request to annex the City into Fire District and mentioned that the committee would like to meet with representatives of the Fire District to discuss the matter.
- 7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by David Long and seconded by Ralph Isom with unanimous approval at 1:32 p.m.

Approved the 14th day of July, 2020.



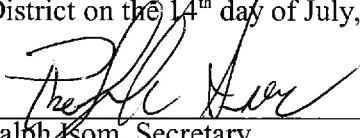
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14th day of July, 2020.



Ralph Asom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

June 9, 2020

NOTE: In accordance with the Proclamation from the Office of the Governor of the State of Idaho dated March 13, 2020 and subsequently updated and in order to protect the health and safety of the public, this meeting will be conducted to include an electronic connection by Zoom conferencing. All who attend by Zoom will be able to audibly listen and participate in the meeting as indicated in this Agenda. Those wishing to join and participate in the meeting by Zoom may do so, as follows: open your web browser and type in zoom.us click on join meeting. Meeting ID 812 8530 6678, Password, 217353. If you experience difficulty with access please call TAMRA PHIPPEN at (208) 522-3001.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, June 9, 2020 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held May 12, 2020.
Action: Approve minutes of regular meeting held 05/12/2020.
3. Review and action on May, 2020 monthly bills and financial statement (Ferri Gazdik).
Action: Approve monthly bills and financial report
4. District Liaison Report and discussion on pending matters including:
 - a. Discussion and possible action to renew Joint Services Agreement with the City of Idaho Falls.
 - b. Discussion and possible action regarding 2020 Wild Fire Agreement
5. Reports from Idaho Falls Fire Department and Bonneville County.
6. Public comment limited to 5 minutes each.
7. **Summary of Scheduled Action Items:**
 - (a) Approval of May 12, 2020 meeting minutes.
 - (b) Approval of the May, 2020 monthly bill and financial statement.
 - (c) Possible approval of agreement to renew Joint Services Agreement with City of Idaho Falls or the 2020 Wildfire Agreement.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

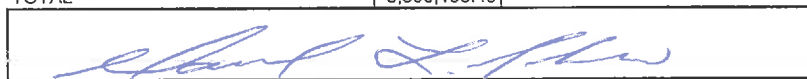
Bonneville County Fire Protection District #1
Summary of Accounts Payable
June 9, 2020

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	May consulting	05/31/20	Upon receipt	1,075.00		1,075.00
Nelson Hall Parry Tucker PA	May consulting	05/31/20	Upon receipt	2,765.67		2,765.67
Cooper Norman	May consulting	05/31/20	Upon receipt	1,068.25		1,068.25
Century Link	208-524-9124 208-525-4800	05/10/20 05/28/20	pd online pd online	35.02 13.43		35.02 13.43
Rocky Mountain Power	5/22/2020	05/22/20	Upon receipt	273.14		273.14
Intermountain Gas	S 55th W S 45th W E 65th S	06/01/20 06/03/20 06/03/20	Upon receipt Upon receipt Upon receipt	26.44 24.39 47.49		26.44 24.39 47.49
Cardmember Services	C & B, Ace hardware, Gas & Grub Auto Trim	06/07/20	Upon receipt	3,563.03		3,563.03
Campbell's Quality Exteriors	32045	05/12/20	Upon receipt	923.00		923.00
Grover's All-Wheel	4152	06/01/20	Upon receipt	4,819.20		4,819.20
Colson Signs	4641	06/05/20	Upon receipt	1,190.00		1,190.00
Curtis Tools	Inv 390589,3663.00	5/20,26	Upon receipt	5,990.06		5,990.06
Riverside Boot	pd 6-3			2,899.00		2,899.00
Teton Communications	Inv 15566	05/26/20	Upon receipt	163.24		163.24
	Total			24,876.36		24,876.36

Financial Institution	Amount	Current Interest Rate	
Idaho Central Credit Union	matures 11/28/2020	270,692.69	2.000%
Mountain America Federal Credit Union	matures 3/19/21	288,368.96	3.250%
Westmark	matures 1/2/2021	273,433.00	2.40%
Citizens Community Bank/Glacier	matures 4/24/2021	259,130.60	2.50%
ISU CU	matures 10/27/20	262,152.97	1.40%
ISU Credit Union	matures 8/21/2020	26,593.91	2.42%
Bank of Commerce CD #6216	matures 6/11/2020	280,908.82	2.00%
Connections CU CD	matures 6/01/2021	265,683.44	2.00%
DL Evans	matures 3/27/2021	255,693.70	1.75%
LGIP		1,608,776.71	1.2962%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		5.00	
Westmark Savings		25.25	
ISU Credit Union		25.00	0.01%
ISU Credit Union savings		25.70	
Bank of Commerce		63,347.56	
Bank of Commerce MM		5,278.81	0.12%
TOTAL		3,860,198.49	

Fiscal year 2019/2020		
City of Idaho Falls payments		
Due		
October	x	420,268.07
January	x	420,268.07
April	x	420,268.00
July		420,268.07
Total		1,681,072.21

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2019 through May 2020

06/09/20

Accrual Basis

	Oct '19 - May 20	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	1,608,213.79	1,479,038.00	129,175.79	108.7%
410.00 · Interest Income	37,606.59	27,332.00	10,274.59	137.6%
420.00 · Miscellaneous Income	26,682.32			
Total Income	1,672,502.70	1,506,370.00	166,132.70	111.0%
Expense				
505.00 · Auto	40.26	1,668.00	-1,627.74	2.4%
520.00 · Capital Outlay	143,061.12	260,000.00	-116,938.88	55.0%
530.00 · Commissioners Travel	527.60	1,668.00	-1,140.40	31.6%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	902.00	500.00	402.00	180.4%
568.00 · Audit Fees	6,500.00	6,500.00	0.00	100.0%
569.00 · Accounting Costs	10,660.50	11,668.00	-1,007.50	91.4%
570.00 · Legal Costs	21,439.34	24,000.00	-2,560.66	89.3%
571.00 · Consulting Services - Website	0.00	1,336.00	-1,336.00	0.0%
572.00 · Contract Services-Inspections	0.00	10,000.00	-10,000.00	0.0%
573.00 · Consulting	8,600.00	8,600.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	1,000.00	-1,000.00	0.0%
575.00 · Maintenance/Operation	808.55	6,664.00	-5,855.45	12.1%
585.00 · Office Expense	457.85			
615.00 · Repairs - Equipment	3,208.31	13,336.00	-10,127.69	24.1%
625.00 · Supplies	0.00	7,200.00	-7,200.00	0.0%
630.00 · Taxes & Licenses	287.00			
633.00 · Payroll Taxes	1,377.03	200.00	1,177.03	688.5%
640.00 · Utilities	5,476.67	5,000.00	476.67	109.5%
645.00 · Wages	18,000.00	21,200.00	-3,200.00	84.9%
655.00 · Workmens Compensation	150.00			
700.00 · Payments - City of Idaho Falls	1,260,804.00	1,260,804.00	0.00	100.0%
Total Expense	1,483,300.23	1,642,344.00	-159,043.77	90.3%
Net Income	189,202.47	-135,974.00	325,176.47	-139.1%