

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

November 8, 2016

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, November 8, 2016 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the October 11, 2016 regular monthly meeting.
3. Review and action on October, 2016 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including the status of the interior build out on the two new fire stations, and equipment needs.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Mr. Fowler led a general discussion regarding the status of vehicles, repairs and equipment needs.

It was mentioned that a meeting with the Bonneville County Commissioners and others was scheduled for October 20th at 6:30 p.m. at the County Commission chambers as a special meeting to take input from residents and other regarding rural fire protection, including property that exists outside of the Fire District boundary. The discussion may include the concept of a rural fire authority.

It was mentioned that the Fire District plans to move its office to the York building.

5. **Report and Discussion by Chief Hanneman.**

A. Chief Hanneman gave a report regarding fire protection week and a block party which will be held on Wednesday, October 12th at Station # 1 between 5 and 8 p.m. and will include a barbeque. It was also mentioned that on the following Saturday, October 18th between noon and 2 p.m., the Fire Department will hold a picnic at the Tautphaus Park Shelter # 1 for firefighters and their families to introduce the 18 new recruits.

B. It was mentined that the Fire Department is reviewing and responding to the Citizens Review Report which made more than 60 recommendations for the City to consider.

C. It was reported that the Fire Department will be meeting with the rating bureau in December of 2016 for inspections and that it is hoped the City will receive a Class II rating which may have the result of lessening fire insurance costs in the community. The City agree to follow up to obtain and ISO rating metrix for the County area rating for review by the commissioners.

6. **County Report.** Steve Serr had no report for new information.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:11 p.m.

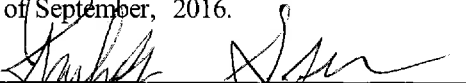
Approved the 8th day of November, 2016.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of September, 2016.


Ralph Isom, Secretary

Bonneville County Fire Protection District #1
Summary of Accounts Payable
October 11, 2016

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Sept consulting	10/04/16	Upon receipt	850.00		850.00
Nelson Hall Parry Tucker PA	Aug consulting	09/30/16	Upon receipt	2,549.08		2,549.08
Cooper Norman	Sept accounting	09/30/16	Upon receipt	1,067.33		1,067.33
Century Link	208-524-9124 208-525-4800	09/10/16 09/28/16	pd online pd online	97.08 72.70		97.08 72.70
CableOne	9/23-10/22 billing	10/05/16	pd online	78.48		78.48
Campbell's Quality Exteriors	8/18/16 billing	09/19/16	Upon receipt	4,370.00		4,370.00
R & D Wholesale Nursery	Inv 6134	09/21/16	Upon receipt	1,830.00		1,830.00
Holley Tree Farm	9/15/2016	09/15/16	Upon receipt	931.00		931.00
B & K Professional Services	53075	09/21/16	Upon receipt	16,000.00		16,000.00
Rocky Mountain Power	9/21 billing	09/21/16	pd online	239.86		239.86
Intermountain Gas	144 S 55h W 370 E 65th S	10/05/16 10/08/16	pd online pd online	2.00 2.73		2.00 2.73
Cardmember Services	Aladdins Floral	09/07/16	pd online	78.89		78.89
Berggren Diesel	Inv 2148, 2189	9/1-9/13	Upon receipt	528.69		528.69
Grover's All Wheel	Inv 2338,2302,2282	09/11/16	Upon receipt	19,322.99		19,322.99
Dan Gubler	Reim Reliable Aftermarket Parts	09/28/16	Upon receipt	158.99		158.99
Total				48,179.82		48,179.82

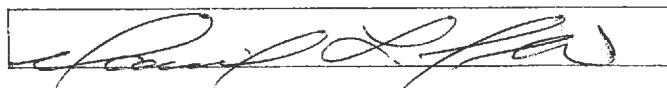
Financial Institution

	Amount	Current Interest Rate
Idaho Central Credit Union Matures 4-4-17	255,464.29	1.492%
Key Bank CD Matures 1/10/2019	256,093.37	1.00%
Mountain America Federal Credit Union matures 3/12/2019	264,302.76	2.200%
Westmark matures 1/31/17	256,850.80	0.90%
Citizens Community Bank matures 3/24/17	252,464.25	0.20%
Connections CU matures 9/24/16	253,825.01	1.00%
ISU CU matures 11/2/17	251,939.52	1.11%
Scenic Falls - Other Accts.	33.39	0.178%
Scenic Falls CD matures 11/21/16	253,478.21	1.244%
Bank of Commerce Matures 8/18/17	270,450.12	0.50%
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.10	
ISU Credit Union	18.85	0.01%
Zions Bank	286,853.10	0.20%
Bank of Commerce	21,592.78	
Bank of Commerce	308,324.30	0.08%
TOTAL	2,931,765.85	

Fiscal year 2015/2016 City of Idaho Falls payments Due		
October	X	399,093.75
January	x	399,093.75
April	x	399,093.75
July	x	399,093.75
Total		1,596,375.00

Not a fixed rate-fluctuates monthly.
 Non interest bearing (net of current month checks)

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held November 8, 2016

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 8th day of November, 2016, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; District accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief Dave Hanneman; Deputy Chief Dave Coffey; and, Bonneville Planning Administrator, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:17 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on October 11, 2016 were reviewed. A motion to approve the minutes was made by David Long, seconded by Ralph Isom, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated November 8, 2016 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by David Long, seconded by Ralph Isom and unanimously approved, the report was accepted and authorization for payments totaling \$421,810.09 was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, reported a need for a \$1,000.00 check payable to the State of Idaho for the purchase of a 53 foot trailer. Mr. Fowler also stated that activity for the District during October was light. DRA

Mr. Fowler led a general discussion regarding trucks and equipment needs and stated that he is waiting to receive the Hemmett vehicle origination documents. He also reported that Idaho Steel Products is currently creating accessories for the new trucks.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
November 8, 2016**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Oct consulting	11/03/16	Upon receipt	950.00		950.00
Nelson Hall Parry Tucker PA	Oct consulting	11/07/16	Upon receipt	1,521.66		1,521.66
Cooper Norman	Oct accounting	10/31/16	Upon receipt	1,428.33		1,428.33
Century Link	208-524-9124 208-525-4800	10/10/16 10/28/16	pd online pd online	96.98 72.61		96.98 72.61
CableOne	10/23-11/22 billing	11/06/16	pd online	78.48		78.48
Teton Communications	3/7/1917	10/6/16	Upon receipt	2,516.22		2,516.22
B & K Professional Services	53968	10/25/16	Upon receipt	14,940.00		14,940.00
Rocky Mountain Power	10/20 billing	10/20/16	pd online	223.61		223.61
Intermountain Gas	144 S 55h W 370 E 65th S	11/02/16 11/03/16	pd online pd online	33.89 8.11		33.89 8.11
Cardmember Services	Fuel, Idaho Canvas, Ron Sayer Albertsons	11/07/16 10/07/16	pd online pd online	767.13 79.32		767.13 79.32
City of Idaho Falls	10-10-16 payment	10/10/16		399,093.75		399,093.75
Total				421,810.09		421,810.09

Financial Institution	Amount	Current Interest Rate	
Idaho Central Credit Union Matures 4-4-17	255,464.29	1.492%	
Key Bank CD Matures 1/10/2019	256,093.37	1.00%	
Mountain America Federal Credit Union matures 3/12/2019	264,302.76	2.200%	
Westmark matures 1/31/17	257,433.46	0.90%	
Citizens Community Bank matures 3/24/17	252,464.25	0.20%	
ISU CU matures 11/2/17	251,939.52	1.11%	
Scenic Falls - Other Accts	33.39	0.178%	
Scenic Falls CD matures 11/21/16	253,478.21	1.244%	
Bank of Commerce Matures 8/18/17	270,450.12	0.50%	
Connections CU - savings	253,986.33	0.01%	
Idaho Central Credit Union Savings	25.00		
Mountain America Federal Credit Union	25.00		
Westmark Savings	25.11		
ISU Credit Union	18.85	0.01%	
Zions Bank	286,902.51	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	(378,015.37)		Non Interest bearing (net of current month checks)
Bank of Commerce	308,345.74	0.08%	
TOTAL	2,532,972.54		

Fiscal year 2016/2017 City of Idaho Falls payments	
Due	
October	399,093.75
January	399,093.75
February	23,500.00
April	399,093.75
July	399,093.75
August	23,500.00
Total	1,643,375.00

Authorization to pay bills

