

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
November 9, 2023**

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 863 1776 5936 and Passcode: 2023Fire. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, November 9, 2023, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for the regular meeting held October 12, 2023.
Action: Approve minutes of regular meeting held 10/12/2023.
3. Review and approval of minutes of the special meeting held September 20, 2023.
Action: Approve minutes of special meeting held 09/20/2023.
4. Review and action on November 2023 monthly bills and financial statement for preceding month. (Terri Gazdik).
 - a. **Action: Approve monthly bills and financial report.**
 - b. Discussion regarding annual engagement letter between Fire District and Cooper Norman for accounting and related services.
Possible Action: Authorize execution of annual engagement letter between Fire District and Cooper Norman for accounting and related services.
5. Discussion and Reports from District Operations Officer, Fire Chiefs and legal counsel, including:
 - a. Richard Fowler, Operations Officer:
 - (1) Operations report.
 - (2) Discussion regarding grange lease agreement and possible options for upcoming year.
Possible Action: Decision(s) regarding grange for upcoming calendar year.
 - (3) Discussion regarding possible Adoption of Uniform Fire Code AKA International Fire Code.
Possible Action: Adoption of International Fire Code AKA Uniform Fire Code.
 - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
 - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs.
 - (1) Discussion on firefighter medical insurance
6. Patron and community comments (limited to 5 minutes each)

7. **Summary of Action Items:**

- (a) **Approval of October 12, 2023 meeting minutes.**
- (b) **Approval of September 20, 2023 special meeting minutes.**
- (c) **Approval of monthly bills and financial report.**
- (d) **Possible approval to authorize execution of annual engagement letter between Fire District and Cooper Norman for accounting and related services.**
- (e) **Possible decision regarding grange for upcoming calendar year.**
- (f) **Possible adoption of International Fire Code AKA Uniform Fire Code.**

8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs, Commissioners.