

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held March 12, 2013

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 12th day of March, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief, Dean Ellis; County Planning Administrator Steve Serr; and District Accountant, Terri Gazdick. Excused from the meeting was Dick Fowler, who was away from the area during the time of the meeting.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

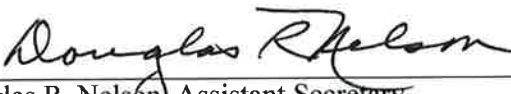
DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on February 12, 2013, were reviewed. A motion to approve the minutes was made by Dave Long, seconded by Ralph Isom and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated March 12, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. The bills totaling the sum of \$18,607.68 were reviewed and discussed (copy attached). Mr. Isom moved to pay the bills totaling the sum of \$\$18,607.68. This motion was seconded by Mr. Long and approved unanimously. Terri Gazdick reviewed the transfer of the sum of \$250,000.00 from the Bank of Idaho TIPS accounts to Westmark Federal Credit Union in a certificate of deposit..
4. **Old Business.** Mr. Nelson reminded the commissioners of a bid opening for a new tank truck scheduled on March 25, 2013 and reported that 3 parties had requested bid specifications.
5. **Report by Dean Ellis.** Chief Ellis reported that the fire department responded to a power pole fire on South Skyline. The cause of the fire has not been determined. He also reported regarding a letter of concern written to address a tire storage located in proximity to Suburban Propane near Iona Road and the North Yellowstone Highway

adjacent to the Anderson Manufacturing facility. Chief Ellis responded to questions relating to the materials that he provided in furtherance of contract negotiations.

8. **Other Business.** The commissioners discussed the trucks currently owned by the District and needs for possible replacement. It was discussed that it may be beneficial to consider replacement of 2 "light" trucks with 2 4 door "heavy" trucks. It was agreed that Dan Gubler would review the availability of BLM "heavy" trucks. Mr. Gubler reported that the Lincoln Alternative School has fenced the Fire District out of a hydrant that may be necessary in fighting a potential fire in the Henderson RV Park. He suggested that the Bonneville School District be requested to move or modify the fence to permit reasonable access to provide a 3 foot clearance from the chain link fence. It may also be necessary to put and extension on the hydrant.
9. **No Executive Session.** Although on the agenda, the Commissioners did not adjourn into executive session.
10. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 1:40 p.m.

Approved this 9th day of April, 2013.



Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9th day of April, 2013.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING March 12, 2013

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, March 12, 2013 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the February 12, 2013 regular monthly meeting.
3. Review and action on February 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract negotiation and obtain legal advise
10. Recess/Adjournment

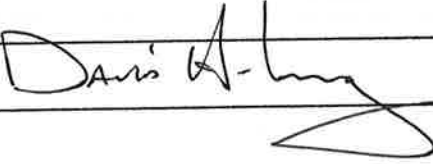
Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
March 12, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due	
Dick Fowler	Consulting (March)	04/05/13	Upon receipt	750.00		750.00	
Nelson Hall Parry Tucker PA	March Legal	04/05/13	Upon receipt	3,807.14		3,807.14	
Cooper Norman	March Consulting	03/31/13	4/30/2013	1,149.50		1,149.50	
Red, Inc.	Website hosting	02/22/13	Upon receipt	47.50		47.50	
City of Idaho Falls	New construction	04/01/13	Upon receipt	384,806.25		384,806.25	
Century Link	Phone paid online	03/28/13	4/14/2013	61.99		61.99	
Total				390,622.38		390,622.38	
<i>+ Castle Lake Ins.</i> <i>EFO</i>				\$3292.⁶³	<table border="1"> <tr> <td>Current Interest Rate</td> </tr> </table>	Current Interest Rate	
Current Interest Rate							
Key Bank Matures 12/17/14	#12113820783304	248,493.36	0.25%				
Key Bank	#12113112365	250,000.00					
Scenic Falls - Other Accts.	Share Acct.	33.30	0.25%				
Bank of Commerce Matures 01/06/13	#3801005809	208,761.32	0.60%				
Bank of Commerce Matures 01/04/14	#3801005810	265,931.55	0.60%				
Bank of Commerce Matures 06/05/13	#3801005753	265,886.36	0.80%				
Bank of Commerce Matures 05/31/13	#3801005752	268,023.25	0.80%				
Idaho Central Credit Union Savings	702026946	25.00				Required savings account to open account	
Zions Bank	Money Market #473607265	225,586.75	0.20%			Not a fixed rate-fluctuates monthly.	
Bank of Commerce	Checking #1101177732	58,176.80				Non Interest bearing (net of current month checks)	
Bank of Commerce	Money Market #1101193507	157,941.85	0.08%				
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	511,900.54			528,447.43 market value	16,546.89 unrealized gain on investment	
	TOTAL	2,460,760.08					

Fiscal year 2012/2013		
City of Idaho Falls payments		
<u>Due</u>		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July		384,806.25
Total		1,539,225.00
New Construction money		
<u>Due</u>		
3/1/2013	X	10,922.50
9/1/2013		10,922.50
Total		21,845.00

Authorization to pay bills



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March 12, 2013**

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Cooper Norman	March Consulting	03/31/13	4/30/2013	1,149.50		1,149.50
Red, Inc.	Website hosting	02/22/13	Upon receipt	47.50		47.50
City of Idaho Falls	New construction	04/01/13	Upon receipt	384,806.25		384,806.25
Century Link	Phone paid online	03/28/13	4/14/2013	61.99		61.99
	Total			390,622.38		390,622.38

CASTLE LAKE, IWS.

Current Interest Rate

Fiscal year 2012/2013		
City of Idaho Falls payments		
<u>Due</u>		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July		384,806.25
Total		1,539,225.00
<u>New Construction money</u>		
<u>Due</u>		
3/1/2013	X	10,922.50
9/1/2013		<u>10,922.50</u>
		21,845.00

*3297.65
393,915.01*

Key Bank Matures 12/17/14	#12113820783304	248,493.36	0.25%	
Key Bank	#12113112365	250,000.00		
Scenic Falls - Other Accts.	Share Acct.	33.30	0.25%	
Bank of Commerce Matures 01/06/13	#3801005809	208,761.32	0.60%	
Bank of Commerce Matures 01/04/14	#3801005810	265,931.55	0.60%	
Bank of Commerce Matures 06/05/13	#3801005753	265,886.36	0.80%	
Bank of Commerce Matures 05/31/13	#3801005752	268,023.25	0.80%	
Idaho Central Credit Union Savings	702026946	25.00		Required savings account to open account
Zions Bank	Money Market #473607265	225,586.75	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	Checking #1101177732	58,176.80		Non Interest bearing (net of current month checks)
Bank of Commerce	Money Market #1101193507	157,941.85	0.08%	
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	511,900.54		528,447.43 market value 16,546.89 unrealized gain on investment
	TOTAL	2,460,760.08		

Authorization to pay bills



**Bonneville County Fire Protection District #1
Summary of Accounts Payable
March 12, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (February) \$74 fuel fee to pick up 2008 Dodge	03/04/03	Upon receipt	824.00		824.00
Nelson Hall Parry Tucker PA	February legal	02/28/13	Upon receipt	3,844.58		3,844.58
Cooper Norman	February Accounting	02/28/13	3/28/2013	1,928.00		1,928.00
Powerhouse Coach	Inside heated storage for 2 fire trucks	02/27/13	Upon receipt	900.00		900.00
Red, Inc.	Website hosting	01/31/13		110.00		110.00
City of Idaho Falls	New construction	03/04/13	Upon receipt	10,922.50		10,922.50
Dan Gubler	Expenses to pick up truck			78.60		78.60
	Total			18,607.68		18,607.68

**Current
Interest
Rate**

Fiscal year 2012/2013		
City of Idaho Falls payments		
Due		
October	X	384,806.25
January	X	384,806.25
April		384,806.25
July		384,806.25
Total		1,539,225.00
New Construction money		
Due		
3/1/2013	X	10,922.50
9/1/2013		10,922.50
		21,845.00

Key Bank Matures 12/17/14	#12113820783304	248,493.36	0.25%	
Key Bank	#12113112365	? 250,000.00 ? 500,000.00		
Scenic Falls - Other Accts.	Share Acct.	33.28	0.25%	
Bank of Commerce Matures 01/06/13	#3801005809	208,452.92	0.60%	
Bank of Commerce Matures 01/04/14	#3801005810	265,538.70	0.60%	
Bank of Commerce Matures 06/05/13	#3801005753	265,886.36	0.80%	
Bank of Commerce Matures 05/31/13	#3801005752	268,023.25	0.80%	
Idaho Central Credit Union Savings	702026946	25.00		Required savings account to open account
Zions Bank	Money Market #473607265	225,551.66	0.15%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	Checking #1101177732	39,844.14		Non Interest bearing (net of current month checks)
Bank of Commerce	Money Market #1101193507	557,903.94	0.08%	
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	512,196.21		517,286.34 market value 5,090.13 unrealized gain on investment
	TOTAL	3,341,948.82		

Authorization to pay bills