

## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

### Minutes of Special Meeting held February 2, 2024

The Bonneville County Fire Protection District No. 1 (“Fire District”) held a Special Meeting of Commissioners on Friday, the 2<sup>nd</sup> day of February 2024 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402, in the upstairs conference room, convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen (via Zoom), Dana Kirkham (via Zoom), and David Long were present. Tyler Gebbs was absent. District Operations Officer Dick Fowler and Attorney Abigail French were also present.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

#### **DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at approximately 12:00 p.m. by Ralph Isom.
2. **Executive Session.** At approximately 12:02 p.m., David Long moved that the commissioners enter into Executive Session pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, an employee. The motion was seconded by Derik Nielsen. The motion carried by the following vote: Aye- David Long, Dana Kirkham, Ralph Isom, and Derik Nielsen. Nay: None.

The Commissioners for the Bonneville County Fire Protection District No. 1 met in Executive Session on Friday, February 2, 2024, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 at approximately 12:02 p.m.

There were present:

- David Long
- Ralph Isom
- Derik Nielsen (via Zoom)
- Dana Kirkham (via Zoom)
- District Operations Officer Dick Fowler
- Attorney Abigail French

The Executive Session was called pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, an employee.

At approximately 12:38 p.m., Dana Kirkham moved to close the Executive Session. David Long seconded. The motion carried.

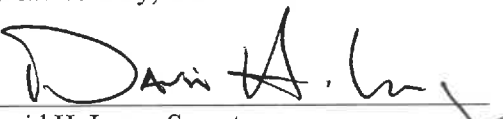
3. No action was taken on the following agenda item: "Authorize Board Chairman Ralph Isom or his designee to execute the Annual Performance Evaluation."
4. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by David Long and seconded by Derik Nielsen with unanimous approval at approximately 12:38 p.m.

Approved the 8<sup>th</sup> day of February, 2024.

  
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Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8<sup>th</sup> day of February, 2024.

  
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David H. Long, Secretary

# NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1

Friday, February 2, 2024

## SPECIAL MEETING

Notice is hereby given that the Bonneville County Fire Protection District No. 1 will hold a special meeting on Friday, February 2, 2024 at noon. The meeting will be conducted in person with some commissioners appearing remotely via telephone and/or Zoom. The meeting will be held at 490 Memorial Drive, Idaho Falls, ID, 83402 in the second floor conference room. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda item above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.  

**Action: Enter into Executive Session by roll call vote.**
- 3) Close Executive Session and reconvene Open Meeting.
- 4) **Possible Action: Authorize Board Chairman Ralph Isom or his designee to execute Annual Performance Evaluation.**
- 5) Recess/Adjournment.

DATED this 26<sup>th</sup> day of January, 2024



Douglas R. Nelson, Assistant Secretary

Bonneville County Fire Protection District #1