

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

February 14, 2017

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, February 14, 2017 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held January 10, 2017.
3. Review and action on January, 2017 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters and confirmation of use of New Sweden Grange building by Bonneville County election office for May elections. Discussion regarding letter of support for pending legislation limiting the sale and use of certain fireworks in the state of Idaho.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

There was a general discussion regarding the status of vehicle preparation, painting and lettering in order to be placed in service.

5. **Report and Discussion by Deputy Chief Coffey.**

A. Deputy Chief Coffey reported that 3 replacement pumps have been order to replace the District's pumps that are missing.

B. It was reported that special plans are being reviewed to hande the many key events scheduled for Idaho Falls this summer, including the Air Show with Blue Angels, the Solar Eclipse and the LDS temple rededication.

C. It was reported that only 2 working fires were reported in December, 2016.

D. It was mentioned that the ISO rating service revieww will take place the 3rd week of January and the Fire Department is hopeful for a favorable new rating.

6. **County Report.** Steve Serr had no specific report for this meeting.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:18 p.m.

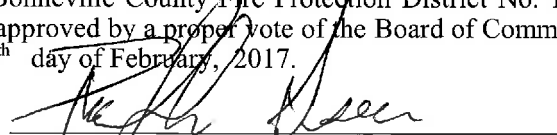
Approved the 14th day of February, 2017.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14th day of February, 2017.


Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held February 14, 2017

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 14th day of February, 2017, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; District accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Deputy Fire Chief Dave Coffey; and, Bonneville Planning Administrator, Steve Serr; and, Ammon Fire Chief, Stacy Hyde.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:17 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on January 10, 2017 were reviewed. A motion to approve the minutes was made by Dave Long, seconded by Ralph Isom, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated February 14, 2017 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Ralph Isom and unanimously approved, the report was accepted and authorization for payments totaling \$36,782.69, holding back \$4,155.10 until confirmation L.N. Curtis bill and contribution from City of Idaho Falls of \$284.00 for Weidner Hose. was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, reported regarding plowing of the Grange Hall property and approval that the Fire District allow the property to be used as a voting location for for public elections. It was also discussed that the District should consider a lease back of the building for use by Carl Adams as a catering and reception center and authorize Dick to negotiate the terms of such an arrangement.

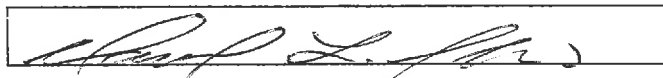
**Bonneville County Fire Protection District #1
Summary of Accounts Payable
February 14, 2017**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Jan consulting	02/08/17	Upon receipt	950.00		950.00
Nelson Hall Parry Tucker PA	Jan consulting	12/31/06	Upon receipt	1,960.00		1,960.00
Cooper Norman	Jan accounting	12/31/16	Upon receipt	2,115.93		2,115.93
Century Link	208-524-9124 208-525-4800	01/10/17 01/28/17	pd online pd online	96.84 72.48		96.84 72.48
CableOne	1/23-2/22 billing	01/09/17	pd online	78.48		78.48
Evco	Dec invoices	12/31/16	Upon receipt	393.39		393.39
Intermountain Gas	144 S 55th W 370 E 65th S 144 S 55th W 370 E 65th S 5990 S 45th W	01/03/17 01/09/17 02/02/17 02/03/17 02/03/17	pd online pd online Upon receipt Upon receipt Upon receipt	209.61 292.69 201.13 257.52 136.39		209.61 292.69 201.13 257.52 136.39
Rocky Mountain Power	1/25 billing	01/25/17	pd online	371.06		371.06
City of Idaho Falls	Jan payment	01/01/17	Upon receipt	23,500.00		23,500.00
Cardmember Services	Jan charges	02/05/17	pd online	864.28		864.28
L N Curtis	Invoices 74985, 762009, 70757	12/15-1/13	Upon receipt	4,155.00		4,155.00
Dan Gubler	mileage	01/08/17	Upon receipt	277.67		277.67
Weidner	Inv 113570 Inv 114079	12/06/16 02/03/16	Upon receipt Upon receipt	413.47 436.75		413.47 436.75
	Total			36,782.69		36,782.69

Financial Institution	Amount	Current Interest Rate	
Idaho Central Credit Union Matures 4-4-17	256,422.15	1.492%	
Key Bank CD Matures 2/10/2017	256,276.56	0.10%	
Mountain America Federal Credit Union matures 3/12/2019	265,757.72	2.200%	
Westmark matures 1/2/18	258,221.75	1.25%	
Citizens Community Bank matures 3/24/17	252,464.25	0.20%	
ISU CU matures 11/2/17	252,636.78	1.11%	
Scenic Falls - savings	25,590.55	0.05%	
Bank of Commerce Matures 8/18/17	270,788.37	0.50%	
Connections CU CD mature 6/1/2018	253,986.33	1.00%	
LGIP	850,000.00	0.72%	
Connections savings	31.37		
Idaho Central Credit Union Savings	25.00		
Mountain America Federal Credit Union	25.00		
Westmark Savings	25.12		
ISU Credit Union	16.85	0.01%	
Zions Bank	128.01	0.00%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	35,689.95		Non Interest bearing (net of current month checks)
Bank of Commerce	233,395.33	0.08%	
TOTAL	3,211,481.09		

Fiscal year 2016/2017 City of Idaho Falls payments		
Due		
October	X	399,093.75
January	X	399,093.75
February	X	23,500.00
April		399,093.75
July		399,093.75
August		23,500.00
Total		1,643,375.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2016 through January 2017

02/14/17

Accrual Basis

	Oct '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Income				
430.00 · Proceeds from Sale of Assets	14,000.00	0.00	14,000.00	100.0%
400.0 · Tax Revenues	1,379,953.95	1,187,571.00	192,382.95	116.2%
410.00 · Interest Income	4,250.61	5,000.00	-749.39	85.0%
Total Income	1,398,204.56	1,192,571.00	205,633.56	117.2%
Expense				
542.00 · Equipment Rent	0.00	166.64	-166.64	0.0%
500.00 · Advertising	0.00	166.64	-166.64	0.0%
505.00 · Auto	233.57	0.00	233.57	100.0%
510.00 · Bank Charges	2.00	33.36	-31.36	6.0%
520.00 · Capital Outlay	263,256.89	105,000.00	158,256.89	250.7%
530.00 · Commissioners Travel	164.78			
535.00 · Dues & Subscriptions	1,000.00	333.36	666.64	300.0%
550.00 · Ins - Fire, Auto & Liab.	0.00	500.00	-500.00	0.0%
569.00 · Accounting Costs	7,348.87	5,500.00	1,848.87	133.6%
570.00 · Legal Costs	7,813.86	11,666.64	-3,852.78	67.0%
571.00 · Consulting Services - Website	0.00	666.64	-666.64	0.0%
572.00 · Contract Services-Inspections	0.00	10,000.00	-10,000.00	0.0%
573.00 · Consulting	2,850.00	3,800.00	-950.00	75.0%
574.00 · Contract Services-Machine Hire	0.00	500.00	-500.00	0.0%
575.00 · Maintenance/Operation #4	85.00	0.00	85.00	100.0%
585.00 · Office Expense	1,686.57	333.36	1,353.21	505.9%
615.00 · Repairs - Equipment	2,304.05	5,000.00	-2,695.95	46.1%
625.00 · Supplies	165.00	2,398.64	-2,233.64	6.9%
633.00 · Payroll Taxes	550.80	1,132.00	-581.20	48.7%
640.00 · Utilities	1,890.01	1,666.64	223.37	113.4%
645.00 · Wages	7,200.00	7,200.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	798,187.50	798,187.50	0.00	100.0%
Total Expense	1,094,738.90	954,251.42	140,487.48	114.7%
Net Income	303,465.66	238,319.58	65,146.08	127.3%