

## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

### NOTICE AND AGENDA FOR MONTHLY MEETING September 10, 2019

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, September 10, 2019 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held August 13, 2019 and the special meeting held August 27, 2019 for bid opening.  
**Action: Approve minutes of regular meeting held 8/13/2019.**  
**Approve minutes of special meeting held 8/27/2019.**
3. Review and action on September, 2019 monthly bills and financial statement (Terri Gazdik)  
**Action: Approve monthly bills and financial report**
4. District Liaison Report on pending matters.
5. Comments or report from Idaho Falls Fire Department
6. Comments or report from Bonneville County
7. Comments from public.
8. **Summary of Scheduled Action Items:**  
**(a) Approval of August 13, 2019 regular meeting minutes and August 27, 2019 special meeting regarding bids for new truck.**  
**(b) Approval of the September, 2019 monthly bill and financial statement.**
11. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held September 10, 2019**

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 10<sup>th</sup> day of September, 2019, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: District Liaison, Dick Fowler; legal counsel, Doug Nelson; District accountant, Terri Gazdik; Bonneville County Planning Supervisor, Steve Serr; and, City Deputy Chief, Dave Coffey.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

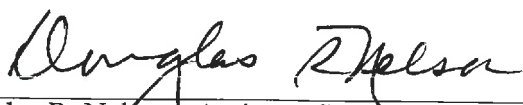
1. **Call to Order.** The meeting was called to order at 12:19 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on August 13, 2019 and the special meeting held on August 27, 2019 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated September 10, 2019, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by Dave Long the report was unanimously approved including a total expenditure of \$51,645.85.
4. **Review and Discussion.** District liaison, Richard Fowler, reported and the commissioners discussed the following:
  - a. Concrete floor on storage facility has been completed.
  - b. Final grading, some landscaping and sprinkling to be completed this season for an expected cost of approximately \$11,000.00.
  - c. Favorable weather has slowed any requests for assistance from BLM.
  - d. Dan Gubler reported that the Hemmit is painted and signage has been installed with only a few details remaining.

e. Replacement of the F550 was discussed with a new truck being ordered plus a spare tire.

f. Mr. Gubler reported that work is progressing on the remodel of the RAZOR in order to create a roof for safety and better protection for passengers, including possible injured firefighters for REMS (Rapid Extraction Module Support) use.

5. **Discussion and Comment from City of Idaho Falls.** Deputy Fire Chief Dave Coffey stated that Amanda, the former dispatcher, built a report system but a written report showing County vs. City dispatch could not be provided for the meeting from the program. Is working to improve a reporting of the number of times that various vehicles have been dispatched into the County service area.
6. **County Report.** Steve Serr had no new report for the County.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:17 p.m.

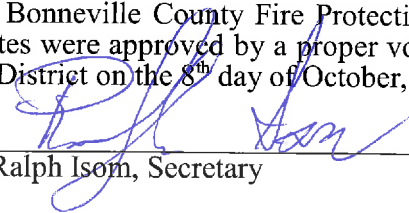
Approved the 8<sup>th</sup> day of October, 2019.

  
\_\_\_\_\_  
Douglas R. Nelson Assistant Secretary

  
\_\_\_\_\_  
Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8<sup>th</sup> day of October, 2019.

  
\_\_\_\_\_  
Ralph Isom, Secretary

**Bonneville County Fire Protection District #1**  
**Summary of Accounts Payable**  
**September 10, 2019**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	August consulting	08/30/19	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	August consulting	08/30/19	Upon receipt	4,784.92		4,784.92
Cooper Norman	August consulting	08/30/19	Upon receipt	1,390.10		1,390.10
Century Link	208-524-9124 208-525-4800	08/10/19 08/28/19	pd online pd online	35.02 13.77		35.02 13.77
Rocky Mountain Power	8/23/2019	08/23/19	Upon receipt	247.34		247.34
Dan Gubler	mileage	09/09/19	Upon receipt	135.14		135.14
Intermountain Gas	S 55th W S 45th W E 65th S	08/01/19 08/05/19 08/05/19	Upon receipt Upon receipt Upon receipt	9.50 9.50 9.50		9.50 9.50 9.50
Cardmember Services	US Safety, Pipco, Fybercom	09/06/19	Upon receipt	993.50		993.50
Colson Signs	Inv 4623	08/07/19	Upon receipt	3,660.00		3,660.00
ICRMP	10/1-9/30-20 1st paymt	09/01/19	Upon receipt	902.00		902.00
Grovers All Wheel	Inv 3744	08/21/19	Upon receipt	38,360.56		38,360.56
Denning Pump Inc	Service call	08/28/19	Upon receipt	95.00		95.00
<b>Total</b>				<b>51,645.85</b>		<b>51,645.85</b>

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	265,732.91	2.526%
Mountain America Federal Credit Union	281,508.68	3.250%
Westmark	268,877.88	2.40%
Citizens Community Bank/Glacier	259,130.60	2.50%
ISU CU	259,406.40	1.40%
ISU Credit Union	26,118.25	2.42%
Bank of Commerce CD #6216	276,796.29	2.00%
Connections CU CD	261,742.02	2.00%
X DL Evans	254,730.61	1.50%
LGIP	1,477,700.30	2.3463%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.22	
ISU Credit Union	25.00	0.01%
ISU Credit Union savings	25.70	
X Zions Bank	128.01	0.00% Not a fixed rate-fluctuates monthly.
Bank of Commerce	30,600.14	
Bank of Commerce MM	5,274.26	0.25%
<b>TOTAL</b>		<b>3,667,883.64</b>

Fiscal year 2018/2019		
City of Idaho Falls payments		
Due		
October	x	408,027.25
January	x	408,027.25
April	x	408,027.25
July	x	408,027.25
<b>Total</b>		<b>1,632,109.00</b>

Authorization to pay bills



## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

## Profit &amp; Loss Budget vs. Actual

October 2019 through January 2020

02/11/20  
Accrual Basis

	Oct '19 - Jan 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400.0 · Tax Revenues	1,397,991.88	1,298,538.00	99,453.88	107.7%
410.00 · Interest Income	20,449.44	13,664.00	6,785.44	149.7%
420.00 · Miscellaneous Income	26,682.32			
<b>Total Income</b>	<b>1,445,123.64</b>	<b>1,312,202.00</b>	<b>132,921.64</b>	<b>110.1%</b>
<b>Expense</b>				
505.00 · Auto	40.26	836.00	-795.74	4.8%
520.00 · Capital Outlay	22,586.82	130,000.00	-107,413.18	17.4%
530.00 · Commissioners Travel	269.25	836.00	-566.75	32.2%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
569.00 · Accounting Costs	6,483.50	5,836.00	647.50	111.1%
570.00 · Legal Costs	7,675.15	12,000.00	-4,324.85	64.0%
571.00 · Consulting Services - Website	0.00	668.00	-668.00	0.0%
572.00 · Contract Services-Inspections	0.00	5,000.00	-5,000.00	0.0%
573.00 · Consulting	4,300.00	4,300.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	500.00	-500.00	0.0%
575.00 · Maintenance/Operation	206.15	3,332.00	-3,125.85	6.2%
585.00 · Office Expense	263.62			
615.00 · Repairs - Equipment	2,076.31	6,668.00	-4,591.69	31.1%
625.00 · Supplies	0.00	3,600.00	-3,600.00	0.0%
630.00 · Taxes & Licenses	264.00			
633.00 · Payroll Taxes	688.53	0.00	688.53	100.0%
640.00 · Utilities	2,803.96	2,500.00	303.96	112.2%
645.00 · Wages	9,000.00	10,600.00	-1,600.00	84.9%
700.00 · Payments - City of Idaho Falls	840,536.07	840,536.00	0.07	100.0%
<b>Total Expense</b>	<b>898,193.62</b>	<b>1,028,212.00</b>	<b>-130,018.38</b>	<b>87.4%</b>
<b>Net Income</b>	<b>546,930.02</b>	<b>283,990.00</b>	<b>262,940.02</b>	<b>192.6%</b>