

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held December 12, 2017

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 12th day of December, 2017, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Deputy Fire Chief, Dave Coffey. Bonneville county Planning Supervisor, Steve Serr was excused

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on November 14, 2017, were reviewed, and following motion a motion made by Ralph Isom, seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated December 12, 2017, as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$21,053.43.
4. **Discussion and Liaison Report.**

It was report by Fire District Liaison that there was limited fire fighting and emergency response activity during the preceding month. A brief discussion of equipment and the California fires took place. It was reported that no County or City firefighters or equipment was dispatched to the California fires.

Mr. Fowler reported that the District has received a membership renewal invitation from the Idaho Fire Commissioners Association which was circulated, discussed and approved by unanimous vote.


Mr. Fowler also invited a letter from the City of Idaho Falls Fire Department describing the possible improvements for the new truck. It was discussed that changes to the manufacturers specification could and should only be done by the City at its own risk and cost.

5. **Report of City Fire Department.** Deputy Chief Coffey reported that the Fire Department is continuing its review of the pre-plan book and is making pre-plan updates which will include facility inspections.

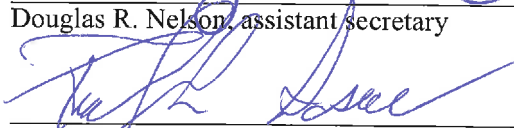
Deputy Chief Coffey also reviewed a proposed waiver of liability form to be used during hydrant testing of privately owned systems.

6. **County Report.** Steve Serr was not in attendance at the meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 22 p.m.

Approved the 9th day of January, 2018.



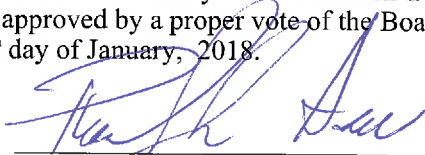
Douglas R. Nelson, assistant secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9th day of January, 2018.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING December 12, 2017

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, December 12, 2017 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the November 14, 2017 regular monthly meeting.
4. Review and action on November, 2017 monthly bills and financial statement (Terri Gazdik)
5. Report on pending matters from Dick Fowler, District Liaison
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
December 12, 2017**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Nov consulting	11/30/17	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	Nov consulting	11/30/17	Upon receipt	1,560.16		1,560.16
Cooper Norman	Nov accounting	11/30/17	Upon receipt	2,599.34		2,599.34
Century Link	208-524-9124 208-525-4800	11/10/17 11/28/17	pd online pd online	98.22 75.94		98.22 75.94
CableOne	11/23-12/22 billing	11/22/17	pd online	79.56		79.56
Intermountain Gas	144 S 55th W 370 E 65thS 5990 S 45th W	11/30/17 12/04/17 12/04/17	pd online pd online pd online	89.42 145.36 16.06		89.42 145.36 16.06
Rocky Mountain Power	11/22 billing	11/22/17	Upon receipt	320.70		320.70
LN Curtis	Invoice 370039 Invoice 369720 Invoice 145253	11/28/17 11/28/17 12/05/17	Upon receipt Upon receipt Upon receipt	235.00 172.00 2,650.00		235.00 172.00 2,650.00
Cheyenne Smith	Invoice 897083	12/10/17	Upon receipt	2,145.50		2,145.50
Card Member Services	11/7/2017	11/07/17	Upon receipt	523.02		523.02
Dan Gubler	12/11/17 mileage	12/11/17	Upon receipt	132.15		132.15
New Sweden Irrigation District	2017 tax	12/01/17	Upon Receipt	111.00		111.00
Idaho Irrigation District	2017 tax	12/01/17	Upon Receipt	100.00		100.00

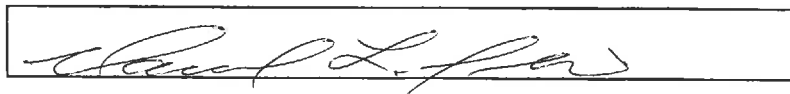
Total	12,053.43	12,053.43
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<u>Financial Institution</u>		<u>Amount</u>	<u>Current Interest Rate</u>
Idaho Central Credit Union	matures 4/4/18	258,807.48	1.750%
Mountain America Federal Credit Union	matures 3/12/2019	270,122.52	2.200%
Westmark	matures 1/2/18	258,221.75	1.25%
Citizens Community Bank	matures 4/24/18	254,871.42	0.98%
ISU CU	matures 5/2/19	254,722.95	1.00%
ISU Credit Union		25,601.06	0.05%
Bank of Commerce	matures 5/18/2019	272,445.77	1.20%
Connections CU CD	mature 6/1/2018	255,900.07	1.00%
LGIP		724,020.73	1.2140%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		25.00	
Westmark Savings		25.15	
ISU Credit Union		12.85	0.01%
Zions Bank		128.01	0.00%
Bank of Commerce		18,269.25	
Bank of Commerce MM		64,753.76	0.08%
TOTAL		2,657,984.14	

Fiscal year 2017/2018	
City of Idaho Falls payments	
Due	
October	X 402,990.00
January	402,990.00
April	402,990.00
July	402,990.00
Total	1,611,960.00

Not a fixed rate-fluctuates monthly.

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

12/12/17

October through November 2017

Accrual Basis

	Oct - Nov 17	Budget	\$ Over Budget	% of Budget
Income				
400.00 · Tax Revenues	28,327.23	43,896.00	-15,568.77	64.5%
410.00 · Interest Income	3,116.93	2,668.00	448.93	116.8%
Total Income	31,444.16	46,564.00	-15,119.84	67.5%
Expense				
500.00 · Advertising	0.00	84.00	-84.00	0.0%
505.00 · Auto	28.72	334.00	-305.28	8.6%
510.00 · Bank Charges	0.00	16.50	-16.50	0.0%
520.00 · Capital Outlay	20,013.20	66,800.00	-46,786.80	30.0%
530.00 · Commissioners Travel	282.49			
569.00 · Accounting Costs	5,640.12	2,833.30	2,806.82	199.1%
570.00 · Legal Costs	0.00	5,000.00	-5,000.00	0.0%
571.00 · Consulting Services - Website	0.00	333.30	-333.30	0.0%
572.00 · Contract Services-Inspections	0.00	3,333.30	-3,333.30	0.0%
573.00 · Consulting	2,000.00	2,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	250.00	-250.00	0.0%
575.00 · Maintenance/Operation	65.00	3,333.30	-3,268.30	2.0%
585.00 · Office Expense	426.82	416.70	10.12	102.4%
615.00 · Repairs - Equipment	2,250.06	3,833.30	-1,583.24	58.7%
625.00 · Supplies	330.83	1,731.00	-1,400.17	19.1%
633.00 · Payroll Taxes	321.30	633.30	-312.00	50.7%
640.00 · Utilities	891.39	1,166.70	-275.31	76.4%
645.00 · Wages	4,200.00	4,200.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	402,990.00	402,990.00	0.00	100.0%
Total Expense	439,439.93	499,288.70	-59,848.77	88.0%
Net Income	-407,995.77	-452,724.70	44,728.93	90.1%