

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

August 9, 2016

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, August 9, 2016 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the July 12, 2016 regular monthly meeting.
3. Review and action on July, 2016 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including the status of the interior build out on the two new fire stations, and equipment needs.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Discussion regarding annual 2016/17 preliminary budget and budget hearing.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

water conservation and Dick was directed to explore the cost for an alternate, water efficient landscape.

D. Various vehicles were discussed. In particular there was a discussion regarding the Case MC 1153 bulldozer with truck and trailer which is the size of a D 5 Cat and which will be painted and off orange/yellow.

5. **Report and Discussion by Chief Hanneman.**

A. Chief Hanneman reported regarding fires and the problem with illegal fire works, including the roof of a local apartment building. It was reported that a statewide effort is underway to end the sale of illegal fireworks. Currently many illegal fireworks can be sold in Idaho even though it is unlawful to set them off in Idaho. It was mentioned that the Melalueca fireworks went well although the set back area was expanded because of the wind.

B. It was reported that on July 25th a new CAD system will be up and online. There is an expectation that better dispatch and communication will result.

C. It was reported that 4 new recruits are graduating from the Fire Academy and that the Department is planning to increase the number of EMT's. The Department is also seeking sufficient budget to hire a training officer and 4 additional personnel.

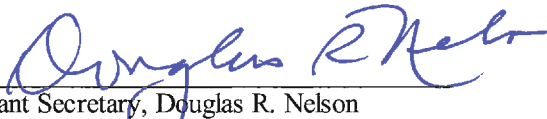
D. It was that the City is working to improve area ISO rating and they are hopeful to allow a drop from a 3 to a 2 rating which should result in a 15% decrease in fire insurance premiums. They are seeking to take into consideration the use of fire tenders to improve ISO ratings.

E. A report on a swift water rescue of a 4 year old boy at the Broadway bridge was reviewed. The boy was revived after several minutes under the water.

6. **County Report.** Steve Serr reported on a new open area construction facility at Beaches Corner which assembles Park Model recreationa vehicles built on triple axle trailers.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:10 p.m.

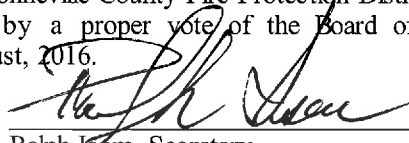
Approved this 9th day of August, 2016.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9th day of August, 2016.

A handwritten signature in black ink, appearing to read "Ralph Som", written over a horizontal line.

Ralph Som, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held August 09, 2016

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of August, 2016, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:24 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; District accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief Dave Hanneman; Deputy Chief Dave Coffey; Ammon Fire Chief Stacey Hyde; and, Bonneville Planning Administrator, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:14 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on July 12, 2016 were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dave Long, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated August 9, 2016 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by David Long and unanimously approved, the report was accepted and authorization for payments totaling \$76,730.08 was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, gave a report that landscaping at the new facilities is proceeding and that he is seeking new bids for rain gutter at the facilities. Mr. Fowler also led a discussion regarding the status of trucks and the proposed re-furbishing of a trailer for the Buldozer. He also led a brief discussion regarding the proposed 2016/17 fire budget.
5. **Report and Discussion by Chief Hanneman.**
 - A. Chief Hanneman reported that the EMS/Bonneville contract has been renewed and the annual Fire Department budget has been submitted for approval at the August 22nd city Council meeting.
 - B. During July, 2016 the City put in service a 7th ambulance.

C. Kim Sibbett retired after 38 years and driver Will Cutler is retiring after 26 years of service.

D. The IFD was given an honor from the International Fire chief's Association which included a 7 minute P R video. Also, an award and promotion ceremony was held for the last 4 academy graduates. It is anticipated that 8 new positions will be available with upon the approval of the new budget. These will include 6 new employees for ambulance, 1 new training officer and 1 additional inspector. With retirements that are expected it is anticipated that a total of 11 new employees will be added.

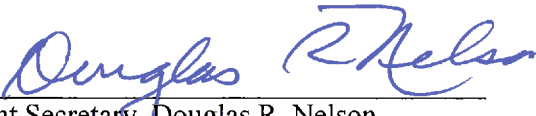
E. It was also reported that a new communication system is in place and that several employees have been out on range fires at the Pioneer fire and the Winnemucca fire. These placements included 9 firefighters and a mini-ambulance to the Pioneer fire which drew a great deal of attention.

F. Deputy Chief Dave Coffey gave a report regarding fire hydrant inspections. The city placed 1 person in charge of coordinating inspections with land owners. Several of the owners asked if inspections could take place in the fall of each year after the summer high water demand is lower. A plan for ongoing inspections is now in place.

G. It was reported that on September 9, 2016 that and Idaho Medal of Honor for Public Safety will be awarded to firefighter Shawn Allen for a rescue following a vehicle crash in a full irrigation ditch in which the driver was pinned in the car.

6. **County Report.** Steve Serr reported that building inspector Allen Eldridge is leaving employment with the County for a new positions with the City of Ammon. He reported that it is difficult to find experience inspectors.
7. **Ammon Report.** It was reported that Ammon put into serve a new heavy brush truck and they are working on a new tender to be placed into service some time in the fall of 2016.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:14 p.m.

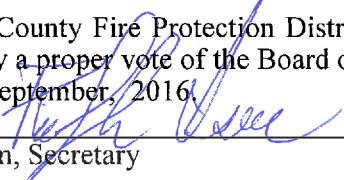
Approved this 9th day of August, 2016.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of September, 2016.


Ralph Isom, Secretary

Bonneville County Fire Protection District #1
Summary of Accounts Payable
August 9, 2016

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	July consulting	08/01/16	Upon receipt	850.00		850.00
Nelson Hall Parry Tucker PA	July consulting	07/31/16	Upon receipt	1,927.08		1,927.08
Cooper Norman	July accounting	07/31/16	Upon receipt	1,734.08		1,734.08
Century Link	208-524-9124 208-525-4800	07/10/16 07/28/16	pd online pd online	97.56 72.91		97.56 72.91
CableOne	7/23-8/22 billing	08/06/16	pd online	78.48		78.48
CR CLARK	7/30/16 billing	07/30/16	Upon receipt	58,660.60		58,660.60
Rocky Mountain Power	7/22 billing	07/22/16	pd online	200.82		200.82
Berggren Diesel	Inv 2013	07/19/16	Upon receipt	704.58		704.58
Coison Signs	Inv 4483	07/26/16	Upon receipt	100.00		100.00
Teton Communications	Inv 129038,5760	7/11 & 7/15	Upon receipt	10,613.02		10,613.02
LN Curtis & Sons	Inv 37982 Inv 41136	07/13/16 07/13/16	Upon receipt Upon receipt	199.65 201.14		199.65 201.14
Weidner Fire	Inv 112419	07/29/16	Upon receipt	1,290.16		1,290.16

Total

76,730.08

76,730.08

Financial Institution

	Amount	Current Interest Rate	
Idaho Central Credit Union Matures 4-4-17	254,544.09	1.500% x	
Key Bank CD Matures 8/10/16	255,884.60	1.00%	
Mountain America Federal Credit Union matures 3/12/2019	262,855.76	2.200% x	
Westmark matures 1/31/17	256,850.80	0.90% x	
Citizens Community Bank matures 3/24/17	252,464.25	0.20% x	
Connections CU matures 9/24/16	252,994.23	1.00% x	
ISU CU matures 11/2/17	251,244.19	0.80% x	
Scenic Falls - Other Accts.	33.39	0.178%	
Scenic Falls CD matures 11/21/16	252,685.90	1.244% x	
Bank of Commerce Matures 8/18/16	270,109.71	0.50% x	
Idaho Central Credit Union Savings	25.00		
Mountain America Federal Credit Union	25.00		
Westmark Savings	25.10		
ISU Credit Union	18.85	0.01% x	
Zions Bank	286,752.72	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	28,962.85		Non Interest bearing (net of current month checks)
Bank of Commerce	333,279.95	0.08%	
TOTAL	2,958,756.39		

Fiscal year 2015/2016		
City of Idaho Falls payments Due		
October	X	399,093.75
January	x	399,093.75
April	x	399,093.75
July	x	399,093.75
Total		1,596,375.00

Authorization to pay bills



8:04 AM

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual
October 2015 through July 2016

08/09/16

Accrual Basis

	Oct '15 - Jul 16	Budget	\$ Over Budget	% of Budget
Income				
430.00 · Proceeds from Sale of Assets	5,000.00			
400.0 · Tax Revenues	2,308,912.63	2,127,776.00	181,136.63	108.5%
410.00 · Interest Income	18,803.97	15,020.00	3,783.97	125.2%
Total Income	2,332,716.60	2,142,796.00	189,920.60	108.9%
Expense				
542.00 · Equipment Rent	6,586.13	416.66	6,169.47	1,580.7%
541.00 · Equipment Insurance	0.00	750.00	-750.00	0.0%
500.00 · Advertising	0.00	416.66	-416.66	0.0%
505.00 · Auto	564.38	0.00	564.38	100.0%
510.00 · Bank Charges	6.00	83.34	-77.34	7.2%
520.00 · Capital Outlay	474,711.84	550,000.00	-75,288.16	86.3%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	561.00	0.00	561.00	100.0%
568.00 · Audit Fees	5,000.00	5,000.00	0.00	100.0%
569.00 · Accounting Costs	12,863.21	13,333.34	-470.13	96.5%
570.00 · Legal Costs	27,224.20	29,166.66	-1,942.46	93.3%
571.00 · Consulting Services - Website	0.00	833.34	-833.34	0.0%
572.00 · Contract Services-Inspections	0.00	16,666.68	-16,666.68	0.0%
573.00 · Consulting	8,550.00	8,500.00	50.00	100.6%
574.00 · Contract Services-Machine Hire	0.00	1,250.00	-1,250.00	0.0%
575.00 · Maintenance/Operation #4	170.00	0.00	170.00	100.0%
580.00 · Miscellaneous	43.71	0.00	43.71	100.0%
585.00 · Office Expense	3,094.73	833.34	2,261.39	371.4%
615.00 · Repairs - Equipment	7,947.15	12,500.00	-4,552.85	63.6%
625.00 · Supplies	364.11	2,083.34	-1,719.23	17.5%
633.00 · Payroll Taxes	1,147.50	2,183.34	-1,035.84	52.6%
640.00 · Utilities	3,947.54	4,166.68	-219.14	94.7%
645.00 · Wages	15,000.00	15,000.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	1,596,375.00	1,596,375.00	0.00	100.0%
Total Expense	2,165,156.50	2,260,558.38	-95,401.88	95.8%
Net Income	167,560.10	-117,762.38	285,322.48	-142.3%