

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
January 8, 2026

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 813 2985 9972 and Passcode: Fire2026. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, January 8, 2026, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC, located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Derik Nielsen.
2. Review and acceptance of November 4, 2025, Fire District Election and administration of oath of office for the following:

David A. Long	4-year term	Zone #3	unopposed
John D. Taylor	4-year term	Zone #4	elected
Tyler R. Gebz	4-year term	Zone #5	unopposed

Action: Approve election results and administer oaths of office

3. Discussion and action to determine officers or other officials of the Fire District.
Possible Action: to determine and appoint the officers and other officials to act for the Fire District, including, but not limited to: Chairperson/President, Secretary & Treasurer, Assistant Secretary and Elections Clerk, District Communications' Officer, and Fire Chief, and other positions that the Commissioners deem appropriate.
4. Consideration and possible action to adopt a proposed Banking Resolution authorizing the President/Chairman and Secretary/Treasurer to establish and maintain accounts with financial institutions, grant independent signing authority, superseded prior banking authorizations, and authorize financial institutions to rely upon the Banking Resolution.
Possible Action: Adoption of Banking Resolution

5. Discussion regarding Fire Chief roles and responsibilities (Discussion led by Commissioner Kirkham).
6. Review and approval of minutes for regular meeting held on December 11, 2025.
Action: Approve minutes of regular meeting held on 12/11/2025.

7. Review and action on January 2026 monthly bills and financial statement for preceding month (Terri Gazdik).
Action: Approve monthly bills and financial report.
8. Review and possible approval of Searle and Hart & Associates, PLLC engagement for annual audit.
Possible Action: Approve Searle and Hart & Associates, PLLC engagement letter for annual audit.

9. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
 - a. Operations Officer Richard Fowler, or his designee:
 - (1) General operations report.
 - (2) Discussion regarding regular meeting date, time, and location for calendar year 2026 and possible change of regular meeting date, time, and/or location for calendar year 2026.

Possible Action: Change of regular meeting date, time, and/or location for calendar year 2026.

(3) Possible presentation of proposal to lease the Fire District's grange facility by Shannon Kinghorn and possible discussion on said proposal. The Board may consider directing Fire District's legal counsel to prepare a lease agreement and authorizing Communications Officer Richard Fowler to execute said lease agreement on behalf of the Fire District.

Possible Action: Direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated entity) and authorize Richard Fowler to execute said lease agreement on behalf of the Fire District.

(4) Discussion on current "Fire Protection Joint Services Agreement By and Between City of Idaho Falls, Idaho and Bonneville County Fire Protection District No. 1", and discussion and possible action to appoint of one (1) or more representatives to meet with the City of Idaho Falls for purposes of negotiating a possible extension of said agreement.

Possible Action: Designation/Appointment of one (1) or more representatives for purposes of negotiating possible extension of joint services agreement with IFFD.

- b. Interim Chief Paul Radford, report regarding Idaho Falls Fire Department activity and needs.
- c. Chief Jonathan Molbert, report regarding Ammon Area fire responses activity and needs.

10. Patron and community comments (limited to 5 minutes each)

11. **Summary of Action Items:**

- (a) Approve election results and administer oaths of office.
- (b) Possible action to determine and appoint the officers and other officials to act for the Fire District, including, but not limited to: Chairperson/President, Secretary & Treasurer, and Assistant Secretary and Elections Clerk, District Communication's Officer, and Fire Chief, and other positions that the Commissioners deem appropriate.
- (c) Possible action to adopt Banking Resolution.
- (d) Approval of December 11, 2025, regular meeting minutes.
- (e) Approval of monthly bills and financial report.
- (f) Possible action to approve Searle and Hart & Associates, PLLC engagement letter for annual audit.
- (g) Possible action to change regular meeting date, time, and/or location for calendar year 2026.
- (h) Possible action to direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated entity) and authorization for Richard Fowler to execute said lease agreement on behalf of the Fire District.
- (i) Possible action to designate/appoint one (1) or more representatives for purposes of negotiating possible extension of joint services agreement with IFFD.

12. Recess/Adjournment.