

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held July 10, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Thursday the 10th day of July, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 828 0482 6311, and Passcode Fire2025.

The following were present:

Commissioners Ralph Isom, Derik Nielsen, Dana Kirkham (via Zoom), David Long (via phone), and Tyler Gebbs were present. The following were also present: Attorney Abigail French, Accountant Terri Gazdik, District Communications Officer Dick Fowler, Fire Chief Jon Molbert, Fire District Administration Assistant Ashlee Meyer, City of Idaho Falls Fire Department Fire Chief Duane Nelson, Paul Radford (via Zoom), Beth Lange, Wynn Whitmeyer (via Zoom), Sherry Glick, Randy Virgil, and Paul Grate. Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:01 p.m. by Chairman Ralph Isom.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held June 12, 2025, were reviewed. A motion to accept the regular meeting minutes was made by Derik Nielsen and seconded by Dana Kirkham. Said motion carried unanimously.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated July 10, 2025, prepared and submitted by Accountant Terri Gazdik, were reviewed with a total expenditure of \$459,650.64. Ms. Gazdik reported on the status of accounts, including the Westmark account, which is currently earning interest at 1.5%. Ms. Gazdik suggested it may be worthwhile to calculate and determine if paying a penalty to move the funds into a higher-yield account would be beneficial. After discussion, a motion was made by Derik Nielsen and seconded by Dana Kirkham to approve the total expenditure of \$459,650.64 and unanimously accepted.

4. **Executive Session.** At approximately 12:07 p.m., Dana Kirkham moved that the commissioners enter into Executive Session pursuant to Idaho Code Sections 74-206(1)(j) and 74-206A(1)(a) to consider labor contract matters and consider a labor contract offer or to formulate a counteroffer. The motion was seconded by Derik Nilsen. The motion carried by the following vote: Aye: Dana Kirkham, David Long, Ralph Ison, Derik Nielsen, and Tyler Gebbs. Nay- None.

The Commissioner met in Executive Session on Thursday, July 10, 2025, at the law offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402, at approximately 12:08 p.m.

There were present:

- Terri Gazdik
- Dick Fowler
- Abigail French
- Fire Chief Jon Molbert
- Chairman Ralph Ison
- Commissioner Tyler Gebbs
- Commissioner David Long (via phone)
- Commissioner Derik Nielsen
- Commissioner Dana Kirkham (via phone)

The Executive Session was called pursuant to Idaho Code Sections 74-206(1)(j) and 74-206A(1)(a) to consider labor contract matters and consider a labor contract offer or to formulate a counteroffer.

At approximately 12:26 p.m., the Executive Session was closed.

5. **Discussion and Reports.** The following items were reviewed and discussed, or actions were taken:

- a) **Operations Report and Negotiation Team Designation.** District Operations Officer Dick Fowler gave his monthly report, which included:
- i. A discussion on his recommendation to consider purchasing another truck. Dana Kirkham responded that she would need to see additional information regarding what the City of Idaho Falls currently owns before making further decisions on purchases. She emphasized that any purchasing decision needed to be deliberate.
 - ii. **2025-2026 Collective Bargaining Agreement (“CBA”).** Attorney French explained that the proposed collective bargaining agreement was still being put together and that it was not ready for approval. Given this, no action was taken on the proposed CBA.
 - iii. **2025-2026 Budget.** Discussion was held regarding the proposed budget, which is attached hereto. Dana Kirkham questioned various increases and

sought clarification. Following discussion, a motion was made by Dana Kirkham to approve the publication and posting of the budget. Said motion was seconded by Derik Nielsen and unanimously approved.

- b) Report from City of Idaho Falls Fire Department. Fire Chief Duane Nelson of the City of Idaho Falls Fire Department reported that he was still experiencing ongoing software issues so he did not have the full data for the month. Dana Kirkham inquired about personnel response times and equipment, and requested a meeting with him and Chief Molbert to continue discussions regarding a potential merger of services. In response, Ralph Isom objected and stated that he wanted to be involved in the meeting, but eventually it was agreed that he would not attend. Chief Nelson also expressed concern about his EMS personnel entering a scene without what he would consider proper authorization.
- c) Report from Ammon Area Fire Activity. Fire Chief Jon Molbert reported a total of six (6) outside/wildland fires. Chief Molbert reported they had assisted Jefferson and Blackfoot for four (4) days, responded to one (1) vehicle fire, ten (10) alarms, and six (6) accidentals, for a total of thirty-nine (39) calls. He noted that the new engine is now in service and that the old engine had been given to the City of Idaho Falls, and that the District had received a brush truck from the City of Idaho Falls.

6. **Public Comment.**

Paul Grate, President of the IFFD Union, gave a public comment wherein he pushed for a merger agreement and expressed concerns regarding a basement fire that had occurred recently, noting his belief that the same level of service is not current being provided and that it is an issue that needs to be addressed.

Randy Virgil, patron, expressed frustration that the land that had been procured for a station but that construction has not begun. He noted that the demand for a station is increasing and requested that discussions be held with the City of Ammon and the County Commissioners.

Sherry Glick, employee with 911 dispatch, provided her opinion on dispatch inefficiencies.

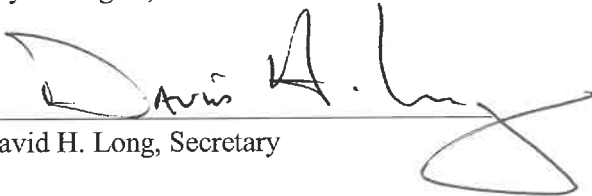
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Tyler Gebbs and seconded by Derik Nielsen with unanimous approval around 1:00 p.m.

Approved the 14th day of August, 2025.


Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14th day of August, 2025.



David H. Long, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
July 10, 2025

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 828 0482 6311 and Passcode: Fire2025. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, July 10, 2025, at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on June 12, 2025.
Action: Approve minutes of regular meeting held on 6/12/2025.
3. Review and action on July 2025 monthly bills and financial statement for preceding month (Terri Gazdik).
Action: Approve monthly bills and financial report.
4. **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda items above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to the provisions of:
 - Idaho Code Section 74-206(1)(j) to consider labor contract matters and/or Idaho Code Section 74-206A(1)(a) to consider a labor contract offer or to formulate a counteroffer.
Action: Enter into Executive Session by roll call vote.
5. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
 - a. Richard Fowler, Operations Officer, general operations report.
 - (1) General operations report.
 - (2) Discussion regarding proposed bargaining agreement with International Association of Fire Fighters (IAFF) Local # 5396, status of negotiations, and possible approval of the proposed draft of the collective bargaining agreement with IAFF local #5396.
Possible Action: Approve proposed collective bargaining agreement with IAFF Local #5396.
 - (3) Discussion regarding proposed 2025-2026 budget and authorization to post and publish notice of annual budget hearing (set to occur on August 26, 2025, at 12:00 p.m.).
Possible Action: Approve posting and publication of annual budget hearing and proposed 2025-2026 budget.
 - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
 - c. Chief Jonathan Molbert, report regarding Ammon Area fire responses activity and needs.
6. Patron and community comments (limited to 5 minutes each)
7. **Summary of Action Items:** .
 - (a) Approval of June 12, 2025, regular meeting minutes.

(b) Approval of monthly bills and financial report.

(c) Enter into Executive Session by roll call vote.

(d) Approval of proposed collective bargaining agreement with IAFF Local #5396.

(e) Approval to post and publish annual budget hearing and proposed 2025-2026 budget.

8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,
Commissioners.


Bonneville County Fire Protection District #1
Summary of Accounts Payable
July 10, 2025

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Net Amt Due
Nelson Hall Parry Tucker PA	June invoice	06/30/25	Upon receipt	4,737.00	4,737.00
Cooper Norman	Inv 183976	06/30/25	Upon receipt	7,187.00	7,187.00
Rocky Mountain Power	S 55th	07/09/25	pd online	177.76	177.76
	2137 S Ammon	07/08/25	pd online	175.98	175.98
	2137 S Ammon	07/08/25	pd online	740.66	740.66
Intermountain Gas	144 S 55th W	07/01/25	pd online	25.55	25.55
	2137 S Ammon	07/02/25	pd online	45.75	45.75
	3575 Brookfield Lane	07/02/25	pd online	20.66	20.66
Cardmember Services	#8581- Ammon	07/08/25	Upon receipt	618.40	618.40
	#4788 Berg	07/08/25	Upon receipt	324.80	324.80
	#0216 Fowler	07/08/25	Upon receipt	223.94	223.94
	#5644 - Jon	06/06/25	Upon receipt	2,230.17	2,230.17
	#8458 - Keith	07/08/25	Upon receipt	25.00	25.00
Allied Business Solutions	AR558238	06/13/25	Upon receipt	53.24	53.24
ALSCO	LBLA2592973, 2596404	6/18, 7/2	Upon receipt	352.16	352.16
B & K Landscape	Inv 158374	05/10/25	Upon receipt	95.00	95.00
City of Ammon	2137 S Ammon	06/30/25	Upon receipt	141.44	141.44
	3575 Brookfield	06/30/25	Upon receipt	446.21	446.21
City of Ammon	Inv 10756	07/02/25	Upon receipt	914.17	914.17
	replacement for chk 4113	04/10/25		2,198.69	2,198.69
City of Idaho Falls	July payment	07/01/25	Upon receipt	437,078.50	437,078.50
D & L Cleaners	June stmt	07/01/25	Upon receipt	66.60	66.60
Greater Idaho Falls Chamber of Commerce	Inv 000199	06/19/25	Upon receipt	250.00	250.00
Idaho Furnace Plumbing Source	Inv 36272853	07/01/25	Upon receipt	262.50	262.50
LN Curtis	Inv 961778	06/24/25	Upon receipt	794.03	794.03
NueSynergy Inc	Inv C16035	07/09/25	Upon receipt	150.00	150.00
Colson Signs	Inv 4794	07/08/25	Upon receipt	190.00	190.00
Orkin	Inv 1044307	06/19/25	Upon receipt	114.00	114.00
Wex	June stmt	6/30/2025	Upon receipt	11.43	11.43
Total				459,650.64	459,650.64

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	matures 4/14/2026	304,330.81 x 4.91%
Frontier Credit Union	matures 4/14/2026	269,363.63 x 4.18%
Mountain America Federal Credit Union	matures 9/20/2026	331,790.97 4.89%
Westmark	matures 10/2/25	294,991.49 1.50%
Citizens Community Bank/Glacier	matures 5/27/2026	298,768.91 3.50%
Lookout CU	matures 2/14/26	286,615.88 4.00%
Bank of Commerce CD #6216	matures 6/11/26	314,351.59 3.74%
Connections CU CD	matures 6/13/26	301,720.02 4.07%
DL Evans	matures 4/30/2026	289,513.49 4.18%
LGIP		4,464,166.33 4.36%
Stifel		549,073.43 3.85%
Connections savings		31.37
Frontier savings		8.50
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		1.00
Westmark Savings		25.28
Lookout Credit Union savings		25.70
Lookout Credit Union savings		25.08
Bank of Commerce savings		50,537.65 0.50%
Bank of Commerce		-167,431.52
TOTAL		7,587,934.61

Fiscal year	2024-2025
City of Idaho Falls payments	
Due	
October x	437,078.72
January x	437,078.27
April x	437,078.50
July x	437,078.50
Total	1,748,313.99

Authorization to pay bills



8:14 AM

07/10/25

Accrual Basis

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2024 through June 2025

	Oct '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
400.00 · Tax Revenues	2,993,246.42	2,750,243.90	243,002.52	108.8%
410.00 · Interest Income	280,897.30	247,500.00	33,397.30	113.5%
420.00 · Miscellaneous Income	120,748.69	134,489.25	-13,740.56	89.8%
Total Income	3,394,892.41	3,132,233.15	262,659.26	108.4%
Expense				
500.00 · Advertising				
501.02 · Public Relations - Ammon	6,196.67	0.00	6,196.67	100.0%
502.02 · Fire Prevention - Ammon	1,360.00	0.00	1,360.00	100.0%
500.00 · Advertising - Other	2,650.00	7,500.01	-4,850.01	35.3%
Total 500.00 · Advertising	10,206.67	7,500.01	2,706.66	136.1%
505.00 · Auto - Fuel & Oil	11,522.15	14,999.99	-3,477.84	76.8%
510.00 · Bank Charges	162.83	0.00	162.83	100.0%
520.00 · Capital Outlay	526,145.69	74,995.00	451,150.69	701.6%
530.00 · Travel	1,084.37	0.00	1,084.37	100.0%
535.00 · Dues & Subscriptions	1,816.75	3,740.00	-1,923.25	48.6%
550.00 · Ins - Fire, Auto & Liab.	15,650.50	12,500.00	3,150.50	125.2%
568.00 · Audit Fees	18,950.00	20,000.00	-1,050.00	94.8%
569.00 · Accounting Costs	46,312.00	47,250.00	-938.00	98.0%
570.00 · Legal Costs	49,043.85	54,000.00	-4,956.15	90.8%
572.00 · Contract Services - Fires	494.68	0.00	494.68	100.0%
575.00 · Building Maintenance/Operation	12,185.46	15,020.00	-2,834.54	81.1%
576.00 · Ground Repair & Maint	18,106.82	0.00	18,106.82	100.0%
580.00 · Miscellaneous	2,337.76	0.00	2,337.76	100.0%
581.02 · Clothing & Uniforms - Ammon	9,627.04	0.00	9,627.04	100.0%
582.02 · Personal Protective Equip-Ammon	22,033.25	0.00	22,033.25	100.0%
583.02 · Postage - Ammon	408.80	0.00	408.80	100.0%
585.00 · Office Supplies/Expense	406.54	0.00	406.54	100.0%
586.00 · Training & Certification	13,162.56	5,625.00	7,537.56	234.0%
615.00 · Repairs & Maint - Equipment	14,646.55	36,751.00	-22,104.45	39.9%
616.00 · Vehicle Repair & Maintenance	17,615.31	0.00	17,615.31	100.0%
625.00 · Supplies	17,776.43	48,780.00	-31,003.57	36.4%
630.00 · Taxes & Licenses	1,247.50	0.00	1,247.50	100.0%
640.00 · Utilities	21,210.40	18,751.00	2,459.40	113.1%
644 · Payroll, Benefits, & Taxes				
645.00 · Wages & Salaries	1,084,255.06	1,261,169.00	-176,913.94	86.0%
647.00 · Employee Benefits				
648.00 · Insurances - Employee	225,625.86	184,500.00	41,125.86	122.3%
648.11 · HSA	22,910.39	21,600.00	1,310.39	106.1%
648.12 · PERSI	142,286.96	135,000.00	7,286.96	105.4%
648.13 · HRA	7,755.78	18,000.00	-10,244.22	43.1%
647.00 · Employee Benefits - Other	708.75	0.00	708.75	100.0%
Total 647.00 · Employee Benefits	399,287.74	359,100.00	40,187.74	111.2%
650.00 · Wages - Tax Employer	81,076.54	93,600.00	-12,523.46	86.6%
Total 644 · Payroll, Benefits, & Taxes	1,564,619.34	1,713,869.00	-149,249.66	91.3%
655.00 · Workmens Compensation	77,127.00	43,501.00	33,626.00	177.3%
660.00 · IT	38,574.46	57,001.00	-18,426.54	67.7%
700.00 · Payments - City of Idaho Falls	1,311,235.50	1,311,236.00	-0.50	100.0%
Total Expense	3,823,710.21	3,485,519.00	338,191.21	109.7%
Net Income	-428,817.80	-353,285.85	-75,531.95	121.4%

**Bonneville County Fire
Protection District #1
Proposed Budget for Year Ended 9/30/2026**



**BONNEVILLE COUNTY
FIRE DISTRICT #1**

Revenues		Budgeted 2025-2026
Taxes-limited to 3% increase		4,378,568
Contract fire revenue		150,000
Interest on investments (estimated)		275,000
Miscellaneous - net fees collected by Ammon		40,000
		<u>4,843,568</u>
Expenditures		
Advertising and Public Relations		10,000
Audit		20,000
Vehicle and travel		25,000
Building and Grounds Maintenance		20,000
Equipment Maintenance		70,321
Capital Outlay		61,000
Commissioner's Expense(includes pr taxes, wc, PERSI)		81,000
Computer Support and Equipment		58,000
Property insurance		40,000
Training and Safety		18,000
Workmens Compensation Insurance		68,000
Dues and Subscriptions		3,000
Legal		82,000
Accounting		63,000
Supplies and Miscellaneous		75,000
Utilities		31,000
Employee Payroll, Retirement, Benefits		2,300,000
City of Idaho Falls Contract		1,818,248
Total		<u>4,843,569</u>
Excess (Deficit)		<u>(0)</u>
Proposed payment to the City of Idaho Falls for the year ended 9-30-2026		
Total represents a 4% increase over PY		
	October 10, 2025	454,561.88
	January 10, 2026	454,561.88
	April 10, 2026	454,561.88
	July 10, 2026	454,561.88
	TOTAL	1,818,247.51
Proposed Budget:		
General Fund (3%)		4,345,708
New Construction	PY	112,339 Estimated
Less: Property Tax Replacement	PY	(79,479) Estimated
Maximum non-exempt property tax budget		<u>4,378,568</u>

Capital Outlays:

Fuel Station	40,000
FirstDue Software Implementation	<u>21,000</u>
	<u>61,000</u>

Appropriated Funds

Ladder Truck	1,200,000
Satellite Station	1,050,000
South Station	<u>2,165,000</u>
	<u>4,415,000</u>