

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held December 10, 2013**

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 10<sup>th</sup> day of December, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Dick Fowler, District Liaison; Legal Counsel, Douglas R. Nelson; County Representative Steve Serr; and, Accountant, Terri Gazdick. City Fire Chief, Dean Ellis was excused.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on November 12, 2013 were reviewed. A motion to approve the minutes for both meetings was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved. .
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated December 10, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. (copy attached). Mr. Long moved to pay the bills in the total sum of \$13,724.17 and approve the financial report. This motion was seconded by Mr. Isom and approved unanimously.

The commissioners discussed the Key Bank investment brokered by Layne Steele and reported on the decision to liquidate the investment. The commissioner discussed renewing the remaining CD's and Money Market accounts. It was mentioned that the Bank of Idaho service fees appear to be greater that the interest being paid and that

arrangement should be reviewed. Upon motion made by Dave Long, seconded by Dan Gubler and unanimously approved a decision to renew the accounts was approved.

4. **Report by Dick Fowler.** District Liaison Fowler discussed plans for winter truck storage and presented the commissioners with a commercial credit card application to be issued by The Bank of Commer. Ralph Isom moved to approve the application with a \$5,000.00 limit and only two cards to be issued, one to be used by Dick Fowler and the other by Dan Gubler for incidental Fire District purchases. The Fire District accountant will reconcile the account periodically. The motion passed unanimously. The commissioners discussed the south end property and the possible installation of floor drains and a septic system
5. **Steve Serr County Planning Report.** Steve reported that there was no appeal of the conditional use application for the south property. The property is proposed as a public service facility.
6. **Executive Session.** A motion was made by Dave Long to adjourn into executive session to obtain legal advice pertaining to a possible legal claim pursuant to Idaho code, Section 67-2345. A role call vote was taken and Dave Long, Ralph Isom and Dan Gubler each voted in favor of recessing into executive session. At 1:26 p.m. the commissioners reconvened from executive session pursuant to a motion made, seconded and unanimously approved. Ralph Isom then moved and Dave Long seconded a motion to authorized the liquidation of the Certificate of Deposit investment obtained through Key Bank of Idaho, and following discussion the resolution was adopted unanimously. No other business was discussed or undertaken.
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 1:55 p.m.

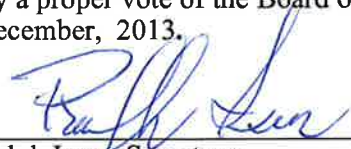
Approved this 14<sup>th</sup> day of January, 2014.

  
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Douglas R. Nelson, Assistant Secretary

  
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Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10<sup>th</sup> day of December, 2013.

  
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Ralph Isom, Secretary

**Bonneville County Fire Protection District #1  
Summary of Accounts Payable  
December 10, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Nov Consulting	12/06/13	Upon receipt	750.00		750.00
Idaho Irrigation District	Tax Notice 2013	12/05/13	Upon receipt	85.00		85.00
Nelson Hall Parry Tucker PA	Nov Legal	12/03/13	Upon receipt	1,575.65		1,575.65
Cooper Norman	Nov Billing	11/30/13	Upon receipt	1,095.75		1,095.75
RC Heavy Haul Inc	Inv 1445	12/02/13	Upon receipt	10,000.00		10,000.00
Century Link	208-525-4800 (pd online)	10/28/13	11/7/2013	64.09		64.09
	208-524-9124 (pd by phone)	11/26/13	11/26/2013	94.18		94.18
CableOne	10-23 to 11-22-13 (pd online)	11/26/13	11/26/2013	59.50		59.50
	<b>Total</b>			<b>13,724.17</b>		<b>13,724.17</b>

**Current Interest Rate**

Fiscal year 2013/2014 City of Idaho Falls payments		
<u>Due</u>		
October	X	390,250.00
January		390,250.00
April		390,250.00
July		390,250.00
<b>Total</b>		<b>1,561,000.00</b>

Key Bank Matures 12/17/14	248,493.36	0.25%	
Key Investment Services market value \$512,393.49 on 11/30/13	527,841.49		
Scenic Falls - Other Accts.	33.32	0.15%	
Bank of Commerce Matures 01/04/14	209,389.79	0.60%	
Bank of Commerce Matures 01/04/14	266,732.13	0.60%	
Bank of Commerce Matures 06/12/14	266,758.27	0.50%	
Bank of Commerce Matures 6/12/14	268,902.16	0.50%	
Idaho Central Credit Union Savings	25.00		Required savings account to open account
Zions Bank	225,894.01	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	15,425.44		Non Interest bearing (net of current month checks)
Bank of Commerce	158,032.47	0.08%	
Bank of Idaho Money Market	249,866.65		
<b>TOTAL</b>	<b>2,437,394.09</b>		

Authorization to pay bills



## **BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

### **NOTICE AND AGENDA FOR MONTHLY MEETING December 10, 2013**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, December 10, 2013 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the November 12, 2013 regular meeting.
3. Review and take action on November, 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including follow-up on Key Bank investment withdrawal limitations. (Dick Fowler)
5. Reports from Idaho Falls Fire Chief (Dean Ellis) and County Planning Administrator (Steve Serr).
6. Discussion and Report on Old Business, including discussion of proposed building plans and procedures for new structures.
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract issues and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.