

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held August 11, 2020

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 11th day of August, 2020 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:10 p.m.

The following were present:

Commissioners Dan Gubler, David Long and Ralph Isom were present. The following were also present: District Liaison, Dick Fowler; District accountant Terri Gazdik; legal counsel, Doug Nelson; Jordan Briggs of Cooper Norman accountants; and City Fire Chief, Duane Nelson; and, Ammon Fire Chief Stacy Hyde. Chief Nelson attended briefly in person and then excused himself to attend by telephone.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:08 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on July 14 2020 and the special meeting held July 22, 2020 were reviewed, and following a motion made by Ralph Isom and seconded by David Long said minutes were unanimously approved.
3. **Monthly Financial Report, Bill Authorization and Proposed Budget.** The summary of accounts payable dated August 14 2020, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by David Long, and unanimously accepted, the report was approved including a total expenditure of **\$28,347.33**. Following discussion Ralph Isom moved to authorize the publication of the proposed budget for fiscal year commencing October 1, 2020 and ending September 30, 2021. The motion was seconded by Dave Long and was unanimously approved. A motion was made which was unanimously approved the District’s application for entry into PERSI so that employees of the District will be eligible to participate in PERSI beginning October 1, 2020.
4. **Ammon Joint Services Agreement.** Upon motion made by Dave Long and seconded by Ralph Isom the commissioners unanimously approved a Joint

Services Agreement with the City of Ammon for fiscal year commencing October 1, 2020 and ending September 30, 2021.

5. **Review and Discussion.** The following items were reported or discussed:
- a. Dick Fowler commented on a Facebook post made by the local fire fighter's union which he felt negatively and inaccurately criticized the Fire District. Dick expressed his opinion that when firefighters are contracted to perform fire protection services with the Fire District that it is inappropriate for their organization, the members of which provide contract service to the District, to inaccurately characterize actions and operations of the Fire District to the public through social media. Chief Duane Nelson responded that the leadership of the Fire Department has consistently encouraged ethical conduct by its firefighters and to avoid public political action intended to criticize or demean fire fighting operations. Chief Nelson also clarified that the Local 1565 Fire Fighters Union is an independent organization with whom the City negotiates its firefighter's contract. As such the City does not control or condone the actions of the Union and that the Union officials have expressed their right of free public speech.
 - b. Chief Nelson reported that the City has various fire fighting apparatus and personnel in Winnemucca, Nevada to assist in rural fires in that area. He expects that they will have a presence there until October or November.
5. **County Report.** There was no separate report from the County.
6. **Public Comment.** Public comment was invited but none was provided.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by David Long and seconded by Ralph Isom with unanimous approval at 2:09 p.m.

Approved the 8th day of September, 2020.



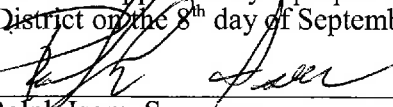
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of September, 2020.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

August 11, 2020

NOTE: In accordance with the Proclamation from the Office of the Governor of the State of Idaho dated March 13, 2020 and subsequently updated and in order to protect the health and safety of the public, this meeting will be conducted telephonically. All who attend by phone will be able to audibly listen and participate in the meeting. Those wishing to join and participate in the meeting by phone may do so, as follows: CONFERENCE CALL ACCESS NUMBER-1 (720) 279-0026, THEN ENTER GUEST PASS CODE #8076672. If you experience difficulty with access please call TAMRA PHIPPEN at (208) 522-3001.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, August 11, 2020 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held July 14, 2020 and the special meeting held July 22, 2020.
Action: Approve minutes of regular meeting held 07/14/2020 and the special meeting held 07/22/2020.
3. Review and action on August, 2020 monthly bills and financial statement (Terri Gazdik). **Action: Approve monthly bills and financial report**
4. District Liaison Report on pending matters and discussion, including: status of Faust fire station build-out; discussion relating to annual budget for fiscal year 2020/2021; and review and approval of City of Ammon Joint Services Agreement.
Action: To approve publication of proposed budget for fiscal year commencing October 1, 2020 and ending September 30, 2021.
Action: Approve Joint Services Agreement with City of Ammon
5. Comments/ report from Idaho Falls Fire Department, Ammon fire Department, Bonneville County Planning Office; and public.
6. **Summary of Scheduled Action Items:**
 - (a) **Approval of July 14, 2020 and July 22, 2020 meeting minutes.**
 - (b) **Approval of the August, 2020 monthly bill and financial statement.**
 - (c) **Approval of proposed budget for publication and final approval at August budget hearing.**
 - (d) **Approval of Joint Services Agreement with the City of Ammon.**
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
August 11, 2020**

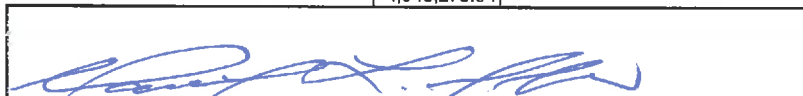
Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	July consulting	07/31/20	Upon receipt	1,075.00		1,075.00
Nelson Hall Parry Tucker PA	July consulting	07/31/20	Upon receipt	13,150.00		13,150.00
Cooper Norman	July consulting	07/31/20	Upon receipt	2,739.25		2,739.25
Century Link	208-524-9124 208-525-4800	07/10/20 07/28/20	pd online pd online	35.02 14.21		35.02 14.21
Rocky Mountain Power	6/23/2020	07/23/20	Upon receipt	261.13		261.13
Intermountain Gas	S 55th W S 45th W E 65th S	08/03/20 08/04/20 08/04/20	Upon receipt Upon receipt Upon receipt	9.50 9.50 9.50		9.50 9.50 9.50
Cardmember Services	Fybercom, Maverik, Napa, 49er Communications	08/07/20	Upon receipt	2,216.21		2,216.21
Dan Gubler	mileage	08/07/20	Upon receipt	468.05		
Dan Gubler	Subway	07/28/20	Upon receipt	20.21		
Dan Gubler	Center Street Grill Utah	07/23/20	Upon receipt	39.30		
	Total Dan Gubler					527.56
Denning Pump Inc	Inv 6323	07/20/20	Upon receipt	2,185.00		2,185.00
Larsen Fire Apparatus	Inv 2495	07/28/20	Upon receipt	350.00		350.00
Teton Communications	Inv 15966	07/06/20	Upon receipt	5,478.01		5,478.01
Premier Vehicle Installation	Inv 33647	07/20/20	pd 6/23 chk 3064	287.44		287.44
	Total			28,347.33		28,347.33

Financial Institution	Amount	Current Interest Rate
idaho Central Credit Union	matures 11/28/2020	272,028.78 2.000%
Mountain America Federal Credit Union	matures 3/19/21	290,675.73 3.250%
Westmark	matures 1/2/2021	274,755.52 1.95%
Citizens Community Bank/Glacier	matures 4/24/2021	259,130.60 2.50%
ISU CU	matures 10/27/20	263,066.55 1.40%
ISU Credit Union	matures 8/21/2020	26,752.93 2.42%
Bank of Commerce CD #6216	matures 6/11/2021	282,382.44 0.25%
Connections CU CD	matures 6/01/2021	267,022.43 2.00%
DL Evans	matures 3/27/2021	255,693.70 1.75%
LGIP		1,792,005.61 0.8580%
Connections savings		31.37
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		5.00
Westmark Savings		25.26
ISU Credit Union		25.00 0.01%
ISU Credit Union savings		25.70
Bank of Commerce		56,348.07
Bank of Commerce MM		5,279.25 0.12%

Fiscal year 2019/2020 City of Idaho Falls payments		
Due		
October	x	420,268.07
January	x	420,268.07
April	x	420,268.00
July	x	420,268.07
Total		1,681,072.21

TOTAL **4,045,278.94**

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2019 through July 2020

	Oct '19 - Jul 20	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	2,336,606.66	2,123,760.00	212,846.66	110.0%
410.00 · Interest Income	49,686.53	34,166.00	15,520.53	145.4%
420.00 · Miscellaneous Income	26,682.32			
Total Income	2,412,975.51	2,157,926.00	255,049.51	111.8%
Expense				
505.00 · Auto	139.88	2,084.00	-1,944.12	6.7%
520.00 · Capital Outlay	245,374.59	325,000.00	-79,625.41	75.5%
530.00 · Commissioners Travel	587.11	2,084.00	-1,496.89	28.2%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	902.00	500.00	402.00	180.4%
568.00 · Audit Fees	6,500.00	6,500.00	0.00	100.0%
569.00 · Accounting Costs	14,547.75	14,584.00	-36.25	99.8%
570.00 · Legal Costs	46,192.56	30,000.00	16,192.56	154.0%
571.00 · Consulting Services - Website	0.00	1,668.00	-1,668.00	0.0%
572.00 · Contract Services-Inspections	0.00	12,500.00	-12,500.00	0.0%
573.00 · Consulting	10,750.00	10,750.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	1,250.00	-1,250.00	0.0%
575.00 · Maintenance/Operation	1,328.39	8,332.00	-7,003.61	15.9%
585.00 · Office Expense	1,002.99			
615.00 · Repairs - Equipment	5,782.65	16,670.00	-10,887.35	34.7%
625.00 · Supplies	0.00	9,000.00	-9,000.00	0.0%
630.00 · Taxes & Licenses	287.00			
633.00 · Payroll Taxes	1,721.28	200.00	1,521.28	860.6%
640.00 · Utilities	6,396.38	6,250.00	146.38	102.3%
645.00 · Wages	22,500.00	26,500.00	-4,000.00	84.9%
655.00 · Workmens Compensation	150.00			
700.00 · Payments - City of Idaho Falls	1,681,072.07	1,681,072.00	0.07	100.0%
Total Expense	2,046,234.65	2,155,944.00	-109,709.35	94.9%
Net Income	366,740.86	1,982.00	364,758.86	18,503.6%

**Bonneville County Fire
Protection District #1
Budget for Year Ended 9/30/2021**



Budgeted
2019-2020

2,208,760

41,000

2,249,760

	Budgeted 2020-2021
Revenues	
Taxes-limited to 3% increase	2,274,987
Contract Services - City of Ammon	1,036,838
Grant - Pumper	300,000
Interest on investments(estimated)	30,000
	3,641,825

6,500
2,500
10,000
20,000
390,000
32,000
1,000
15,000
2,000
1,500
1,000
36,000
17,500
10,788
7,500
12,900

1,681,072
2,500
2,249,760

	Budgeted 2020-2021
Expenditures	
Audit Cost	7,500
Auto and travel	2,500
Building Maintenance	10,000
Equipment Maintenance	20,000
Capital Outlay	680,000
Commissioner's Expense(includes pr taxes, wc, PERSI)	45,000
Insurance	2,000
Contract Services-Inspections	15,000
Contract Services-Website Dev.	2,600
Contract Services-Machine Hire	1,500
Dues and Subscriptions	1,000
Legal	51,000
Accounting	52,500
Supplies and Miscellaneous	11,500
Utilities	8,500
Professional Consulting Fees	33,000
Firefighters Payroll, Retirement, Benefits	1,011,383
City of Idaho Falls Contract	1,681,072
Total	3,636,055
Excess (Deficit)	5,770

Department Expense

Proposed payment to the City of Idaho Falls for the year ended 9-30-2021

1,681,072.27/4 payments	October 10, 2020	420,268.07
	January 10, 2021	420,268.07
\$1,681,072.27 represents the contract agreed upon with	April 10, 2021	420,268.07
The City of Idaho Falls	July 10, 2021	420,268.07
	TOTAL	1,681,072.27

Proposed Budget:

General Fund (3%)	2,275,023
New Construction	69,781
Less: Property Tax Replacement	(69,817)
	2,274,987

Capital Outlays:

Advanced Communications - Station 2	20,000
Class A Pumper truck and attachments	360,000
Ammon Pumper truck	300,000
	680,000