

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

June 11, 2019

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, June 11, 2019 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held May 14, 2019 and the Special Meeting held May-31, 2019.
Action: Approve minutes of regular meeting held 5/14/2019.
Action: Approve minutes of special meeting held 5/31/2019.
3. Review and action on may, 2019 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills and financial report
4. District Liaison Report on pending matters, including discussion and possible approval of extension of contract for fire services with the City of Idaho Falls.
Action: Possible Approval of City Contract
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Comments from public.
8. **Summary of Scheduled Action Items:**
(a) Approval of may 14, 2019 regular meeting minutes and May 31, 2019 Special Meeting minutes.
(b) Approval of the June, 2019 monthly bill and financial statement.
(c) Approval of City contract extention
11. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held June 11, 2019

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 11th day of June, 2019, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: District Liaison, Dick Fowler; legal counsel, Doug Nelson; Bonneville County Planning Supervisor, Steve Serr; And, City Fire Chief Duane Nelson. District accountant, Terri Gazdik was excused.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on May 14, 2019 and the special meeting held May 30, 2019 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated June 11, 2019, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by Dave Long the report was unanimously approved including a total expenditure of \$23,608.15.
4. **Review and Discussion.** District liaison, Richard Fowler, led a discussion regarding the possible extension of the City fire service agreement and wild fire agreement.

Mr. Fowler reported that he received a bid for the sprinkling system and grass on at the westside station. The bid was for \$18,000 because it included a substantial amount of top soil. Ralph Isom state that he would provide some top soil that is available to him without cost to the District.

Other discussion included the heat in Station 8 was a priority and that Station 7 has been approved for a phone connection. It was also mentioned that the 2008 Dodge Crew Cab was no longer needed and that Timberline had estimated its value at approximately \$19,000.00.

It was discussed that the City contract proposal of \$1,602,000 (a 3% increase) appeared to be reasonable and that Duane Nelson and Dick Fowler will work to update the equipment list to be attached to the new contract. The City will provide proposed final drafts of the new fire service agreement and wild fire agreement for review and possible approval prior to the next meeting.

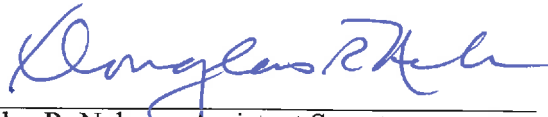
5. **Discussion and Comment from City of Idaho Falls.** Fire Chief Duane Nelson expressed that the contract for fire services with the proposed 3 % increase will be forthcoming prior to next month's meeting along with the separate wild lands agreement which will not contain changes except for dates.

It was reported that firefighter Nick Hershey experienced a cardiac event but is improving and expected to return to work. Nick has been doing the fire hydrant inspections.

It was mentioned that the City is finding it to be a significant challenge to hire and equip new fire fighters with the current costs that are being experienced. As a result the City is working to hold or decrease the current staff levels.

6. **County Report.** Steve Serr did not have additional information to present at this meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:18 p.m.

Approved the 9th day of July, 2019.

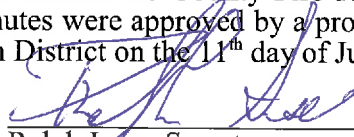


Douglas R. Nelson, Assistant Secretary


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of June, 2019.



Ralph Isom, Secretary

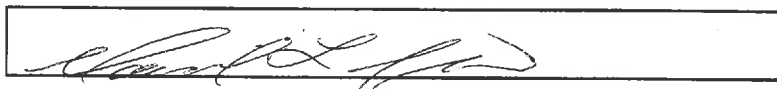
**Bonneville County Fire Protection District #1
Summary of Accounts Payable
June 11, 2019**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	May consulting	05/31/19	Upon receipt	1,000.00		1,000.00
Nelson Hail Parry Tucker PA	May consulting	05/31/19	Upon receipt	3,432.69		3,432.69
Cooper Norman	May consulting	05/31/19	Upon receipt	1,311.25		1,311.25
Century Link	208-524-9124 208-525-4800	05/10/19 05/28/19	pd online pd online	35.02 13.18		35.02 13.18
Rocky Mountain Power	5/23/2019	05/23/19	Upon receipt	326.60		326.60
Dan Gubler	6/10/19 mileage Cal Stores reimbursement	06/10/19 05/25/19	Upon receipt Upon receipt	209.96 91.12		209.96 91.12
Intermountain Gas	S 55th W S 45th W E 65th S	05/31/19 06/05/19 06/04/19	Upon receipt Upon receipt Upon receipt	25.91 21.29 43.84		25.91 21.29 43.84
Cardmember Services	5/7 statement	06/07/19	Upon receipt	3,236.36		3,236.36
Idaho Steel Products	Inv 150773,0150816	05/29/31	Upon receipt	378.00		378.00
Premier Vehicle Installation	Inv 30024	05/20/19	Upon receipt	1,895.07		1,895.07
Targhee Fire	Inv 009-19	05/20/19	Upon receipt	1,272.33		1,272.33
Weidner Fire	Inv 54503	05/24/19	Upon receipt	3,378.54		3,378.54
Teton Communications	Inv 12692,12711,12726, or 12360	5/23-5/30	Upon receipt	6,936.99		6,936.99
Total				23,608.15		23,608.15

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	264,088.06	2.526%
Mountain America Federal Credit Union	279,274.65	3.250%
Westmark	267,291.85	2.40%
Citizens Community Bank	256,094.65	1.30%
ISU CU	258,590.81	1.00%
ISU Credit Union	25,982.59	2.42%
Bank of Commerce	277,373.08	1.15%
Connections CU CD	260,605.77	1.45%
DL Evans	250,000.00	1.50%
LGIP	1,322,064.04	2.5724%
Connections savngs	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.21	
ISU Credit Union	25.00	0.01%
ISU Credit Union savings	25.70	0.05%
Zions Bank	128.01	0.00%
Bank of Commerce	93,646.62	
Bank of Commerce MM	5,270.94	0.25%
TOTAL	3,560,528.35	

Fiscal year 2018/2019 City of Idaho Falls payments		
Due		
October	x	408,027.25
January	x	408,027.25
April	x	408,027.25
July		408,027.25
Total		1,632,109.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

06/11/19

Profit & Loss Budget vs. Actual

Accrual Basis

October 2018 through May 2019

	Oct '18 - May 19	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	1,631,275.30	1,460,613.00	170,662.30	111.7%
410.00 · Interest Income	30,975.71	23,333.32	7,642.39	132.8%
420.00 · Miscellaneous Income	63,524.16			
Total Income	1,725,775.17	1,483,946.32	241,828.85	116.3%
Expense				
500.00 · Advertising	0.00	332.00	-332.00	0.0%
505.00 · Auto	427.86	1,332.00	-904.14	32.1%
510.00 · Bank Charges	0.00	67.00	-67.00	0.0%
520.00 · Capital Outlay	146,728.18	264,666.68	-117,938.50	55.4%
530.00 · Commissioners Travel	1,201.06	1,666.68	-465.62	72.1%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	843.00	0.00	843.00	100.0%
560.00 · Insurance - Life	0.00	700.00	-700.00	0.0%
568.00 · Audit Fees	6,500.00	6,500.00	0.00	100.0%
569.00 · Accounting Costs	12,475.97	11,333.32	1,142.65	110.1%
570.00 · Legal Costs	19,467.32	20,000.00	-532.68	97.3%
571.00 · Consulting Services - Website	0.00	1,333.32	-1,333.32	0.0%
572.00 · Contract Services-Inspections	0.00	13,333.32	-13,333.32	0.0%
573.00 · Consulting	8,150.00	8,000.00	150.00	101.9%
574.00 · Contract Services-Machine Hire	0.00	1,000.00	-1,000.00	0.0%
575.00 · Maintenance/Operation	647.20	13,333.32	-12,686.12	4.9%
585.00 · Office Expense	1,386.89	0.00	1,386.89	100.0%
615.00 · Repairs - Equipment	7,035.60	15,333.32	-8,297.72	45.9%
625.00 · Supplies	295.65	6,869.32	-6,573.67	4.3%
630.00 · Taxes & Licenses	358.42			
633.00 · Payroll Taxes	1,285.20	2,533.32	-1,248.12	50.7%
640.00 · Utilities	5,373.70	4,666.68	707.02	115.2%
645.00 · Wages	16,800.00	16,800.00	0.00	100.0%
6560 · Payroll Expenses	150.00	0.00	150.00	100.0%
700.00 · Payments - City of Idaho Falls	1,224,081.75	1,224,081.75	0.00	100.0%
Total Expense	1,454,207.80	1,614,882.03	-160,674.23	90.1%
Net Income	271,567.37	-130,935.71	402,503.08	-207.4%