

## **BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

### **Minutes of Special Meeting held May 16, 2025**

The Bonneville County Fire Protection District No. 1 ("Fire District") held a special meeting of Commissioners on Friday, the 16<sup>th</sup> of May, 2025 at the law offices of Nelson Hall Parry Tucker, PLLC, located at 490 Memorial Drive, Idaho Falls, ID 83402, convening at 12:45 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen (via Zoom), Tyler Gebbs (via Zoom at approximately 12:48 p.m.), Dana Kirkham (via Zoom), and David Long were present. District Operations Officer Dick Fowler and Attorney Abigail French were also present.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

### **DISCUSSION AND ACTIONS**

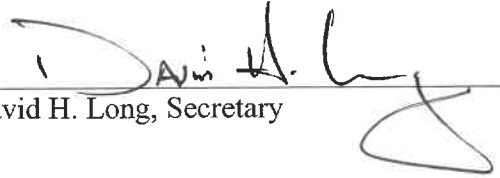
1. **Call to Order.** The meeting was called to order at 12:45 p.m. by Ralph Isom.
2. **Discussion and Possible Action on Fire Chief Position.** Discussion was had on the proposal to raise the salary for the non-temporary Fire Chief position. After discussion, a motion was made by Derik Nielsen to increase the salary for the Fire Chief position effective May 16, 2025. Said motion was seconded by David Long and unanimously passed.
3. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made to adjourn by Derik Nielsen and seconded by David Long with unanimous approval at approximately 12:52 p.m.

Approved the 12<sup>th</sup> day of June, 2025.

  
\_\_\_\_\_  
Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 12<sup>th</sup> day of June, 2025.

  
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David H. Long, Secretary

# NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1  
Friday, May 16, 2025

## SPECIAL MEETING

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold a special meeting on Friday, May 16, 2025 at 12:45 p.m. The meeting will be held at the law offices of Nelson Hall Parry Tucker, PLLC, which is located at 490 Memorial Drive, Idaho Falls, ID 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) Discussion and Possible Action on Fire Chief Position.  
Discussion and possible action to finalize and approve the job description for regular (non-temporary) Fire Chief, including but not limited to setting the salary for the position and establishing the anticipated start date.  
**Possible Action: Approve job description, including the salary for the position and establishing the anticipated start date for regular (non-temporary) Fire Chief position.**
- 3) Recess/Adjournment.

DATED this 11<sup>th</sup> day of May, 2025.



Douglas R. Nelson, Assistant Secretary

Bonneville County Fire Protection District #1

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners