

Bonneville County Fire District

Meeting Minutes

July 10, 2018 at 12:00 PM

Present: Commissioners: Ralph Isom, Dan Gubler, and David Long
Operations Officer Dick Fowler
City of Idaho Falls F.D.: Chief D. Coffee and Chief D. Henneman. City Councilman Francis
Bonneville County Zoning Office: Steve Serr

The previous monthly minutes were reviewed and motion made by Commissioner Long to approve the minutes seconded by Comm. Isom. Call for vote and passed.

Monthly bills were presented by Fowler as Accountant T. Gazdik was out of town. Comm. Gubler discussed bills from Targhee Fire, Teton Communications, and LN Curtis bring Comm. Isom and Long up on what had been purchased for our wild land fire apparatus. Motion made by Comm. Isom to pay the bills, seconded by Comm. Long. Call for vote and approved.

Officer Fowler discussed the west side (Faust Station) storage facility being constructed by Quality Steel. Felt like the building would near completion by the middle of August at the rate they were moving on with construction. Discussed the growing concern he had with extreme dry conditions and tall vegetation in the areas near some of the Districts sub divisions to the east boundary. He asked the City officials if there could be an attempt to make contact with residences in those areas to make them aware of keeping a safe zone around their properties if possible to send an engine company up to those areas to keep aware of conditions of vegetation and prepare for possible large scale fires in those areas. Chief Coffee said he would get that taken care of.

Chief D Henneman said there had been several fires during June with multiple grass fires on both sides of the District. Henneman discussed the growing concern with illegal fireworks stands and the sale and use by people in our remote areas. Stated he had contacted the County Prosecutors

office regarding enforcement but was told that the prosecutors office would not get involved unless there was a state law change.

Chief Henneman discussed the deployment of the Districts Volvo tanker to Colorado with 2 firefighters. Stated approx. 97-118 hours were logged at a rate of \$106.00 per hour bringing the Districts payment amount between \$7000 and \$8700.00 . Stated he would like to leave the tanker at Station #1 which was agreed with by the Commissioners. Stated the Hemtt's will need to be transported by a low boy trailer beyond 250 miles if they are called for by the BLM or any other outside agency to assist in fighting fires in other areas beyond the District boundaries.

Chief Henneman said the City would be purchasing another Class A pumper from Pierce but would be on the 2018-2019 budget year.

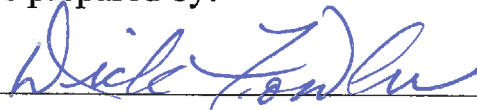
Chief Henneman said there was concern when there is a fire on our eastern boundary that dispatch was having an issue with Ammon and the City responding to those fires trying to determine who's area it is in when it's called into dispatch. Said the City and Ammon have a operating agreement for firefighting in which there is a billing process if one or the other agency is called to assist the other on a fire problem. Henneman said Ammon FD had assisted the City FD on a 15-20 acre fire in June and he wasn't sure if Ammon was going to send the City a bill for their time on that fire. He said he didn't think the City would want to pay a bill on a fire outside the City of Idaho Fall boundaries. Chief Henneman was advised the agreement his department and Ammon FD has didn't effect the Fire District. If his battalion chiefs call upon Ammon FD to assist them on a fire within the District boundaries that charge, if there were one, would be the responsibility of the City of IF to pay not the Fire District. The Fire District pays the City of Idaho Falls to provide fire protection to the patrons of the District.

Chief Henneman stated he though his budget was going to remain flat this up coming budget year. There was talk of a possible 2% COLA raise to employees but nothing determined at this time. Said his department will be given a grant to help purchase a new air compressor to fill the newly purchased SCBA's. Said the City's priorities are to help the City police department and there is a group of people trying to get a splash park in the City's budget the coming year.

No further business the meeting was called to adjourn by Comm. Isom
seconded by Comm. Long,

Meeting adjourned at 2:19 PM.

Meeting minutes prepared by:

Dick Fowler 

Fire District Chairman:

Dan Gubler 

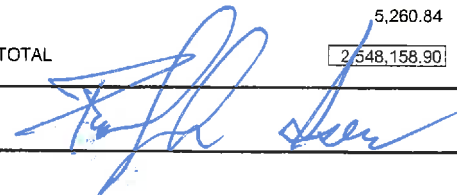
Bonneville County Fire Protection District #1
Summary of Accounts Payable
July 10, 2018

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	June consulting	06/30/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	June consulting	06/30/18	Upon receipt	2,958.11		2,958.11
Cooper Norman	June consulting	06/30/18	Upon receipt	1,062.75		1,062.75
Century Link	208-525-4800 208-524-9124	06/28/18 06/10/18	pd online pd online	77.59 98.08		77.59 98.08
CableOne	6-23 to 7-22 billing	07/07/18	pd online	79.53		79.53
Intermountain Gas	144 S 55th W 370 E 65th S 5990 S 45th W	06/29/18 07/03/18 06/23/18	pd online pd online pd online	9.50 13.58 9.50		9.50 13.58 9.50
Rocky Mountain Power	6/22/2018	06/22/18	Upon receipt	302.56		302.56
Bennetts Glass	Inv 80938	06/15/18	Upon receipt	722.69		722.69
City of Idaho Falls	Inv MES 7-1-18 payment	06/22/18 07/01/18	Upon receipt Upon receipt	84,318.60 402,990.00		84,318.60 402,990.00
Quality Steel	Inv 18-132	06/25/18	Upon receipt	23,583.75		23,583.75
Dan Gubler	7/9/18 mileage	09/07/18	Upon receipt	324.28		324.28
Cardmember Service	Gas Grub, Love's, BME Uplifting	06/07/18	Upon receipt	509.95		509.95
Grover's All-Wheel	Inv 3260	07/02/18	Upon receipt	16,897.94		16,897.94
LN Curtis	Inv 197079	06/29/18	Upon receipt	932.49		932.49
Targhee Fire	Inv 424837	06/08/18	Upon receipt	628.11		628.11
Teton Communications	Inv 10149 Total	06/25/18	Upon Receipt	2,143.00		2,143.00
				538,662.01		538,662.01

<u>Financial Institution</u>		Amount	Current Interest Rate
Idaho Central Credit Union	matures 11/14/2018	259,508.27	1.739%
Mountain America Federal Credit Union	matures 3/12/2019	274,559.02	2.200%
Westmark	matures 1/2/19	262,283.48	1.75%
Citizens Community Bank	matures 3/24/19	256,094.65	1.30%
ISU CU	matures 5/1/19	256,657.69	1.00%
ISU Credit Union		25,610.64	0.05%
Bank of Commerce	matures 5/18/2019	274,078.41	1.20%
Connections CU CD	matures 12/1/19	257,814.09	1.45%
DL Evans	matures 9/27/2019	250,000.00	1.50%
LGIP		788,110.26	1.5723%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		25.00	
Westmark Savings		25.17	
ISU Credit Union		25.00	0.01%
Zions Bank		128.01	0.00%
Bank of Commerce		-362,078.00	
Bank of Commerce MM		5,260.84	0.15%
TOTAL		2,548,158.90	

Fiscal year 2017/2018 City of Idaho Falls payments		
<u>Due</u>		
October	X	402,990.00
January	X	402,990.00
April	X	402,990.00
July	x	402,990.00
Total		1,611,960.00

Authorization to pay bills



Bonneville County Fire Protection District #1 2018 Wildland Deployments

Equipment	Incident	Dates Deployed	Hourly Rate	Total
419 C (Volvo)	Spring Creek	7/1 - 7/9	\$ 74.20	\$ 7,420.00
482 C (HEMTT)	Grassy Ridge	7/28 - 8/2	\$ 61.60	\$ 4,435.00
419 C (Volvo)	Twin Falls Support	7/14 - 8/10	\$ 74.20	\$ 24,857.00
475 C (Light 3)	Rabbit Foot	7/17 - 8/13	\$ 43.40	\$ 14,539.00

Total	\$ 51,251.00
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Unit	Hourly Rate	70%	30%
Type 6	\$ 62.00	\$ 43.40	\$ 18.60
HEMTT	\$ 88.00	\$ 61.60	\$ 26.40
Volvo	\$ 106.00	\$ 74.20	\$ 31.80

Updated 8/14/2108

**Bonneville County Fire
Protection District #1
Budget for Year Ended 9/30/2019**



Revenues	Budgeted 2018-2019
Taxes	2,180,013
Interest (estimated)	35,000
	2,215,013
Expenditures	
Advertising	500
Audit Cost	6,500
Auto and travel	2,000
Bank Charges	100
Building Maintenance	20,000
Equipment Maintenance	23,000
Capital Outlay	397,000
Commissioner's Expense(includes pr taxes and wc)	29,000
Insurance	1,500
Contract Services-Inspections	20,000
Contract Services-Website Dev.	2,000
Contract Services-Machine Hire	1,500
Dues and Subscriptions	1,000
Legal	30,000
Accounting	17,000
Department Expense	2,500
Supplies and Miscellaneous	10,304
Utilities	7,000
Professional Consulting Fees	12,000
City of Idaho Falls Contract	1,632,109
Total	2,215,013
Excess (Deficit)	(0)

**Proposed payment to the City of Idaho
Falls for the year ended 9-30-2019**

1,632,109/4 payments	October 10, 2018	408,027.25
	January 10, 2019	408,027.25
\$1,632,109 represents the contract agreed upon with The City of Idaho Falls	April 10, 2019	408,027.25
	July 10, 2019	408,027.25
	TOTAL	1,632,109.00

Proposed Budget:

General Fund	2,112,079	No change
New Construction	67,934	
	2,180,013	

Capital Outlays:

Pumper Replacement, Update Present Equipment	329,000
Asphalt York Station	55,000
Hose and Nozzle Replacement	13,000

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

July 10, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, July 10, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held June 12, 2018.
3. Review and action on June, 2018 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including status of west side storage facility.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Comments from public.
9. **Summary of Scheduled Action Items:**
 - (a) Approval of June 12, 2018 regular meeting minutes.**
 - (b) Approval of the June, 2018 monthly bill and financial statement.**
 - (c) Review and approval of contractor progress payments of storage facility, if any.**
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held August 14, 2018

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 14th day of August, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; City of Idaho Falls Fire Chief, Dave Hanneman; and, City of Idaho Falls Deputy Chief, Dave Coffey. Bonneville County Planning Supervisor, Steve Serr was not in attendance.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:20 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on July 10, 2018 were reviewed, and following a motion made by Ralph Isom, seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated August 14, 2018, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Ralph Isom and unanimously approved for a total expenditure of \$42,867.82.
4. **Discussion and Liaison Report.** Discussion was held regarding possible need to re-open 2017/18 budget. After discussion a motion was made by Dave Long and seconded by Ralph Isom to hold a special meeting to consider re-opening and amending the 2017/18 budget by moving the sum of \$50,000 from accumulated reserves to capital outlay to defray additional necessary cost of purchased equipment.. The motion passed unanimously. Legal council was directed to prepare, publish and post a notice of the special meeting.

Liaison Dick Fowler reviewed the status of the construction on the westside storage facility. He reported that the project is expected to be concluded within the next two weeks.. There was a further discussion regarding possible equipment needs.

5. **Report of City Fire Department.** City Fire Chief Hanneman reported that the City of Idaho Falls will holds its annual budget hearing this week and that the City os proposing to increase the budget by 3% plus access some of the previously forgone increases in order to fully allocate funds for the next fiscal year.

Chief Hanneman reported on a door to door campaign to distribute fire safety material to resident of various County subdivisions.

Deputy Chief Coffey provided the Fire district with a report on Wildland Deployments, a copy attached.

6. **County Report.** Steve Serr was not in attendance.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 18 p.m.

Approved the 11th day of September, 2018.



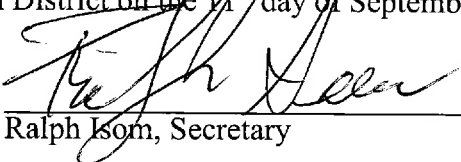
Doulgas R. Nelson, Legal Counsel and Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of September, 2018.



Ralph Isom, Secretary