

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held December 9, 2014

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of December, 2014, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:10 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District accountant Terri Gazdik; City of Idaho Falls Fire Chief, Dave Hennaman; Bonneville Planning Administrator, Steve Serr; and, Ammon Fire Chief, Stacy Hyde.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

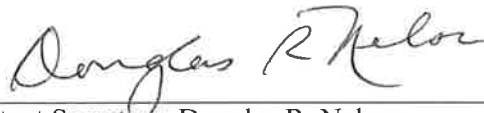
It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Ralph Isom, acting as Chairman who confirmed that a quorum of Commissioners was present. Dan Gubler arrived at 12:32 p.m. and assumed the chairmanship.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on November 11, 2014 were reviewed. A motion to approve the minutes was made by David Long, seconded by Ralph Isom and the same were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated December 9, 2014, prepared and submitted by Accountant Terri Gazdik was reviewed. Upon motion made, seconded and unanimously passed the report was accepted and authorization payments totaling \$442,214.91. A copy of the report is attached to these minutes.
4. **Bid Solicitation.** The commissioner then discussed the proposed sale of a pickup truck that had previously been declared surplus property, appraised and noticed for sale. It was mentioned that notice had been timely public in the Post Register to solicit bids for sale. No bids were received and the commissioners discussed other possible dispositions of the vehicle.
5. **Report by Dick Fowler.** Dick Fowler reviewed with the commissioners the certificate of occupancy and various permits regarding the Faust and York road buildings. They also reviewed the various items being stored at the facilities. Mr. Fowler reviewed permits relating to the new facilities and discussion followed regarding possible plans to add restroom facilities at the new buildings.

6. **Report by City Fire Chief.** City of Idaho Falls Fire Chief Dave Hanneman expressed thanks for helping with trailer storage for the Health District. He also mentioned that computer software has been approved by the City Council which the Fire Department expects to have in place by mid January. The Upper Snake River Mutual Aid Agreement was mentioned and brief discussion followed regarding other mutual aid agreements.
7. **County Report.** Steve Serr mentioned that the Melaleuca building is coming on line for the next tax year. Commissioner Gubler mentioned that the District is in preliminary conversation regarding the fire service near Melaleuca complex and the consideration of an additional fire stations in that general area.
8. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously.

Approved this 13th day of January, 2015.



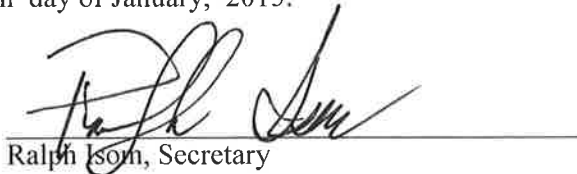
Assistant Secretary, Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of January, 2015.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

December 9, 2014

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, December 9, 2014 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the November 11, 2014 regular monthly meeting.
3. Review and action on November, 2014 monthly bills and financial statement (Terri Gazdick)
4. District Liaison Report on pending matters. Open bids for sale of surplus vehicle. (Dick Fowler)
5. Report from Idaho Falls Fire Chief
6. Discussion and Report on Old Business, including:
 - a. status of new fire station construction
7. Comments or reports from Bonneville County and City of Ammon and business as brought by patrons and participants.
9. Executive Session to discuss contract negotiation and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Bonneville County Fire Protection District #1
 Summary of Accounts Payable
 December 9, 2014

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Nov Consulting	12/01/14	Upon receipt	600.00		600.00
Nelson Hill Pamy Tucker PA	Nov legal	12/02/14	Upon receipt	2,893.93		2,893.93
Cooper Norman	Nov billing	11/30/14	Upon receipt	1,665.42		1,665.42
Keith Kennedy, Architect	Nov billing	12/04/14	Upon receipt	712.50		712.50
Century Link	208-525-4800 (not online) 208-524-9124 (bill by phone)	11/28/14 11/10/14	paid paid	66.56 96.02		66.56 96.02
CableOne	11-23 to 12-23	12/02/14	paid	59.50		59.50
Card Service Center	Ron Seyer, Kaseeman, fuel	12/02/14	paid	670.22		670.22
Shook Construction	Fraudsthal	11/30/14	Upon receipt	23,971.00		23,971.00
Coson Signs	address on new buildings	11/01/14	upon receipt	115.00		115.00
Dentling Pump Inc	Inv 899	12/01/14	upon receipt	5,392.36		5,392.36
RC Heavy Hauling	Inv 1714	10/20/14	upon receipt	10,490.00		10,490.00
Roddy Mountain Power	11/20/14 billing (Shook rem 98.80)	11/20/14	12/9/2014	135.44		135.44
City of Idaho Falls	Oct billing	10/20/14	10/20/2014	391,750.00		391,750.00
Elismorth & Associates, PLLC	site plan for Faust site plan for York	08/18/14 08/18/14	upon receipt upon receipt	1,330.00 1,295.00		1,330.00 1,295.00
Precision Glass & Aluminum, Inc	photo eye - York photo eye - Faust	11/25/14 11/25/14	upon receipt upon receipt	345.00 345.00		345.00 345.00
Idaho Irrigation District	2014 assessment	12/08/14	12/20/2014	85.00		85.00
Intermountain Gas	11/12 Faust 11/12 York Total	11/12/14 11/12/14	11/29/2014 12/11/2014	0.33 18.64 442,214.91		0.33 18.64 442,214.91

Fiscal year 2014/2015	
City of Idaho Falls Payments	Due
October	X 391,750.00
January	391,750.00
April	391,750.00
July	391,750.00
Total	1,567,000.00

Financial Institution	Amount	Current Interest Rate
Key Bank Matures 12/17/14	250,980.99	0.25%
Key Bank CD Matures 8/10/16	251,882.11	1.00%
Mountain America Federal Credit Union matures 3/12/2019	233,021.58	2.20%
Westmark matures 1/22/2016	252,304.79	1.25%
Scenic Falls - Other Accts	28.95	0.15%
Bank of Commerce Matures 07/04/15	210,468.34	0.50%
Bank of Commerce Matures 07/04/15	288,103.49	0.50%
Bank of Commerce Matures 7/11/15	288,094.56	0.50%
Bank of Commerce Matures 7/11/15	270,249.20	0.50%
Idaho Central Credit Union Savings	25.00	
Key Bank	2,957.52	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.00	
Zions Bank	228,351.27	0.20%
Bank of Commerce	(388,224.73)	Non interest bearing (net of current month checks)
Bank of Commerce	228,388.59	0.08%
Bank of Commerce		
TOTAL	2,114,508.49	

Authorization to pay bills



8:34 AM

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October through November 2014

12/09/14

Accrual Basis

	<u>Oct - Nov 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
400.0 · Tax Revenues	81,777.19	33,000.00	48,777.19	247.8%
410.0 · Interest Income	1,813.76	1,626.00	187.76	111.5%
Total Income	83,590.95	34,626.00	48,964.95	241.4%
Expense				
542.00 · Equipment Rent	240.00	83.30	156.70	288.1%
500.00 · Advertising	0.00	83.30	-83.30	0.0%
505.00 · Auto	60.01			
510.00 · Bank Charges	0.00	16.70	-16.70	0.0%
520.00 · Capital Outlay	288,137.48	492,000.00	-203,862.52	58.6%
569.00 · Accounting Costs	2,010.11	2,820.00	-809.89	71.3%
570.00 · Legal Costs	4,356.18	5,840.00	-1,483.82	74.6%
571.00 · Consulting Services - Website	0.00	250.00	-250.00	0.0%
572.00 · Contract Services-Inspections	0.00	4,000.00	-4,000.00	0.0%
573.00 · Consulting	1,550.00	1,600.00	-50.00	96.9%
574.00 · Contract Services-Machine Hire	0.00	250.00	-250.00	0.0%
585.00 · Office Expense	348.08	633.30	-285.22	55.0%
615.00 · Repairs - Equipment	78.34	750.00	-671.66	10.4%
625.00 · Supplies	0.00	416.00	-416.00	0.0%
633.00 · Payroll Taxes	206.55	333.30	-126.75	62.0%
640.00 · Utilities	73.87			
645.00 · Wages	2,700.00	2,700.00	0.00	100.0%
650.00 · Wages - Tax & Insurance	0.00	166.70	-166.70	0.0%
700.00 · Payments - City of Idaho Falls	0.00	391,750.00	-391,750.00	0.0%
Total Expense	299,760.62	903,692.60	-603,931.98	33.2%
Net Income	-216,169.67	-869,066.60	652,896.93	24.9%