

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held November 11, 2014

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 11th day of November, 2014, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:05 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District accountant Terri Gazdik; and, City of Idaho Falls Fire Chief, Dave Hennaman. Bonneville Planning Administrator, Steve Serr and Ammon Fire Chief, Stacy Hyde were excused.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:05 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on October 14, 2014 were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dave Long and the same were unanimously approved.
4. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated November 10, 2014, prepared and submitted by Accountant Terri Gazdik was reviewed. Upon motion made, seconded and unanimously passed the report was accepted and authorization payments totaling \$500,830.16. A copy of the report is attached to these minutes. It was discussed that payment of the approved amount will be made by liquidating the Zion's Money Market Fund and the maturity from the Key Bank C.D. which will be rolled into the general checking account.
5. **Report by Dick Fowler.** Dick Fowler reviewed with the commissioners a drawing for an open pit catch basin for the Faust and York road buildings. Discussion regarding drainage and permits followed.

Terri Gazdik reviewed a proposal for the Eagle Ridge Urban Renewal District and its limited impact on the Fire District revenue.

Dick Fowler reviewed the appraisal obtained for the 2008 Dodge truck at \$22,300.00. By motion made, seconded and unanimously adopted the Commissioners approved a resolution declaring the truck as surplus and authorizing a published sale to be reviewed at the noon meeting scheduled for Tuesday, December 9, 2014.

The commissioners discussed current equipment needs and future staffing and possible volunteer fire fighters programs.

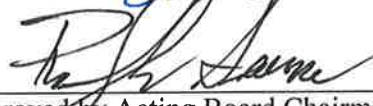
6. **Report by City Fire Chief.** City of Idaho Falls Fire Chief Dave Hanneman was introduced to the group. He reviewed his employment history and expressed appreciation to be back in Idaho and have the opportunity to serve the Idaho Falls area. He noted that Idaho Falls has grown in EMS and would like to collaborate with various providers in the area to create a broader network. The group held a general discussion regarding the value of collaboration among area fire fighting groups to improve capacity. Chief Hanneman describe plans for possible re-organization of the City Fire Department using Administrative and Operations departments with battalion commanders. He also discussed the need for a training administrator. He is presently working on job descriptions for the new positions.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously.

Approved this 9th day of December, 2014.



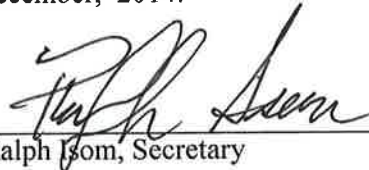
Assistant Secretary, Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 9th day of December, 2014.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**NOTICE AND AGENDA FOR MONTHLY MEETING
November 11, 2014**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, November 11, 2014 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the October 14, 2014 regular monthly meeting.
3. Review and action on October, 2014 monthly bills and financial statement (Terri Gazdick)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Introduction and Report from new Idaho Falls Fire Chief
6. Discussion and Report on Old Business, including:
 - a. status of new fire station construction
7. New Business issues as brought by patrons and participants, including review of Urban Renewal Plan for the Eagle Ridge Urban Renewal Project.
9. Executive Session to discuss contract negotiation and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
November 10, 2014**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Oct Consulting	10/31/14	Upon receipt	800.00		800.00
Nelson Hall Parry Tucker PA	Oct legal	11/03/14	Upon receipt	2,609.93		2,609.93
Cooper Norman	Oct Billing	10/31/14	Upon receipt	1,285.11		1,285.11
Century Link	208-525-4800 (pd online) 208-524-9124 (pd by phone)	10/28/14 10/10/14	paid paid	66.50 96.02		66.50 96.02
CableOne	10/22-11/23	11/02/14	paid	59.50		59.50
Lincoln Storage	Oct & Nov storage	11/04/14	upon receipt	160.00		160.00
Shook Construction	Faust York	1031/14 10/31/14	Upon receipt Upon receipt	51,414.00 28,926.00		51,414.00 28,926.00
Denning Well Drilling	Faust station York station	10/20/14 10/20/14	upon receipt upon receipt	11,581.00 8,472.00		11,581.00 8,472.00
RC Heavy Hauling	Inv 1741	11/07/14	upon receipt	3,500.00		3,500.00
Rocky Mountain Power	Faust Oct billing	10/24/14	pd online	110.10		110.10
City of Idaho Falls	Oct billing	10/20/14	10/20/2014	391,750.00		391,750.00
	Total			500,830.16		500,830.16

Financial Institution

	Amount	Current Interest Rate	
Key Bank Matures 12/17/14	250,681.14	0.25%	
Key Bank CD Matures 8/10/16	251,469.52	1.00%	
Mountain America Federal Credit Union matures 3/12/2019	253,021.58	2.20%	
Westmark matures 12/3/14	249,678.31	1.16%	
Scenic Falls - Other Accts.	28.35	0.15%	
Bank of Commerce Matures 01/04/15	210,466.34	0.50%	
Bank of Commerce Matures 01/04/15	268,103.49	0.50%	
Bank of Commerce Matures 7/1/15	268,094.56	0.50%	
Bank of Commerce Matures 7/1/15	270,249.20	0.50%	
Idaho Central Credit Union Savings	25.00		
Key Bank	2,967.52		
Mountain America Federal Credit Union	25.00		
Westmark Savings	25.02		
Zions Bank	226,316.06	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	(379,213.33)		Non interest bearing (net of current month checks)
Bank of Commerce	228,381.90	0.08%	
TOTAL	2,100,319.66		

Fiscal year 2014/2015 City of Idaho Falls payments		
Due		
October	X	391,750.00
January		391,750.00
April		391,750.00
July		391,750.00
Total		1,567,000.00

Authorization to pay bills



8:32 AM

11/11/14

Accrual Basis

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2014

	<u>Oct 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
400.0 · Tax Revenues	19,113.17	19,000.00	113.17	100.6%
410.00 · Interest Income	2,813.22	813.00	2,000.22	346.0%
Total Income	<u>21,926.39</u>	<u>19,813.00</u>	<u>2,113.39</u>	<u>110.7%</u>
Expense				
542.00 · Equipment Rent	80.00	41.63	38.37	192.2%
500.00 · Advertising	0.00	41.63	-41.63	0.0%
510.00 · Bank Charges	0.00	8.37	-8.37	0.0%
520.00 · Capital Outlay	284,637.48	285,000.00	-362.52	99.9%
569.00 · Accounting Costs	2,010.11	1,400.00	610.11	143.6%
570.00 · Legal Costs	4,356.18	2,920.00	1,436.18	149.2%
571.00 · Consulting Services - Website	0.00	125.00	-125.00	0.0%
572.00 · Contract Services-Inspections	0.00	1,500.00	-1,500.00	0.0%
573.00 · Consulting	1,550.00	800.00	750.00	193.8%
574.00 · Contract Services-Machine Hire	0.00	125.00	-125.00	0.0%
585.00 · Office Expense	222.02	316.63	-94.61	70.1%
615.00 · Repairs - Equipment	78.34	375.00	-296.66	20.9%
625.00 · Supplies	0.00	208.00	-208.00	0.0%
633.00 · Payroll Taxes	103.29	166.63	-63.34	62.0%
640.00 · Utilities	110.10			
645.00 · Wages	1,350.00	1,350.00	0.00	100.0%
650.00 · Wages - Tax & Insurance	0.00	83.37	-83.37	0.0%
700.00 · Payments - City of Idaho Falls	0.00	391,750.00	-391,750.00	0.0%
Total Expense	<u>294,497.52</u>	<u>686,211.26</u>	<u>-391,713.74</u>	<u>42.9%</u>
Net Income	<u><u>-272,571.13</u></u>	<u><u>-666,398.26</u></u>	<u><u>393,827.13</u></u>	<u><u>40.9%</u></u>

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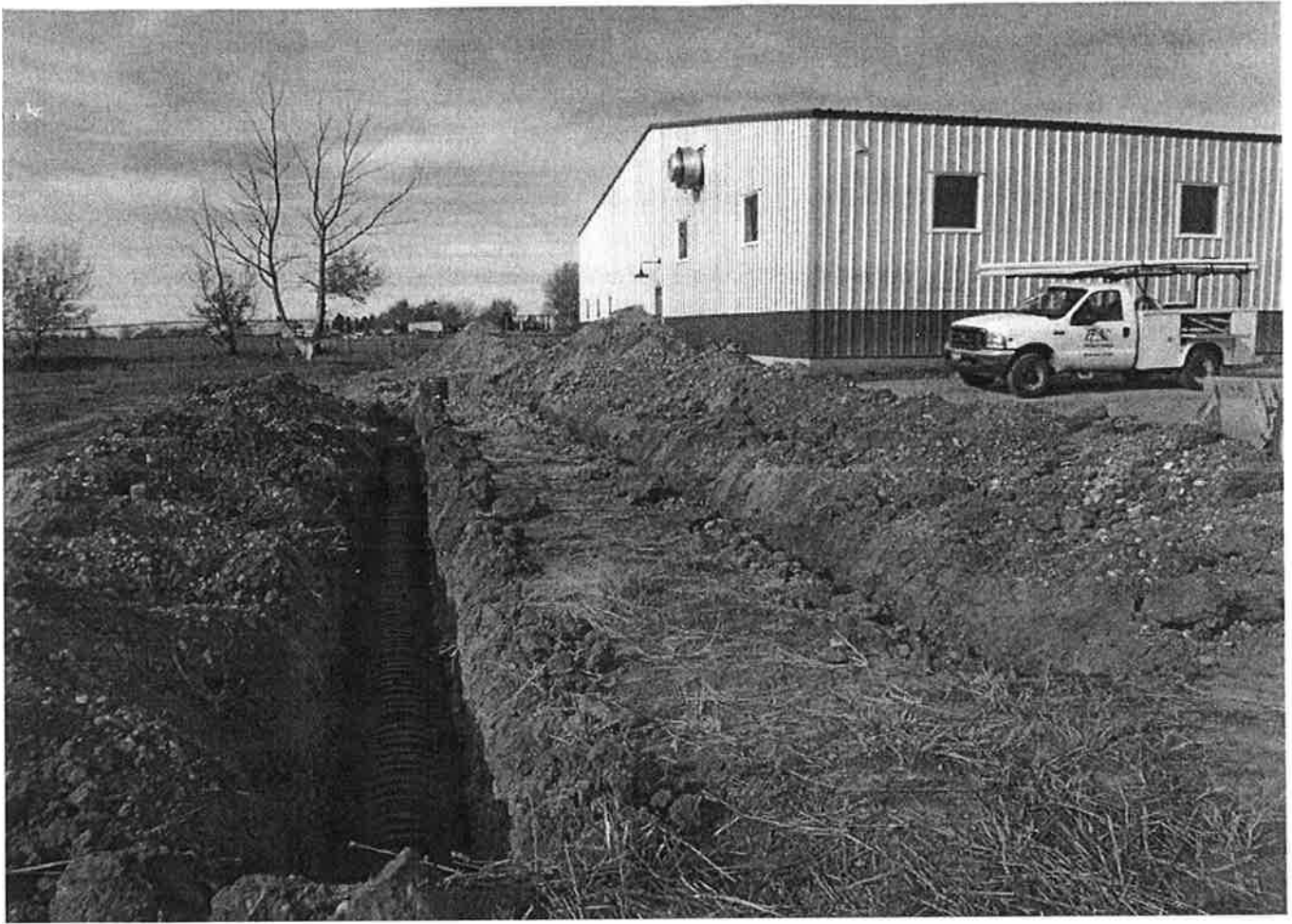
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AS-BUILT--Subsurface Sewage Disposal



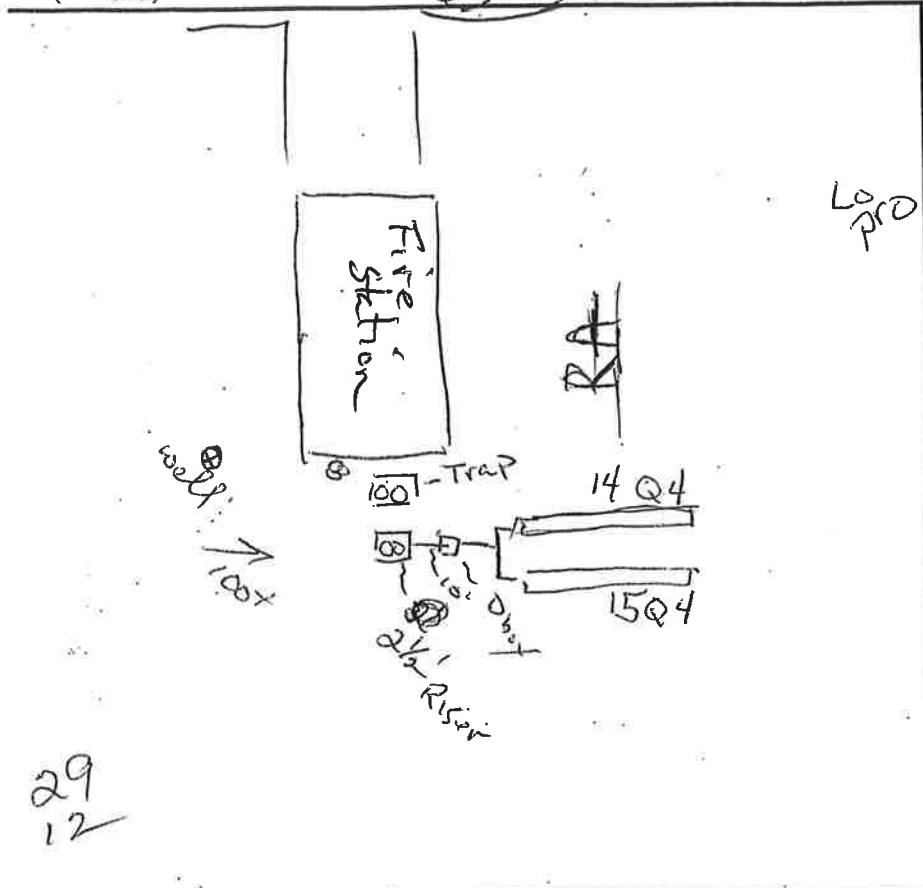
Public Health
Prevent. Promote. Protect.

Permit #: 1014040
Date: _____
Parcel #: _____
Doc ID #: _____

IDAHO PUBLIC HEALTH DISTRICTS

Applicant's Name: Bonn. Cnty Fire Dist
 Owners Name: _____
 Property Address: 65th South
 Legal Description: _____
 Subdivision: _____
 As-built (not to scale) _____

Township 1N Range 38E Section 07
 Lot _____ Block _____ Size(acres): _____



System Type: Gravelless Gravel (Yards): na
 System Mfg: Infiltrator Sand (Yards): _____
 Septic/Trash Tank (Gallons): 1500 Depth to Pipe (Inches): 42
 Septic/Trash Tank Mfg.: oldCastle Rock Under Pipe (Inches): na
 Depth to Tank Lid (Inches): 30 Date system Installed: _____
 Standpipe/Riser (Inches): 30 Riser Longitude: _____
 Pump Tank (Gallons): na Riser Latitude: _____
 Pump Tank Mfg.: _____
 Drainfield Width (Ft): 3
 Drainfield Length (Ft): 116
 Drainfield Area (Sq. Ft.): 348 / 435

Well Installed: Yes No
 Distance to Tank (Ft): 50
 Distance to Drainfield (Ft): 100
 Valve: Yes No
 D-Box: Yes No

Notes/Conditions of Approval: Dbox is for replacement area

3 1/2 deep Floor drains not connected to septic

Installer Name: RC Heavy Signature: _____
 Installer Number: _____ Date: _____

By signing above, I certify that all answers and statements on this As-built are true and complete to the best of my knowledge.

Official Use Only					
DATE					
RAVEL					
INSPECT					
IHS					

Raymond Keating Betts
 EHS Final Inspection Signature
6 Nov 14
 EHS Code _____ Date _____

As-Built provided by EHS As-Built provided by Installer