

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

February 11, 2020

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, February 11, 2020 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held December 10, 2019.
Action: Approve minutes of regular meeting held 01/14/2020.
3. Review and action on February, 2020 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills and financial report
4. District Liaison Report on pending matters and discussion.
Action: Review and possible approval of plans and specifications for Faust station interior build out.
5. Comments/ report from Idaho Falls Fire Department
6. Comments/ report from Bonneville County
7. Comments from public.
8. **Summary of Scheduled Action Items:**
(a) Approval of January 14, 2020 meeting minutes.
(b) Approval of the February, 2020 monthly bill and financial statement.
11. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held February 11, 2020

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 11th day of February, 2020 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: legal counsel, Doug Nelson; District accountant, Terri Gazdik; Bonneville County Planning Supervisor, Steve Serr; and, City Fire Chief, Duane Nelson; and, City Deputy Chief of Operations, John Perry. District Liaison, Dick Fowler was excused

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.


It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

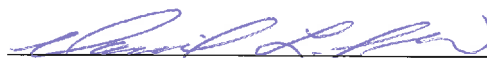
1. **Call to Order.** The meeting was called to order at 12:22 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on January 14, 2020 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were **unanimously approved.**
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated February 11, 2020, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by Dave Long and seconded by Ralph Isom the report was **unanimously approved** including a total expenditure of **\$11,477.68**. The commissioners discussed the billing detail for various matters shown in the report and the upcoming certificate of deposit due dates.
4. **Review and Discussion.** The following items were reported or discussed:
 - a. Fire Chief Duane Nelson reported that as a delegate to the Idaho Fire Chief’s Association he participated in a conference call which discussed legislation intended to freeze property tax levies and limit new growth money.

- b. It was reported that the Department responded to a total of 105 calls in January. Of these 36 were fire only and 3 of the fires resulted in losses that were deemed significant.
 - c. Chief Nelson stated that the City and the Fire District should discuss the data relating to costs, calls and shared equipment in order for the City to propose the terms of an extended service contract. He stated that the data is suggesting that staffing the South Station may be appropriate within the near future. He stated that timing will be largely driven by the growth rate and residential development in the southern part of the City. It was stated that when the South Station is staffed it will be necessary to determine an appropriate cost sharing for increased costs. Ralph Isom mentioned that such a cost sharing for staffing increases should reflect the corresponding increase in County fire calls not just the increased costs for the City to have adequate staffing to respond to calls within the expanding boundary of the City. He also stated that the Fire District will continue to loose tax base and revenue as the City boundaries increase.
 - d. Brief discussion took place regarding the feasibility of training for the use of bulldozers and other special equipment.
 - e. A discussion of surplus equipment took place and it was mentioned that the current bulldozer trailer is an older 1960's era trailer and should be replaced. The Fire District believes the trailer has a value less that \$5,000.00 and authorized the District Liaison to explore a possible sale of the trailer.
6. **County Report.** Steve Serr mentioned that two bills have now been introduced in the legislature that would limit increases in the tax levies of various taxing districts other than school districts. .
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1:22 p.m.

Approved the 10th day of March, 2020.



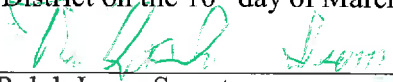
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of March, 2020.



Ralph Isom, Secretary

Bonneville County Fire Protection District #1
Summary of Accounts Payable
February 11, 2020

| Vendor | Purchase | Invoice Date | Due Date | Invoice Amount | Discount Available | Net Amt Due |
|-------------------------------|----------------------------------|----------------------------------|--|----------------------------|--------------------|----------------------------|
| Dick Fowler | Jan consulting | 01/31/20 | Upon receipt | 1,075.00 | | 1,075.00 |
| Nelson Hall Parry Tucker PA | Jan consulting | 01/31/20 | Upon receipt | 1,483.06 | | 1,483.06 |
| Cooper Norman | Jan consulting | 01/31/20 | Upon receipt | 1,762.50 | | 1,762.50 |
| Century Link | 208-524-9124 208-525-4800 | 01/10/19 01/28/20 | pd online pd online | 35.02 13.61 | | 35.02 13.61 |
| Rocky Mountain Power | 1/28/2020 | 01/28/20 | Upon receipt | 246.24 | | 246.24 |
| Intermountain Gas | S 55th W S 45th W E 65th S | 02/03/20 01/30/20 02/03/20 | Upon receipt Upon receipt Upon receipt | 148.46 109.11 213.13 | | 148.46 109.11 213.13 |
| Cardmember Services | Pizza Hut, Fybercom | 02/08/20 | Upon receipt | 117.23 | | 117.23 |
| Apparatus Equipment & Service | Inv 20-IV-3448 | 01/31/20 | Upon receipt | 1,189.32 | | 1,189.32 |
| Teton Communicatiions | Inv 14562 | 12/30/19 | Upon receipt | 5,085.00 | | 5,085.00 |
| Total | | | | 11,477.68 | | 11,477.68 |

| Financial Institution | | Amount | Current Interest Rate |
|---------------------------------------|--------------------|--------------|-----------------------|
| Idaho Central Credit Union | matures 11/28/2020 | 270,207.72 | 2.000% |
| Mountain America Federal Credit Union | matures 3/19/21 | 286,080.50 | 3.250% |
| Westmark | matures 1/2/2021 | 272,131.24 | 2.40% |
| Citizens Community Bank/Glacier | matures 4/24/2021 | 259,130.60 | 2.50% |
| ISU CU | matures 10/27/20 | 261,242.56 | 1.40% |
| ISU Credit Union | matures 8/21/2020 | 26,435.85 | 2.42% |
| Bank of Commerce CD #6216 | matures 6/11/2020 | 279,533.06 | 2.00% |
| Connections CU CD | matures 6/01/2021 | 264,365.25 | 2.00% |
| DL Evans | matures 3/27/2021 | 255,693.70 | 1.75% |
| LGIP | | 1,999,458.60 | 1.8999% |
| Connections savings | | 31.37 | |
| Idaho Central Credit Union Savings | | 25.00 | |
| Mountain America Federal Credit Union | | 5.00 | |
| Westmark Savings | | 25.24 | |
| ISU Credit Union | | 25.00 | 0.01% |
| ISU Credit Union savings | | 25.70 | |
| Bank of Commerce | | 100,249.63 | |
| Bank of Commerce MM | | 5,277.39 | 0.12% |
| TOTAL | | 4,279,943.41 | |

| Fiscal year 2019/2020 | | |
|------------------------------|---|--------------|
| City of Idaho Falls payments | | |
| Due | | |
| October | x | 420,268.07 |
| January | x | 420,268.07 |
| April | | 420,268.07 |
| July | | 420,268.07 |
| Total | | 1,681,072.28 |

Authorization to pay bills

