

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

**NOTICE AND AGENDA FOR MONTHLY MEETING**

**March 14, 2017**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, March 14, 2017 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the February 14, 2017 regular monthly meeting.
3. Review and action on February, 2017 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including review of proposed lease of New Sweden building.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville
7. Preliminary discussion regarding timing and methodology for conducting negotiations toward a possible renewal of fire service contract between the District and the City of Idaho Falls.
- 8.. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Mr. Fowler gave a report on the status of vehicles and equipment and that being ordered for new vehicles.

5. **Report and Discussion by Deputy Chief Coffey.**

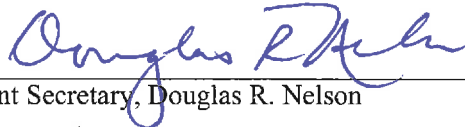
A. Deputy Chief Coffey inquired regarding the acquisition of head sets for the new fire engine. It was reported that bids for sets that met NFTS standards were suggested. A bid from Teton Communications for \$1,200.00 for the driver's side and \$3,783. Per truck if all County trucks are fully fitted with headsets. It was determined to try out a 3 position set (2 forward and 1 back) for the 2 newest trucks, not to exceed \$3,500 per truck. Dan Gubler moved to approve, Ralph Isom seconded and the vote was unanimous.

B. It was reported that the pumps in replacement of the missing pums have been acquired and are batter operated.

6. **County Report.** Steve Serr reported that ISO rating service had been in the area and their report of inspection should be forthcoming.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:18 p.m.

Approved the 14<sup>th</sup> day of March, 2017.



Assistant Secretary, Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14<sup>th</sup> day of March, 2017.



Ralph Isom, Secretary

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held March 14, 2017**

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 14<sup>th</sup> day of March, 2017, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; District accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief Dave Hannaman and Deputy Fire Chief Dave Coffey; and, Bonneville Planning Administrator, Steve Serr; and, Ammon Fire Chief, Stacy Hyde.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:23 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on February 14, 2017 were reviewed. A motion to approve the minutes was made by Dave Long, seconded by Ralph Isom, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated March 14, 2017 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Ralph Isom and unanimously approved, the report was accepted and authorization for payments totaling \$64,048.28, was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, reported regarding the lease draft for the Grange Hall property. Ralph Isom moved and David Long seconded a motion to approve the material provisions of the lease and authorize Dick Fowler to conclude and sign the lease in his discretion and will retain use by the Fire District at various times.

Mr. Fowler gave a report on the status of vehicles and equipment and discussed equipment and maintenance needs.

There was a general discussion regarding a possible reciprocal arrangement with the Henry's Creek RFP, Inc., a non-profit corporation to provide fire suppression in more remote areas of Bonneville County which are not currently part of a taxing district.

It was also reported that the Freightliner truck is being painted and expected to be completed by the end of March.

5. **Report and Discussion by Chief Hanneman.**

A. Chief Hanneman reviewed the IFFD progress report and the annual award recognitions given by the department.

B. A grand opening of the new fire station is currently scheduled for May 1, 2017 at 1 p.m.

C. It was reported that Doug Young came to the area for new ISO inspection and ratings. Two matters were raised by Mr. Young: (1) Will water tender ability improve the ISO rating? His response was no, because of the distance and time that is required to refill tanks; and (2) A community risk assessment for the entire area may result in a better rating if those risks are addressed in better pre-plans and community education.

D. Chief Hanneman reported a low volume of fire calls, mostly involving a few vehicles and chimney/heating systems.

E. Dave Coffey reviewed information provided in response to the District's request for information, as follows:

(1) The City will be able to deliver a report showing all calls, including fire and ambulance calls.

(2) A review of the various mutual aid agreements with area entities was made.

(3) The City has been working to develop equipment and vehicle replacement timetables and a funding needs assessment. The City has been investigation "Lease/Purchase" arrangements for new apparatus.

(4) The City is discussing the rotation of use of various vehicles in order to extend life of all vehicles.

(5) Two charts were reviewed. The first is a call comparison which illustrates the type of call volume between City and County areas. The second shows a dollar comparison for fire related losses.

6. **County Report.** Steve Serr reported that the County is expecting a large residential construction year.

7. **City of Ammon.** No report was presented from the City of Ammon.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:12 p.m.

Approved the 11<sup>th</sup> day of April, 2017.

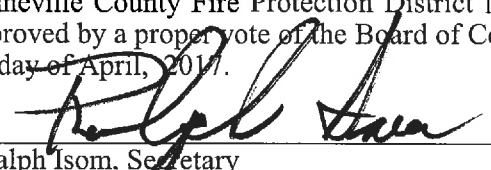


for: Assistant Secretary, Douglas R. Nelson

  
Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11<sup>th</sup> day of April, 2017.

  
Ralph Isom, Secretary

**Bonneville County Fire Protection District #1  
Summary of Accounts Payable  
March 14, 2017**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Feb consulting	03/07/17	Upon receipt	950.00		950.00
Nelson Hall Parry Tucker PA	Feb consulting	02/28/16	Upon receipt	1,710.00		1,710.00
Cooper Norman	Feb accounting	02/28/16	Upon receipt	1,181.25		1,181.25
Century Link	208-524-9124 208-525-4800	02/10/17 02/28/17	pd online pd online	96.84 72.48		96.84 72.48
CableOne	2/23-3/22 billing	03/05/17	pd online	78.48		78.48
Intermountain Gas	144 S 55th W 370 E 65th S 5990 S 45th W	03/08/17 03/08/17 03/08/17	pd online pd online Upon receipt	165.95 215.07 114.66		165.95 215.07 114.66
Rocky Mountain Power	2/23 billing	02/23/16	Upon receipt	352.49		352.49
Colson Signs	Inv 4512	03/03/17	Upon receipt	3,387.00		3,387.00
Grovers All Wheel				53,363.79		53,363.79
L N Curtis	Invoices 74985, 762009, 70757	12/15-1/13	Upon receipt	1,595.00		1,595.00
Precision Gall & Aluminum				765.27		765.27
<b>Total</b>				<b>64,048.28</b>		<b>64,048.28</b>

Financial Institution	Amount	Current Interest Rate
idaho Central Credit Union Matures 4-4-17	256,422.15	1.492%
Mountain America Federal Credit Union matures 3/12/2019	265,757.72	2.200%
Westmark matures 1/2/18	258,221.75	1.25%
Citizens Community Bank matures 3/24/17	252,464.25	0.20%
ISU CU matures 11/2/17	252,636.78	1.11%
Scenic Falls - savings	25,590.55	0.05%
Bank of Commerce Matures 8/18/17	271,129.64	0.50%
Connections CU CD mature 6/1/2018	253,986.33	1.00%
LGIP	1,180,000.00	0.72%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.12	
ISU Credit Union	16.85	0.01%
Zions Bank	128.01	0.00%
Bank of Commerce	12,546.25	
Bank of Commerce	193,409.65	0.08%
<b>TOTAL</b>	<b>3,222,416.42</b>	

Fiscal year 2016/2017 City of Idaho Falls payments		
Due		
October	X	399,093.75
January	X	399,093.75
February	X	23,500.00
April		399,093.75
July		399,093.75
August		23,500.00
<b>Total</b>		<b>1,643,375.00</b>

Authorization to pay bills

## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

03/13/17

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

October 2016 through February 2017

	Oct '16 - Feb 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
430.00 · Proceeds from Sale of Assets	14,000.00	0.00	14,000.00	100.0%
400.0 · Tax Revenues	1,456,670.04	1,251,571.00	205,099.04	116.4%
410.00 · Interest Income	4,662.47	6,250.00	-1,587.53	74.6%
<b>Total Income</b>	<b>1,475,332.51</b>	<b>1,257,821.00</b>	<b>217,511.51</b>	<b>117.3%</b>
<b>Expense</b>				
542.00 · Equipment Rent	0.00	208.31	-208.31	0.0%
500.00 · Advertising	0.00	208.31	-208.31	0.0%
505.00 · Auto	233.57	0.00	233.57	100.0%
510.00 · Bank Charges	2.00	41.69	-39.69	4.8%
520.00 · Capital Outlay	317,385.95	131,250.00	186,135.95	241.8%
530.00 · Commissioners Travel	442.45			
535.00 · Dues & Subscriptions	1,000.00	416.69	583.31	240.0%
550.00 · Ins - Fire, Auto & Liab.	0.00	625.00	-625.00	0.0%
569.00 · Accounting Costs	8,530.12	6,875.00	1,655.12	124.1%
570.00 · Legal Costs	9,523.86	14,583.31	-5,059.45	65.3%
571.00 · Consulting Services - Website	0.00	833.31	-833.31	0.0%
572.00 · Contract Services-Inspections	384.00	12,500.00	-12,116.00	3.1%
573.00 · Consulting	3,800.00	4,750.00	-950.00	80.0%
574.00 · Contract Services-Machine Hire	0.00	625.00	-625.00	0.0%
575.00 · Maintenance/Operation #4	85.00	0.00	85.00	100.0%
585.00 · Office Expense	1,934.37	416.69	1,517.68	464.2%
615.00 · Repairs - Equipment	2,456.80	6,250.00	-3,793.20	39.3%
625.00 · Supplies	165.00	2,998.31	-2,833.31	5.5%
633.00 · Payroll Taxes	688.50	1,416.00	-727.50	48.6%
640.00 · Utilities	2,837.54	2,083.31	754.23	136.2%
645.00 · Wages	9,000.00	9,000.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	821,687.50	821,687.50	0.00	100.0%
<b>Total Expense</b>	<b>1,180,156.66</b>	<b>1,016,768.43</b>	<b>163,388.23</b>	<b>116.1%</b>
<b>Net Income</b>	<b>295,175.85</b>	<b>241,052.57</b>	<b>54,123.28</b>	<b>122.5%</b>