

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held December 8, 2015

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 8th day of December, 2015, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:10 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District Accountant, Terri Gazdik; City of Idaho Falls Deputy Chief David Coffey; Bonneville Planning Administrator, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes. This meeting was re-set to November 17th from November 10th in order to allow a full quorum of commissioners to be present. Notices were timely posted of such change.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on November 17, 2015 were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dan Gubler, and the same was approved by majority vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated December 8, 2015 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by David Long and unanimously approved the report was accepted and authorization for payments totaling \$11,399.86 was approved. A copy of the report is attached to these minutes.
4. **Oath of Office.** It was reported that Ralph Isom had no opposition to his candidacy for Fire District Commissioner of Subdistrict # 3 at the November election. An oath of office was duly administered to Ralph Isom and he affirmed his acceptance of the position and duties for a new 4 year term. The next election for this position is scheduled for November 2019.
5. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, gave the following reports:
 - A. A discussion regarding the additional build out of the interior of new fire station buildings was held. It was determined that the District should go out to bid on the project so that bids can be evaluated during the month of January, 2016.
 - B. Dan Gubler commented that the light bar kit for truck 482 C had arrived and installation will be scheduled in January, 2016.

- C. A discussion took place regarding the type and components for future additional trucks.
- D. Discussion and approval of the purchase of a blade for the Dodge Pickup for snow removal at the new west and south stations was concluded.
- E. Dick Fowler announced that the annual Fire District holiday gathering is set for 6:30 p.m. on Wednesday, February 10, 2016 at the Copper rill restaurant.
- F. Discussion took place regarding follow-up with Housley Pump regarding the CO monitoring system, drain fields at the new facilities, and new hose and rill requirements for the new tanker truck.

- 6. **City of Idaho Falls Report.** The City Fire Department Deputy Chief Dave Coffey reported on the following:
 - A. The City Fire Department has acquired add ons to its computer software which will allow posting and tracking of pre-plans as well as fire hydrant locations. This will be added to the dispatch capabilities that are already in place.
 - B. The City is planning for a bid opening for the demolition work on the old Heaton Chiropractic building located on a portion of the site of the new downtown fire station. It is presently intended that the commencement of the demolition will act as the ground breaking event for the new facility.
 - C. It was reported that various grant applications for vehicle exhaust systems are in process.
- 7. **County Report.** Steve Serr reported on the progress of the new Sheriff's sub-station which is under construction at a location east of the Maverick Store on Lincoln Road. It was also reported that the Bonneville School District is moving forward with plans for the new high school.
- 8. **Ammon Report.** Chief Hyde announced that Ammon City is working to restructure a residence behind the Ammon City Building into a training and residential center for volunteer fire fighters.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1:18 p.m.

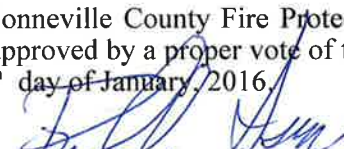
Approved this 12th day of January, 2016.


 Assistant Secretary, Douglas R. Nelson


 Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 12th day of January, 2016.


 Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**NOTICE AND AGENDA FOR MONTHLY MEETING
December 8, 2015**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, December 8, 2015 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the November 17, 2015 regular monthly meeting.
3. Review and action on November, 2015 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon and business as brought by patrons and participants.
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
December 8, 2015**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	November consulting	11/30/15	Upon receipt	850.00		850.00
Nelson Hall Parry Tucker PA	November legal	11/0/15	Upon receipt	2,975.34		2,975.34
Cooper Norman	Nov accounting	11/30/15	Upon receipt	1,127.71		1,127.71
Century Link	208-524-9124 208-525-4800 208-525-4800	11/10/15 10/28/15 11/28/15	pd online pd online pd online	95.04 68.33 68.31		95.04 68.33 68.31
Card Service	10/8 billing (Iona Food Mart - fuel)	11/06/15	pd online	68.66		68.66
CableOne	11/23-12/22 billing	11/23/15	pd online	78.48		78.48
AFS Plumbing & Service	Inv 1572	11/23/15	Upon receipt	85.00		85.00
Idaho Irrigation District	2015 Assessments	11/30/15	Upon receipt	85.00		85.00
RC Heavy Hauling	Inv 2123	12/07/15	Upon receipt	5,706.13		5,706.13
Rocky Mountain Power	11/20 billing	11/20/15	pd online	191.86		191.86
Total				11,399.86		11,399.86

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union Matures 2/22/16	252,414.69	1.244%
Key Bank CD Matures 8/10/16	253,984.09	1.00%
Mountain America Federal Credit Union matures 3/12/2019	258,592.96	2.200%
Westmark matures 1/2/2016	254,902.92	1.25%
Citizens Community Bank matures 3/24/16	250,000.00	0.98%
Connections CU matures 9/24/16	251,105.12	1.00%
ISU CU matures 4/23/16	250,327.85	0.30%
Scenic Falls - Other Accts.	33.37	0.178%
Scenic Falls CD matures 11/21/16	250,340.82	1.244%
Bank of Commerce Matures 8/18/16	269,437.54	0.50%
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.07	
ISU Credit Union	24.85	0.01%
Zions Bank	86,495.11	0.15%
Bank of Commerce	49,447.21	
Bank of Commerce	5,104.18	0.08%
TOTAL		2,432,285.78

Fiscal year 2015/2016 City of Idaho Falls payments		
Due		
October	X	399,093.75
January		399,093.75
April		399,093.75
July		399,093.75
Total		1,596,375.00

Authorization to pay bills

