

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING August 13, 2013

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, August 13, 2013 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the July 9, 2013 regular monthly meeting.
3. Review and action on July, 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business, **including approval of City contract.**
7. New Business issues as brought by patrons and participants.
8. Executive Session to discuss contract negotiation and obtain legal advise
9. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held August 13, 2013

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 13th day of August, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Dick Fowler, District Liaison; Legal Counsel, Douglas R. Nelson; County Planning Administrator Steve Serr; I. F. Fire Chief, Dean Ellis; and, accountant, Terri Gazdick.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:12 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on July 9, 2013 were reviewed. A motion to approve the minutes for both meetings was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved. .
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated August 13, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. (copy attached). Mr. Long moved to pay the bills in the total sum of \$6,193.06 and approve the financial report. This motion was seconded by Mr. Isom and approved unanimously.

The commissioners discussed correspondence to Key Investment Services regarding terms of the 5 year CD's and possible penalties which may arise from termination. The commissioners understood that the Union Bank CD fund guaranteed a 2% return for 5 years; however it now appears that a penalty may be assessed if the CD's investments is terminated within the 5 year period. The District accountant has sent an email to Lane Steele of Key Investment Services and asked for a response to the a structured CD account and the potential loss of principal/interest if withdrawn before maturity.

It was also discussed that the Bank of Idaho be contacted regarding the TIPS investment with its institution. Ralph Isom volunteered to follow up with both Bank of Idaho and Key Investment Services to obtain better explanations.

4. **Old Business.** It was mentioned that the Joint Services Agreement with the City of Idaho Falls which was previously approved was signed by the City on July 26, 2013. The Commissioners signed triplicate copies, gave two to Dean Ellis and the final was given to Doug Nelson for retention in the Fire district records. No other old business was presented.

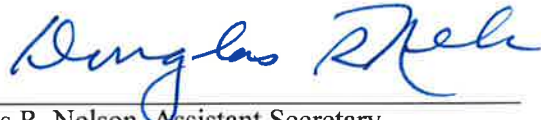
The commissioners discussed that the budget hearing is set for August 27, 2013 at 12:00 p.m. and Terri Gazdick was authorized to forward the proposed budget to Doug Nelson who will then arrange for publication as required by the statute.

5. **Report by Dick Fowler.** District Liaison Fowler reported that the Real Estate Purchase & Sale Agreement with Jay Kohler was approved without platting. Steve Serr found an additional division right on the property which allows for the original \$33,000.00 purchase price without the \$5,000.00 platting charge. Upon unanimous vote, the commissioners authorized the execution of the agreement, the payment of \$1,000.00 as earnest money and granted David Long the authority to represent the District at closing, including the signing of any and all documents reasonably necessary to conclude the purchase.

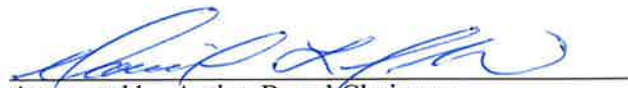
It was discussed that the 1994 pumper-Class A- fire truck should be stored.

8. **Other Business/Reports.** City Fire Chief Dean Ellis had no further report.
9. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 1:55 p.m.

Approved this 10th day of September, 2013.



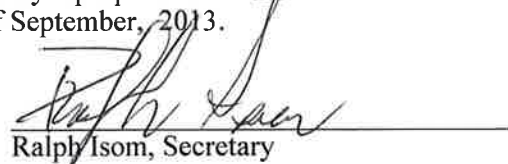
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of September, 2013.



Ralph Isom, Secretary

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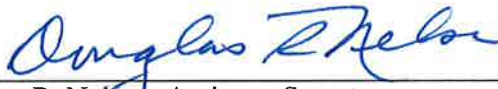
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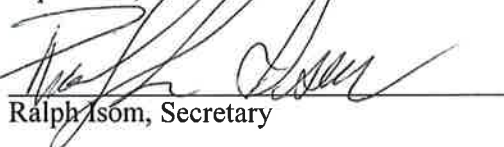
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Ralph Isom, Secretary

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
August 13, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (July)& repairs tanker	08/06/13	Upon receipt	776.13		776.13
Powerhouse Coach	inside storage 2 trucks/ repairs -tanker	07/22/13	Upon receipt	525.00		525.00
Idaho Transportation Dept	plates for BCFD2	7/12/2013	8/11/2013	48.00		48.00
Nelson Hall Parry Tucker PA	July Legal	08/06/01	Upon receipt	3,800.30		3,800.30
Cooper Norman	July billing	07/31/13	8/30/2013	633.00		633.00
Evco	per phone pd chk 20929			193.29		193.29
Century Link	208-525-4800 (pd online)	07/28/13	8/15/2013	63.06		63.06
	208-524-9124 (pd by phone)	07/10/13	7/31/2013	94.78		94.78
CableOne	7-23 to 8-22-13 (pd online)	07/17/13	8/1/2013	59.50		59.50
	Total			6,193.06		6,193.06

**Current
Interest
Rate**

Fiscal year 2012/2013		
City of Idaho Falls payments		
<u>Due</u>		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July	X	384,806.25
Total		1,539,225.00
<u>New Construction money</u>		
<u>Due</u>		
3/1/2013	X	10,922.50
9/1/2013		<u>10,922.50</u>
		21,845.00

Key Bank Matures 12/17/14	248,493.36	0.25%	
Key Investment Services - - - - Market value \$502,748.99 @ 8/7/13	527,834.06		
Scenic Falls - Other Accts.	33.31	0.15%	
Bank of Commerce Matures 01/04/14	209,073.60	0.60%	
Bank of Commerce Matures 01/04/14	266,329.35	0.60%	
Bank of Commerce Matures 06/12/14	266,422.50	0.50%	
Bank of Commerce Matures 6/12/14	268,563.70	0.50%	
Idaho Central Credit Union Savings	25.00		Required savings account to open account
Zions Bank	225,742.21	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	383,597.41		Non Interest bearing (net of current month checks)
Bank of Commerce	157,990.22	0.08%	
Bank of Idaho	Market value \$250,348.75 @5/28/13 - - - - 249,960.39		
TOTAL	2,804,065.11		

Authorization to pay bills



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