

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

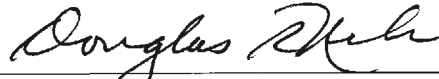
October 11, 2016

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, October 11, 2016 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

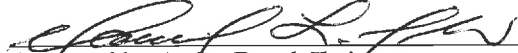
1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the September 13, 2016 regular monthly meeting.
3. Review and action on September, 2016 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including a report and proposal for sale of used fire truck.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Approved this day of October, 2016.



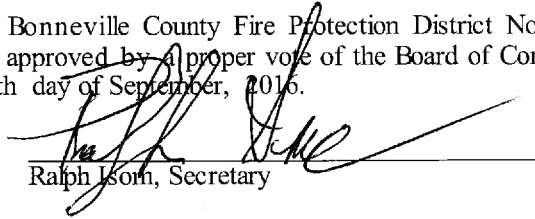
Assistant Secretary, Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of September, 2016.



Ralph Korn, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held October 11, 2016

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 11th day of October, 2016, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:14 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; District accountant Terri Gazdik; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief Dave Hanneman; Deputy Chief Dave Coffey; and, Bonneville Planning Administrator, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:22 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on September 13, 2016 were reviewed. A motion to approve the minutes was made by David Long, seconded by Ralph Isom, and the same was approved by unanimous vote.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated October 11, 2016 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by David Long, seconded by Ralph Isom and unanimously approved, the report was accepted and authorization for payments totaling \$48,179.82 was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, reviewed the proposed notice of sale of surplus property to sell a used vehicle that has been valued more that \$10,000. The commissioners unanimously approved the notice and gave authority to proceed.

Mr. Fowler reviewd the certicate of substantial completion for the York building interior finishes.

Exterior finishes on the Fright Liner tractor is being concluded by Colson's painting.

Bonneville County Fire Protection District #1
Summary of Accounts Payable
October 11, 2016

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Sept consulting	10/04/16	Upon receipt	850.00		850.00
Nelson Hall Parry Tucker PA	Aug consulting	09/30/16	Upon receipt	2,549.08		2,549.08
Cooper Norman	Sept accounting	09/30/16	Upon receipt	1,067.33		1,067.33
Century Link	208-524-9124 208-525-4800	09/10/16 09/28/16	pd online pd online	97.08 72.70		97.08 72.70
CableOne	9/23-10/22 billing	10/05/16	pd online	78.48		78.48
Campbell's Quality Exteriors	8/18/16 billing	09/19/16	Upon receipt	4,370.00		4,370.00
R & D Wholesale Nursery	Inv 6134	09/21/16	Upon receipt	1,830.00		1,830.00
Holley Tree Farm	9/15/2016	09/15/16	Upon receipt	931.00		931.00
B & K Professional Services	53075	09/21/16	Upon receipt	16,000.00		16,000.00
Rocky Mountain Power	9/21 billing	09/21/16	pd online	239.86		239.86
Intermountain Gas	144 S 55h W 370 E 65th S	10/05/16 10/08/16	pd online pd online	2.00 2.73		2.00 2.73
Cardmember Services	Aladdins Floral	09/07/16	pd online	78.89		78.89
Berggren Diesel	Inv 2148, 2189	9/1-9/13	Upon receipt	528.69		528.69
Grover's All Wheel	Inv 2338,2302,2282	09/11/16	Upon receipt	19,322.99		19,322.99
Dan Gubler	Reim Reliable Aftermarket Parts	09/28/16	Upon receipt	158.99		158.99
Total				48,179.82		48,179.82

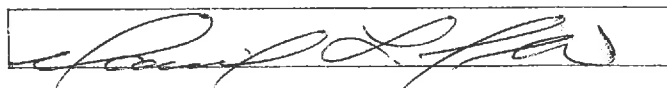
Financial Institution

	Amount	Current Interest Rate
Idaho Central Credit Union Matures 4-4-17	255,464.29	1.492%
Key Bank CD Matures 1/10/2019	256,093.37	1.00%
Mountain America Federal Credit Union matures 3/12/2019	264,302.76	2.200%
Westmark matures 1/31/17	256,850.80	0.90%
Citizens Community Bank matures 3/24/17	252,464.25	0.20%
Connections CU matures 9/24/16	253,825.01	1.00%
ISU CU matures 11/2/17	251,939.52	1.11%
Scenic Falls - Other Accts.	33.39	0.178%
Scenic Falls CD matures 11/21/16	253,478.21	1.244%
Bank of Commerce Matures 8/18/17	270,450.12	0.50%
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.10	
ISU Credit Union	18.85	0.01%
Zions Bank	286,853.10	0.20%
Bank of Commerce	21,592.78	
Bank of Commerce	308,324.30	0.08%
TOTAL	2,931,765.85	

Fiscal year 2015/2016 City of Idaho Falls payments Due		
October	X	399,093.75
January	x	399,093.75
April	x	399,093.75
July	x	399,093.75
Total		1,596,375.00

Not a fixed rate-fluctuates monthly.
 Non interest bearing (net of current month checks)

Authorization to pay bills



11:55 AM

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2015 through September 2016

10/11/16

Accrual Basis

	Oct '15 - Sep 16	Budget	\$ Over Budget	% of Budget
Income				
430.00 · Proceeds from Sale of Assets	5,000.00			
400.0 · Tax Revenues	2,371,380.69	2,190,776.00	180,604.69	108.2%
410.00 · Interest Income	24,183.50	18,019.00	6,164.50	134.2%
Total Income	2,400,564.19	2,208,795.00	191,769.19	108.7%
Expense				
542.00 · Equipment Rent	6,586.13	500.00	6,086.13	1,317.2%
541.00 · Equipment Insurance	0.00	1,500.00	-1,500.00	0.0%
500.00 · Advertising	0.00	500.00	-500.00	0.0%
505.00 · Auto	716.06	0.00	716.06	100.0%
510.00 · Bank Charges	6.00	100.00	-94.00	6.0%
520.00 · Capital Outlay	554,908.24	626,000.00	-71,091.76	88.6%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	1,133.00	0.00	1,133.00	100.0%
568.00 · Audit Fees	5,000.00	5,000.00	0.00	100.0%
569.00 · Accounting Costs	15,295.05	16,000.00	-704.95	95.6%
570.00 · Legal Costs	32,636.00	35,000.00	-2,364.00	93.2%
571.00 · Consulting Services - Website	0.00	1,000.00	-1,000.00	0.0%
572.00 · Contract Services-Inspections	0.00	20,000.00	-20,000.00	0.0%
573.00 · Consulting	10,250.00	10,200.00	50.00	100.5%
574.00 · Contract Services-Machine Hire	0.00	1,500.00	-1,500.00	0.0%
575.00 · Maintenance/Operation #4	170.00	0.00	170.00	100.0%
580.00 · Miscellaneous	122.60	0.00	122.60	100.0%
585.00 · Office Expense	3,591.25	1,000.00	2,591.25	359.1%
615.00 · Repairs - Equipment	8,694.09	15,000.00	-6,305.91	58.0%
625.00 · Supplies	364.11	2,500.00	-2,135.89	14.6%
633.00 · Payroll Taxes	1,377.00	2,620.00	-1,243.00	52.6%
640.00 · Utilities	4,425.51	5,000.00	-574.49	88.5%
645.00 · Wages	18,000.00	18,000.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	1,596,375.00	1,596,375.00	0.00	100.0%
Total Expense	2,260,650.04	2,358,795.00	-98,144.96	95.8%
Net Income	139,914.15	-150,000.00	289,914.15	-93.3%