

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held April 9, 2019

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of April, 2019, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: District Liaison, Dick Fowler; legal counsel, Doug Nelson; District accountant Terri Gazdick; Bonneville County Planning Supervisor, Steve Serr; and, Justin Kidd, former BLM officer. The City of Idaho Falls Fire Department officials did not attend this meeting.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:11 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on March 12, 2019 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were unanimously approved with one typographical correction..
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated April 9, 2019, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by Dave Long the report was unanimously approved including a total expenditure of \$420,619.01.
4. **Discussion.** Dan Gubler reviewed the condition of vehicles and equipment and discussed scheduled painting and additions to vehicles.

A moisture problem at the west side station (storage facility) which appears to condensation problem. The commissioner discussed that the District gather information to determine an approximate price for concrete floor surfaces with in floor heat for the storage building.

It was mentioned that 8 new tires for the Hemmit with an approximate cost of \$1,000.00 is needed. It was also suggested that the District hold its annual budget hearing on Tuesday, August 27, 2019 at the Mr. Nelson's office (490 Memorial Drive) starting at 12:00 o'clock p.m. The commissioners requested that Mr. Nelson reserve the premises for that time and notify the County of the budget hearing.

A motion was made, seconded and unanimously passed to declare as surplus the 2008 Dodge Crew Cab. Mr. Fowler was requested to arrange for the removal of the snow plow and to obtain an appraisal of the vehicle.

Mr. Fowler reported that he is getting bids for the metal soffit and fascia as previously approved for the Grange building and the detached garage. No pricing is yet available.

It was reported that the Heavy Brush truck (crew cab) will be worked on by Dan Gubler and Dick Fowler to get it ready for the season.

5. **Discussion from Justin Kidd.** Justin Kidd, former BLM officer was introduced to discuss the possibility for the District to do its own deployment for wild land fire deployment outside of District boundaries. Mr. Kidd reported on his 24 years of experience with the BLM, including his service as fire warden for the BLM where he provided training for many firefighters. Mr. Kidd agreed to research what would be reasonably required to form a group of responders for the District to provide such a service. He reported that he will not have time to do this for this year's season because of his work for the Teton County Fire District, but will respond with numbers and estimates as soon as possible.
6. **County Report.** Steve Serr questioned whether the District has received a print out or other summary of fire calls from the City showing the location of the call responses on an annual basis. It was mentioned that the District has asked for that report but has not been provided with the information.

Dan Gubler mentioned that Atomic City is working to start a fire department and inquired whether the commissioners felt the District could help them. It was mentioned that at the present time the District does not have a Class A truck for sale but that the District can assess whether or not any equipment is available that might help them. shad no additional information to report.

7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:28 p.m.

Approved the 14th day of May, 2019.

Douglas R. Nelson, Assistant Secretary

Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14th day of May, 2019.

Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

April 9, 2019

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1. Call to Order and Roll Call (Chairman)
2. Review minutes of the regular meeting held March 12, 2019.
Action: Approve minutes of regular meeting held 3/12/2019.
3. Review and action on March, 2019 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills
5. District Liaison Report on pending matters, including equipment, repairs and maintenance.
6. Discussion of wild land firefighting with Justin Kidd, former BLM officer
7. Report from Idaho Falls Fire Chief
8. Comments or reports from Bonneville County and City of Ammon
9. Comments from public.
10. **Summary of Scheduled Action Items:**
(a) Approval of February 12, 2019 regular meeting minutes.
(b) Approval of the February, 2019 monthly bill and financial statement.
11. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

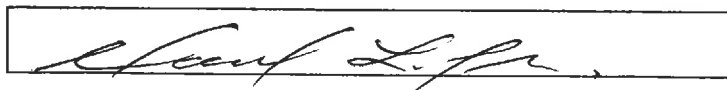
**Bonneville County Fire Protection District #1
Summary of Accounts Payable
April 9, 2019**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Mar consulting	03/31/19	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	Mar consulting	03/31/19	Upon receipt	2,759.31		2,759.31
Cooper Norman	Mar consulting	03/31/19	Upon receipt	1,181.75		1,181.75
Century Link	208-524-9124 208-525-4800	03/10/19 03/28/19	pd online pd online	35.02 13.32		35.02 13.32
Rocky Mountain Power	1/25/2019	03/26/19	Upon receipt	319.35		319.35
Dan Gubler	4/8/19 mileage	04/08/19	Upon receipt	147.32		147.32
City of Idaho Falls	April payment	04/01/19	Upon receipt	408,027.25		408,027.25
Intermountain Gas	S 55th W S 45th W E 65th S	02/28/19 03/04/19 03/04/19	Upon receipt Upon receipt Upon receipt	107.92 75.12 139.91		107.92 75.12 139.91
Cardmember Services	Holst, Rusty Latern, Cai, Office Max, Napa, Gas & Grub Jones Motor Sprots, Bonn Co Implement	04/07/19	Upon receipt	1,146.81		1,146.81
BME Fire Fighter Supply	2068	08/22/18	Upon receipt	29.54		29.54
Teton Communications	12131,12157,12182	3/5-3/19/19	Upon receipt	1,226.79		1,226.79
Targhee Fire LLC	003-49	03/22/19	Upon receipt	1,510.60		1,510.60
Riverside Boot & Saddle	3/28/2019	03/28/19	Upon receipt	2,899.00		2,899.00
Total				420,619.01		420,619.01

Financial Institution	Amcunt	Current Interest Rate
Idaho Central Credit Union	matures 11/29/19	263,448.56 2.526%
Mountain America Federal Credit Union	matures 3/19/21	279,274.65 3.250%
Westmark	matures 1/2/2020	265,749.63 2.40%
Citizens Community Bank	matures 3/24/19	256,094.65 1.30%
ISU CU	matures 5/1/19	258,590.81 1.00%
ISU Credit Union	matures 8/20/2020	25,962.59 2.42%
Bank of Commerce	matures 5/18/2019	276,518.53 1.20%
Connections CU CD	matures 12/1/19	260,605.77 1.45%
DL Evans	matures 9/27/2019	250,000.00 1.50%
LGIP		1,612,590.31 2.5624%
Connections savings		31.37
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		5.00
Westmark Savings		25.20
ISU Credit Union		25.00 0.01%
ISU Credit Union savings		25.70 0.05%
Zions Bank		128.01 0.00% Not a fixed rate-fluctuates monthly.
Bank of Commerce		-334,814.98
Bank of Commerce MM		5,268.74 0.15%
TOTAL		3,419,554.54

Fiscal year 2018/2019 City of Idaho Falls payments Due		
October	x	408,027.25
January	x	408,027.25
April	x	408,027.25
July		408,027.25
Total		1,632,109.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

04/09/19

October 2017 through March 2018

Accrual Basis

	Oct '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	1,431,637.22	1,405,296.00	26,341.22	101.9%
410.00 · Interest Income	20,835.84	8,004.00	12,831.84	260.3%
Total Income	1,452,473.06	1,413,300.00	39,173.06	102.8%
Expense				
542.00 · Equipment Rent	432.48	0.00	432.48	100.0%
500.00 · Advertising	0.00	252.00	-252.00	0.0%
505.00 · Auto	529.82	1,002.00	-472.18	52.9%
510.00 · Bank Charges	-12.15	49.50	-61.65	-24.5%
520.00 · Capital Outlay	123,926.29	200,200.00	-76,273.71	61.9%
530.00 · Commissioners Travel	863.46	0.00	863.46	100.0%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	630.47	700.00	-69.53	90.1%
569.00 · Accounting Costs	8,686.90	8,499.98	186.92	102.2%
570.00 · Legal Costs	13,344.24	15,000.00	-1,655.76	89.0%
571.00 · Consulting Services - Website	0.00	999.98	-999.98	0.0%
572.00 · Contract Services-Inspections	0.00	9,999.98	-9,999.98	0.0%
573.00 · Consulting	6,000.00	6,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	750.00	-750.00	0.0%
575.00 · Maintenance/Operation	65.00	9,999.98	-9,934.98	0.7%
585.00 · Office Expense	2,712.71	1,250.02	1,462.69	217.0%
615.00 · Repairs - Equipment	6,742.52	11,499.98	-4,757.46	58.6%
625.00 · Supplies	642.43	5,193.00	-4,550.57	12.4%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	963.90	1,899.98	-936.08	50.7%
640.00 · Utilities	3,861.36	3,500.02	361.34	110.3%
645.00 · Wages	12,600.00	12,600.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	805,980.00	805,980.00	0.00	100.0%
Total Expense	989,180.43	1,096,376.42	-107,195.99	90.2%
Net Income	463,292.63	316,923.58	146,369.05	146.2%

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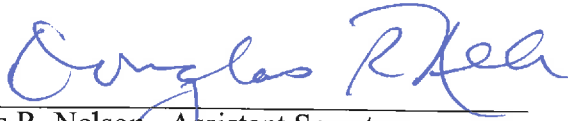
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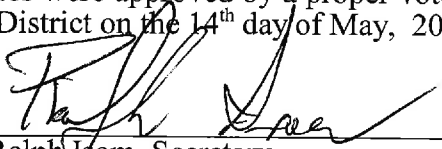
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Ralph Isom, Secretary

Bonneville County Fire Protection District #1
Summary of Accounts Payable
April 9, 2019

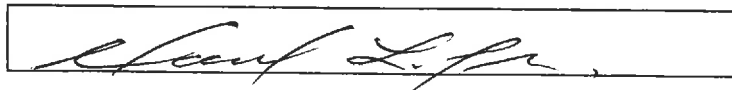
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