

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held September 8, 2022

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Thursday the 8th day of September, 2022 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 915 6054 4357, and Passcode 103418.

The following were present:

Commissioners Ralph Isom, Dana Kirkham, Derik Nielsen, and Tyler Gebbs (via Zoom) were present. The following were also present: Attorney Doug Nelson, Attorney Abigail French, Accountant Terri Gazdik, District Operations Officer Dick Fowler, Ammon Area Fire Chief Stacy Hyde, Scott Wessel, City of Idaho Falls Fire Chief Duane Nelson, Ucon Fire Chief Scott Norman, Kim Gebbs (via Zoom), BCFD Station (via Zoom), and ‘Skeeter’ (via Zoom).

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at approximately 12:09 p.m. by Ralph Isom.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on August 11, 2022 were reviewed and following a motion by Derik Nielsen and seconded by Dana Kirkham, the same were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated September 8, 2022, prepared and submitted by Accountant Terri Gazdik, was reviewed. Ms. Gazdik reviewed the expenditures and reported on related items. Discussion was had in regards to the BK Technology expenditure; Chief Hyde addressed CARES act monies and that they expected to receive \$223,000.00 or so. Chief Hyde stated that they planned on using the monies to purchase a washer, dryer, and radios. Chief Hyde stated that he expected the CARES monies to cover all but \$1,800 of the expected cost. Discussion was had

in regards to the RS Concrete Restoration expenditure. Chief Hyde explained that the cost incurred for the bay floors would be covered by the Hero's Defense Fund. Discussion was also had on the payment to Tyler Technologies Inc. and that said payment was for the license(s) needed for dispatch on the fire trucks. Discussion was had on the DL Evans CD and the possibility of getting the monies held in said account into a LPIG account. Discussion was also had on the interest rate of the CD(s), with Ralph Isom agreeing to discuss with the bank(s) a higher interest rate. Following discussion and upon motion made by Derik Nielsen and seconded by Dana Kirkham, and unanimously accepted, the report was approved including a total expenditure of \$266,281.22.

4. **Discussion and Reports.** The following items were reviewed and discussed or actions were taken:
 - a. District Operations Officer Dick Fowler reported that it had been a busy month with the deployment of equipment. Mr. Fowler reported that he had been in contact with Christian at Ball Ventures and that Christian had explained that the lady handling the purchase of the property had been on vacation. Mr. Fowler stated that once he received a copy of the necessary documents he would provide them to Mr. Doug Nelson's office. Dick Fowler also reported that the purchase of the dozer and trailer by Ucon had been approved and that the only remaining matter of business was the receipt of an invoice, which Chief Hyde offered to draft. Mr. Fowler discussed the possibility of ordering another fire truck, given the current two (2) year delay between ordering and receipt of trucks. Mr. Fowler reported on the need to either side or paint the garage and the need for bids on the work. Mr. Fowler reported that the south station was in the process of being cleaned out in preparation for the City of Idaho Falls.
 - b. Chief Duane Nelson reported that the City was excited about the purchase of the south station. Chief Nelson reported that he expected to hear news regarding the 'Safer Grant' within the next two weeks. Chief Nelson reported that he was still working on proposed changes to the service response map, and that until an agreement was reached, the City of Idaho Falls would continue their historical response. Chief Nelson reported a total of 100 call in the preceding month, 56 of which were EMS. Chief Nelson nearly \$900,000.00 in total loss, with much of the loss attributable to structure fires.
 - c. Chief Stacy Hyde stated that the Ammon Area fire fighters responded to a total of 21 calls in the preceding month. Ammon also attended to public relations events, including the duck race. Chief Hyde reported that three (3) trucks were out, including an engine out at the Ross Fork Fire.

5. **Public Comment.** No public comments were made.
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Dana Kirkham and seconded by Derik Nielsen with unanimous approval at 12:47 p.m.

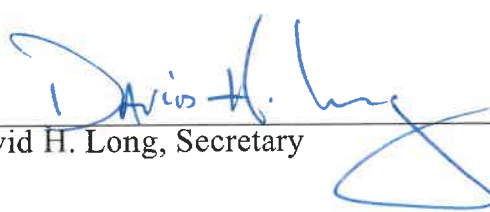
Approved the 13 day of October, 2022.



Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13 day of October, 2022.



David H. Long, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

September 8, 2022

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting I D number 915 6054 4357 and Pass Code: 103418 . For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District. .

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, September 8, 2022 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom
2. Review and approval of minutes for the regular meeting held August 11, 2022
Action: Approve minutes of regular meeting held 08/11/2022
3. Review and action on September, 2022 monthly bills and financial statement for preceding month (Terri Gazdik).
Action: Approve monthly bills and financial report
4. Discussion and Reports from District Operations Officer, Fire Chiefs and legal counsel, including:
 - a. Richard Fowler, Operations Officer:
 - (1) Discussion regarding possible purchase/gift of additional real property located adjacent to 65 Sout (York Road)
Possible Action: Approve Donation/Purchase Agreement with BV Hackman Road, LLC for property located adjacent to 65 South (York Road).
 - (2) Operations report.
 - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs
 - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs
5. Patron and community comments (limited to 5 minutes each)
6. **Summary of Action Items:**
 - (a) Approval of August 11, 2022 meeting minutes.**
 - (b) Approval of the monthly bills and financial report.**
 - (c) Possible approval of Donation/Purchase Agreement with BV Hackman Road, LLC, for property located adjacent to 65 South (York Road).**
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs, Commissioners.


Bonneville County Fire Protection District #1
Summary of Accounts Payable
September 8, 2022

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Nelson Hall Parry Tucker PA	August consulting	09/06/22	Upon receipt	7,588.00		7,588.00
Cooper Norman	consulting - Inv 99786	06/20/22	Upon receipt	6,105.00		6,105.00
Century Link	208-525-4800	08/28/22	pd online	23.95		23.95
	208-524-9124	08/10/22	pd online	35.02		35.02
Rocky Mountain Power	E 65th , S 65th, S 45th	08/24/22	pd online	365.60		365.60
	2137 S Ammon	09/08/22	pd online	212.45		212.45
	Fire station	09/08/22	pd online	794.53		794.53
Intermountain Gas	S 65th W	09/02/22	pd online	9.50		9.50
	S 45th W	09/03/22	pd online	9.50		9.50
	E 65th S	09/04/22	pd online	9.50		9.50
	2137 S Ammon	09/05/22	pd online	27.18		27.18
	3575 Brookfield Lane	09/06/22	pd online	24.46		24.46
Cardmember Services	BCFD	09/07/22	Upon receipt	116.47		116.47
	Ammon	09/07/22	Upon receipt	3,432.15		3,432.15
BK Technologies	Inv 408107	09/08/22	Upon receipt	206,448.50		206,448.50
Allied Business Solutions	AR391436	08/10/22	Upon receipt	89.32		89.32
AlSCO	Inv LBLA2312090, LBLA2316083	8/15,8/29	Upon receipt	198.90		198.90
Berggren Diesel	Inv 13164	09/01/22	Upon receipt	528.19		528.19
Bonneville Co Sheriff	#AFD-812 annual maintenance	08/11/22	Upon receipt	4,736.55		4,736.55
BPA Health	Inv 0029139-IN	09/01/22	Upon receipt	75.00		75.00
Brad Schulze	911 Memorial painting	08/24/22	Upon receipt	1,500.00		1,500.00
City of Ammon	Aug 2137 S Ammon	08/23/22	Upon receipt	125.13		125.13
	Aug 3575 Brookfield	08/23/22	Upon receipt	455.36		455.36
D & L Cleaners	9-1-2022 stmt	09/01/22	Upon receipt	59.65		59.65
Eriks	Inv 173304	08/24/22	Upon receipt	309.90		309.90
ICRMP	Inv 08169-2023-1	09/01/22	Upon receipt	9,646.50		9,646.50
IRON	Inv 3539	09/01/22	Upon receipt	100.00		100.00
Lemhi Tractor & Equipmen	Inv VOLVODDS602	08/31/22	Upon receipt	424.06		424.06
M Power	Inv 566-22	08/25/22	Upon receipt	1,500.00		1,500.00
Prevent Fire	Inv 15872	08/24/22	Upon receipt	590.00		590.00
RS Concrete Restoration	Inv 0014	07/26/22	Upon receipt	10,000.00		10,000.00
Tyler Technologies Inc.	Inv 130-125362	08/24/22	Upon receipt	2,582.92		2,582.92
T-Mobile	Inv 81322 & 91322	8/1 & 9/1/22	Upon receipt	437.40		437.40
O'Reilly	Inv 406279,408912, 163613	8/17-9/5	Upon receipt	150.75		150.75
Wex Fuel	Aug billing	08/31/22	Upon receipt	7,569.78		7,569.78
	Total			266,281.22		266,281.22

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	276,931.61	0.30%
East Idaho Credit Union	250,000.00	2.00%
Mountain America Federal Credit Union	298,559.49	0.30%
Westmark	279,020.40	0.45%
Citizens Community Bank/Glacier	272,215.61	0.40%
Lookout CU	265,373.88	0.25%
Bank of Commerce CD #6216	283,628.88	0.20%
Connections CU CD	273,094.10	0.20%
DL Evans	262,473.24	0.35%
LGIP	2,489,177.32	1.3149%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.28	
Lookout Credit Union savings	25.70	
Lookout Credit Union savings	25.00	
Bank of Commerce savings	50,000.00	
Bank of Commerce	109,864.18	
Bank of Commerce MM	5,287.62	0.20%
TOTAL	5,115,753.66	

Fiscal year 2021/2022	
City of Idaho Falls payments	
Due	
October x	420,268.07
January x	420,268.07
April x	420,268.07
July x	420,268.06
Total	1,681,072.27

Authorization to pay bills



Bonneville County Fire Protection District #1
Summary of Accounts Payable
October 12, 2022

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Nelson Hall Parry Tucker PA	Sept Consulting	10/06/22	Upon receipt	3,456.90		3,456.90
Cooper Norman	consulting - Inv101319	10/07/22	Upon receipt	5,935.00		5,935.00
Century Link	208-525-4800	09/28/22	pd online	23.95		23.95
	208-524-9124	09/10/22	pd online	35.02		35.02
Rocky Mountain Power	E 65th , S 55th, S 45th	09/23/22	pd online	259.69		259.69
	2137 S Ammon	10/06/22	pd online	90.07		90.07
	Fire station	10/06/22	pd online	636.99		636.99
Intermountain Gas	S 55th W	09/30/22	pd online	12.57		12.57
	S 45th W	10/04/22	pd online	14.86		14.86
	E 65th S	10/04/22	pd online	27.13		27.13
	2137 S Ammon	10/03/22	pd online	28.77		28.77
	3575 Brookfield Lane	10/03/22	pd online	22.11		22.11
Cardmember Services	BCFD	10/07/22	Upon receipt	218.63		218.63
	Ammon	10/07/22	Upon receipt	9,429.63		9,429.63
AlSCO	Inv LBLA2320087, LBLA2324071	9/12 & 9/26	Upon receipt	198.90		198.90
ACS	Inv 26309	09/06/22	Upon receipt	145.85		145.85
B & K Lawn & Landscape	Inv 118072	09/26/22	Upon receipt	300.00		300.00
BPA Health	Inv 29418-IN	10/01/22	Upon receipt	75.00		75.00
City of Ammon	Sept 2137 S Ammon	09/22/22	Upon receipt	125.13		125.13
	Sept 3575 Brookfield	09/22/22	Upon receipt	285.59		285.59
Matt Cordon	9/16/22 reim	09/15/22	Upon receipt	14.82		14.82
Jason Howard	10/4 reim	10/04/22	Upon receipt	182.77		182.77
FireCom	Inv 338802	10/11/22	Upon receipt	3,666.54		3,666.54
Frank Gnelling Concrete	Inv 724524	10/11/22	Upon receipt	2,030.00		2,030.00
IRON	Inv 3584	10/1/22	Upon receipt	100.00		100.00
LN Curtis	Inv 767894	10/04/22	Upon receipt	1,886.20		1,886.20
	Inv PINV757603, PIN757894	9/28 & 9/29	Upon receipt	49,539.21		49,539.21
Monte's Lock & Key	Inv 18412	10/05/22	Upon receipt	125.00		125.00
National Fire Codes	Inv 2751497	10/27/22	Upon receipt	1,495.00		1,495.00
Ace Hardware	Inv 5014535	09/28/22	Upon receipt	16.99		16.99
Orkin/Saywer	Inv 287370	09/12/22	Upon receipt	99.00		99.00
T-Mobile	Inv 101322	10/13/22	Upon receipt	218.70		218.70
O'Reilly	Inv 416267	09/21/22	Upon receipt	166.54		166.54
City of Idaho Falls	Oct payment	10/01/22	Upon receipt	420,268.07		420,268.07
Wex Fuel	Sept billing	10/26/22	Upon receipt	3,366.04		3,366.04
	Total			504,496.67		504,496.67

Financial Institution		Amount	Current Interest Rate
Idaho Central Credit Union	matures 12/9/2022	277,138.50	0.30%
East Idaho Credit Union	matures 9/3/2023	250,798.19	2.00%
East Idaho Credit Union checking		5.00	
Mountain America Federal Credit Union	matures 3/19/23	298,788.45	0.30%
Westmark	matures 1/2/23	279,020.40	0.45%
Citizens Community Bank/Glacier	matures 4/24/2023	272,215.61	0.40%
Lookout CU	matures 10/22/23	265,541.12	0.25%
Bank of Commerce CD #6216	matures 6/11/2023	283,628.88	0.20%
Connections CU CD	matures 12/1/2022	273,094.10	0.20%
DL Evans	matures 9/27/2022	262,473.24	0.35%
LGIP		3,858,202.36	2.0987%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		5.00	
Westmark Savings		25.28	
Lookout Credit Union savings		25.70	
Lookout Credit Union savings		25.00	
Bank of Commerce savings		50,000.00	0.10%
Bank of Commerce		-277,503.22	
Bank of Commerce MM		5,288.49	0.20%
TOTAL		6,098,828.47	

Fiscal year	2022/2023
City of Idaho Falls payments	
Due	
October x	420,268.07
January	420,268.07
April	420,268.07
July	420,268.06
Total	1,681,072.27

Authorization to pay bills

