

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held January 14, 2014**

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 14<sup>th</sup> day of January, 2014, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom and Dave Long were present, in person. Commissioner Dan Gubler was excused. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief, Dean Ellis; County Planning Administrator Steve Serr; and District Accountant, Terri Gazdick.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Ralph Isom, acting as Chairman who confirmed that a quorum of Commissioners was present. An oath of office was administered to re-elected commissioner, Dave Long, a copy of which is attached to these minutes.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on December 10, 2013, were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated January 14, 2014, prepared and submitted by Accountant, Terri Gazdik was reviewed. The bills totaling the sum of \$5,876.98 were reviewed, discussed and approved for payment. Ms. Gazdik discussed the expectation of receiving the tax check from the County and the need to pay the initial 2014 installment to the City of Idaho Falls.
4. **Report by Dick Fowler.** Dick Fowler reported on the premium bid from Mutal of Enumclaw to insure the Dodge truck purchased from the BLM. This truck is not included in the City insured inventory and must be insured separately. Mr Fowler also reviewed a computer drawing of a proposed new steel building received from Steel Vision.
5. **Report by Dean Ellis.** Chief Ellis reported that the lights are in at Station # 2. The Commissioners and Chief Ellis reviewed the timetable and requirements for negotiation/approval of a extension to the current City contract.

6. **Report by Steve Serr.** Steve Serr had no new report from the County.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made.

Approved this 11<sup>th</sup> day of February, 2014.



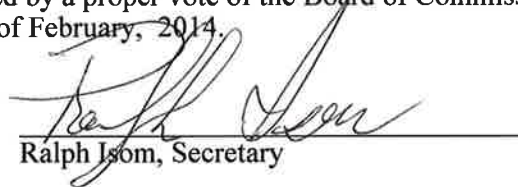
\_\_\_\_\_  
Douglas R. Nelson, Assistant Secretary



\_\_\_\_\_  
Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of February, 2014.



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Ralph Isom, Secretary

## **BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

### **NOTICE AND AGENDA FOR MONTHLY MEETING January 14, 2014**

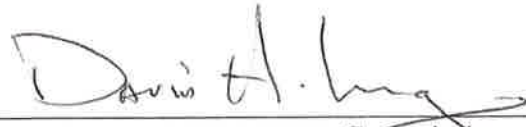
Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, January 14, 2014 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Administer oath of office to re-elected commissioners. Review and approve minutes of the special meeting held December 6, 2013 and the December 10, 2013 regular meeting.
3. Review and take action on December, 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters and discussion regarding review process and timetable for renewal of City of Idaho Falls Joint Services Agreement.
5. Reports from Idaho Falls Fire Chief (Dean Ellis) and County Planning Administrator (Steve Serr).
6. Discussion and Report on Old Business, including report of proposed building plans and procedures for new structures.
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract issues and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**OATH OF OFFICE**  
**OF**  
**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

I do solemnly swear (or affirm) that I will lawfully and diligently perform all duties of a duly elected Subdistrict Commissioner of the Bonneville Fire District No. 1 and that I am a lawful resident of Bonneville County, State of Idaho, a registered voter and elector in Bonneville Fire District No. 1 Subdistrict 2.



Signed: DAVID H. LONG, Commissioner

SUBSCRIBED AND SWORN to me before this 14<sup>th</sup> day of January, 2014.



DOUGLAS R. NELSON, Election Official  
Bonneville Fire District No. 1

**Bonneville County Fire Protection District #1  
Summary of Accounts Payable  
January 14, 2014**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Dec Consulting	01/07/14	Upon receipt	750.00		750.00
John Taylor	Unit#408-C conversion pump	01/08/14	Upon receipt	245.00		245.00
Nelson Hall Parry Tucker PA	Dec Legal	01/07/14	Upon receipt	2,458.19		2,458.19
Cooper Norman	Dec Billing	11/30/13	Upon receipt	1,206.00		1,206.00
ISFCA	2014 membership	01/08/14	Upon receipt	1,000.00		1,000.00
Century Link	208-525-4800 (pd online)	12/28/13	1/17/2014	64.11		64.11
	208-524-9124 (pd by phone)	12/10/13	12/29/2013	94.18		94.18
CableOne	12/23-1/22/14	12/23/13	1/4/2014	59.50		59.50
	<b>Total</b>			<b>5,876.98</b>		<b>5,876.98</b>

**Financial Institution**

	Amount	Current Interest Rate	
Key Bank Matures 12/17/14	248,493.36	0.25%	
Key Investment Services market value \$502,833.14 on 12/31/13	502,833.14		
Westmark matures 12/3/14	249,703.31	1.16%	
Scenic Falls - Other Accts.	33.33	0.15%	
Bank of Commerce Matures 01/04/14	209,706.46	0.60%	
Bank of Commerce Matures 01/04/14	267,135.52	0.60%	
Bank of Commerce Matures 06/12/14	267,090.80	0.50%	
Bank of Commerce Matures 6/12/14	269,237.37	0.50%	
Idaho Central Credit Union Savings	25.00		
Zions Bank	225,934.17	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	29,060.67		Non Interest bearing (net of current month checks)
Bank of Commerce	158,043.21	0.08%	
Bank of Idaho Money Market	0.00		moved to Westmark
<b>TOTAL</b>	<b>2,427,296.34</b>		

Fiscal year 2013/2014 City of Idaho Falls payments		
Due		
October	X	390,250.00
January		390,250.00
April		390,250.00
July		390,250.00
<b>Total</b>		<b>1,561,000.00</b>

Authorization to pay bills

