

## **BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**

### **NOTICE AND AGENDA FOR MONTHLY MEETING December 10, 2019**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, December 10, 2019 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approval of minutes for the regular meeting held November 12, 2019.  
**Action: Approve minutes of regular meeting held 11/12/2019.**
3. Review and action on December, 2019 monthly bills and financial statement (Terri Gazdik)  
**Action: Approve monthly bills and financial report**
4. District Liaison Report on pending matters.
5. Comments or report from Idaho Falls Fire Department
6. Comments or report from Bonneville County
7. Comments from public.
8. **Summary of Scheduled Action Items:**  
**(a) Approval of November 12, 2019 meeting minutes.**  
**(b) Approval of the December, 2019 monthly bill and financial statement.**
11. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held December 10, 2019**

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 10<sup>th</sup> day of December, 2019, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: District Liaison, Dick Fowler; legal counsel, Doug Nelson; assistant legal counsel Trent Belnap; District accountant, Terri Gazdik; Bonneville County Planning Supervisor, Steve Serr; and, City Fire Chief, Duane Nelson; and, City Deputy Chief, Dave Coffey.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

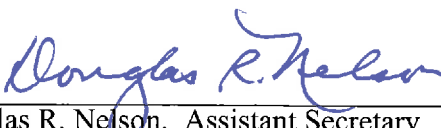
It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.


**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:21 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on November 12, 2019 were reviewed, and following a motion made by Ralph Isom and seconded by Dave Long, were **unanimously approved**. Trent Belnap, assistant legal counsel, signed the minutes in Doug Nelson’s temporary absence.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated December 10, 2019, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by Dave Long the report was **unanimously approved** including a total expenditure of **\$10,399.94**. The commissioners discussed the billing detail for various matters shown in the report and the upcoming certificate of deposit due dates.
4. **Review and Discussion.** District liaison, Richard Fowler, reported and the commissioners discussed the following:
  - a. There was some discussion regarding possible replacement/retrofit/upgrade of pumps and or impellers on some of the fire engines which would be done for the purpose of improving water output on the engines.

- b. Commission Gubler reported that he had been in contact with Ford regarding a truck that had been ordered. Ford indicated the ordered truck would not be built until January 2020.
  - c. Deputy Chief Dave Coffey announced that he had accepted a new employment position in Danville VA and would be thus vacating his current position. Chief Duane Nelson indicated he would post the position for applications starting tomorrow and would be searching for a replacement as soon as next week.
5. **City Report.** The City made the following reports:
- a. Chief Nelson indicated that there has been discussion that the Idaho Falls Airport may be reclassified or upgraded to a larger air port, which would then necessitate either a revision or replacement of Station 3 in order to support the larger air port.
  - b. Chief Nelson indicated the city was looking at acquiring new GPS systems for the engines that are used to change the traffic signals in the event of a call.
6. **County Report.** Steve Serr indicated he had heard there are real estate developers in the community telling potential customers of real estate that parking lots owned/controlled by the district may be used by those customers and presumably those customers patrons. The commissioners indicated that no such approval for access and/or use of the lots had been granted by the district.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1:45 p.m.

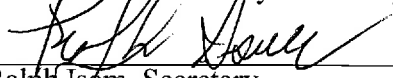
Approved the 14<sup>th</sup> day of January, 2020.

  
 \_\_\_\_\_  
 Douglas R. Nelson, Assistant Secretary

  
 \_\_\_\_\_  
 Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14<sup>th</sup> day of January, 2020.

  
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 Ralph Isom, Secretary

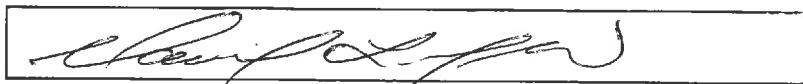
**Bonneville County Fire Protection District #1  
Summary of Accounts Payable  
December 10, 2019**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Nov consulting	11/30/19	Upon receipt	1,075.00		1,075.00
Nelson Hall Parry Tucker PA	Nov consulting	11/0/19	Upon receipt	1,715.98		1,715.98
Cooper Norman	Nov consulting	11/30/19	Upon receipt	1,919.25		1,919.25
Century Link	208-524-9124 208-525-4800	11/10/19 11/28/19	pd online pd online	35.02 14.04		35.02 14.04
Rocky Mountain Power	11/22/2019	11/22/19	Upon receipt	249.75		249.75
Dan Gubler	12/9/19 mileage	12/09/19	Upon receipt	151.38		151.38
Intermountain Gas	S 55th W S 45th W E 65th S	11/27/19 12/05/19 12/05/19	Upon receipt Upon receipt Upon receipt	125.42 99.87 150.90		125.42 99.87 150.90
Cardmember Services	11/18/19 Home Depot	12/02/19	Upon receipt	66.15		66.15
Custom Canvas	Inv 5941	11/20/19	Upon receipt	1,670.00		1,670.00
Bonneville Co Tax Collector	12/20 taxes	12/20/19	Upon receipt	148.00		148.00
New Sweden Irrigation District	12/1/2019	12/01/19	Upon receipt	116.00		116.00
Teton Communications	Inv 14112, 14165	11/25 & 11/25	Upon receipt	2,863.18		2,863.18
	<b>Total</b>			<b>10,399.94</b>		<b>10,399.94</b>

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	270,207.72	2.000%
Mountain America Federal Credit Union	283,785.38	3.250%
Westmark	270,490.85	2.40%
Citizens Community Bank/Glacier	259,130.60	2.50%
ISU CU	260,322.86	1.40%
ISU Credit Union	26,276.57	2.42%
Bank of Commerce CD #6216	278,161.31	2.00%
Connections CU CD	263,497.56	2.00%
DL Evans	255,693.70	1.75%
LGIP	1,065,791.22	2.3463%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	5.00	
Westmark Savings	25.23	
ISU Credit Union	25.00	0.01%
ISU Credit Union savings	25.70	
Bank of Commerce	64,803.66	
Bank of Commerce MM	5,276.41	0.12%
<b>TOTAL</b>	<b>3,303,575.14</b>	

Fiscal year 2019/2020 City of Idaho Falls payments		
<u>Due</u>		
October	x	420,268.07
January		420,268.07
April		420,268.07
July		420,268.07
<b>Total</b>		<b>1,681,072.28</b>

Authorization to pay bills



## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

## Profit &amp; Loss Budget vs. Actual

October through November 2019

12/09/19

Accrual Basis

	Oct - Nov 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400.0 · Tax Revenues	70,345.18	30,538.00	39,807.18	230.4%
410.00 · Interest Income	9,527.14	6,832.00	2,695.14	139.4%
<b>Total Income</b>	<b>79,872.32</b>	<b>37,370.00</b>	<b>42,502.32</b>	<b>213.7%</b>
<b>Expense</b>				
505.00 · Auto	0.00	420.00	-420.00	0.0%
520.00 · Capital Outlay	14,937.50	65,000.00	-50,062.50	23.0%
530.00 · Commissioners Travel	0.00	420.00	-420.00	0.0%
569.00 · Accounting Costs	3,076.50	2,920.00	156.50	105.4%
570.00 · Legal Costs	3,718.82	6,000.00	-2,281.18	62.0%
571.00 · Consulting Services - Website	0.00	334.00	-334.00	0.0%
572.00 · Contract Services-Inspections	0.00	2,500.00	-2,500.00	0.0%
573.00 · Consulting	2,150.00	2,150.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	250.00	-250.00	0.0%
575.00 · Maintenance/Operation	206.15	1,666.00	-1,459.85	12.4%
585.00 · Office Expense	140.14			
615.00 · Repairs - Equipment	1,559.80	3,334.00	-1,774.20	46.8%
625.00 · Supplies	0.00	1,800.00	-1,800.00	0.0%
633.00 · Payroll Taxes	344.25	0.00	344.25	100.0%
640.00 · Utilities	1,064.71	1,250.00	-185.29	85.2%
645.00 · Wages	4,500.00	5,300.00	-800.00	84.9%
700.00 · Payments - City of Idaho Falls	420,268.00	420,268.00	0.00	100.0%
<b>Total Expense</b>	<b>451,965.87</b>	<b>513,612.00</b>	<b>-61,646.13</b>	<b>88.0%</b>
<b>Net Income</b>	<b>-372,093.55</b>	<b>-476,242.00</b>	<b>104,148.45</b>	<b>78.1%</b>