

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held November 17, 2015

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 17th day of November, 2015, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:11 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District Accountant, Terri Gazdik; City of Idaho Falls Fire Chief, Dave Hanneman and Deputy Chief David Coffey; Bonneville Planning Administrator, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes. This meeting was re-set to November 17th from November 10th in order to allow a full quorum of commissioners to be present. Notices were timely posted of such change.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on October 13, 2015 were reviewed. A motion to approve the minutes was made by David Long, seconded by Ralph Isom, and the same was unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated November 17, 2015 as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by David Long and unanimously approved the report was accepted and authorization for payments totaling \$8,460.92 was approved. A copy of the report is attached to these minutes.
4. **Report by Dick Fowler.** Fire District Liaison, Dick Fowler, gave the following reports:
 - A. Work with Architect Keith Kennedy for the interior build out of the new fire station is progressing and a contract for his service has been completed.
 - B. The fire hydrants at the Country Club Hills area were under the supervision of the I. F. Battalion Chief in cooperation with the HOA leadership.
 - C. Report on a house fire was reviewed.
 - D. Tanker 18 (1970) was sold to Terry Ray for the sum of \$5,000.00.
 - E. Ralph Isom reported that Idaho Steel is working on the off road vehicle received from the Oregon National Guard and that additional trucks(s) may be available. The group discussed future training and use of the vehicle.

5. **City of Idaho Falls Report.** The City Fire Chief Dave Hanneman and deputy chief Dave Coffey reported on the following:
- A. The City Fire Department Progress Report was reviewed (copy attached).
 - B. The Idaho Surveying & Rating Bureau Classification Evaluation report was reviewed by the Chief Hanneman. It was stated that the City is continuing to review data and the survey and is optimistic that the ratings will improve.
 - C. Deputy Chief Coffey reported that the Country club Hills fire hydrants were testes and that the City required a release and indemnity contract from the HOA to clarify that the city is not responsible if the system or hydrant is damaged during testing. It was also reported that the City has purchased a computer dispatch modue to record PSI and location of each hydrant. This same system will allo download of building pre-plans.
 - D. Chief Hanneman reported that 4 new hires were made on October 9th and 7 additional paramedic/firefighter from other areas (primarily for Swan Valley contract) have been added. The current hire plan anticipates 11 new hires following testing. He also reported that Jeff Parsons has been promoted to "Training Chief" and that Scott Long is planning to retire before the end of the calendar year. The City is working to fill drive positions. The Civil Service Commission is being approached to reduce the requirement for 1 year of firefighting experience to qualify as a driver. It is anticipated that with the new hires the plan is to have 121 firefighter which will be financed by a reduction in overtime and the addition of the Swan Valley contract.
 - E. Chief Hanneman reported that the Fire Department is scheduled for a Citizen's review of service for the upcoming year and that the City is not anticipating a Mutual Aid Agreement with the City of Ammon although a fee based Service Agreement might be considered.
6. **County Report.** Steve Serr reported that a new Sheriff's sub-station is under construction at a location east of the Maverick Store on Lincoln Road.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1:23 p.m.

Approved this 8th day of December, 2015.



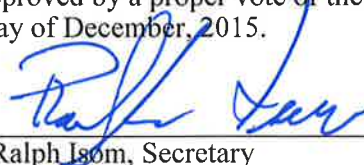
Assistant Secretary, Douglas R. Nelson



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of December, 2015.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

AMENDED NOTICE OF SCHEDULING OF REGULAR MONTHLY MEETING
AND

NOTICE AND AGENDA FOR MONTHLY MEETING
November 17, 2015

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") has chosen to re-schedule its regular monthly meeting from Tuesday, November 10, 2015 to **Tuesday, November 17, 2015** at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the October 13, 2015 regular monthly meeting.
3. Review and action on October, 2015 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report.
Idaho Surveying & Reporting Bureau report
Architect Contract for interior finishes at York Station
Report on hydrant testing at Country Club Estates
Other pending matters
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon and business as brought by patrons and participants.
7. Executive Session to discuss pending contract issues.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
November 17, 2015**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	October consulting	10/31/15	Upon receipt	850.00		850.00
Nelson Hall Parry Tucker PA	October legal	10/31/15	Upon receipt	2,721.08		2,721.08
Cooper Norman	October accounting	10/31/15	Upon receipt	1,237.00		1,237.00
Century Link	208-524-9124	10/10/15	pd online	95.04		95.04
Card Service	10/8 billing (Cal, Fastenal, Musselman, Targhee Fire, Airgas)	10/08/15	pd online	2,006.54		2,006.54
CableOne	10/23-11-22 billing		pd online	78.48		78.48
Colson Signs	Inv 4446	01/28/15	Upon receipt	150.00		150.00
Teton Communications	Inv 128602	10/23/15	Upon receipt	185.28		185.28
Dan Gubler	Sam's Club reim 10-8-15	10/08/15	Upon receipt	64.90		64.90
RC Heavy Hauling	Inv 2094	11/10/15	Upon receipt	880.00		880.00
Rocky Mountain Power	10/21 billing	10/21/15	pd online	183.87		183.87
Intermountain Gas	10/7 billing 55th W	10/07/15	Upon receipt	2.00		2.00
	10/7 billing 65th W	10/07/15	Upon receipt	2.00		2.00
	11/4 billing 55th W	11/04/15	11/23/2015	2.73		2.73
	11/4 billing 65th W	11/04/15	11/23/2015	2.00		2.00
Total				8,460.92		8,460.92

Financial Institution

	Amount	Current Interest Rate
Idaho Central Credit Union Matures 2/22/16	252,414.69	1.244%
Key Bank CD Matures 8/10/16	253,984.09	1.00%
Mountain America Federal Credit Union matures 3/12/2019	258,592.96	2.200%
Westmark matures 1/2/2016	254,902.92	1.25%
Citizens Community Bank matures 3/24/16	250,000.00	0.98%
Connections CU matures 9/24/16	251,105.12	1.00%
ISU CU matures 4/23/16	250,327.85	0.30%
Scenic Falls - Other Accts.	33.37	0.178%
Scenic Falls CD matures 11/21/16	250,340.82	1.244%
Bank of Commerce Matures 8/18/16	269,098.40	0.50%
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.07	
ISU Credit Union	24.85	0.01%
Zions Bank	86,483.94	0.15%
Bank of Commerce	62,232.32	
Bank of Commerce	5,103.84	0.08%
TOTAL	2,444,720.24	

Fiscal year 2015/2016 City of Idaho Falls payments Due		
October	X	399,093.75
January		399,093.75
April		399,093.75
July		399,093.75
Total		1,596,375.00

Authorization to pay bills

