

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held July 9, 2013

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9th day of July, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Dick Fowler, District Liaison; Legal Counsel, Douglas R. Nelson; County Planning Administrator Steve Serr; and I. F. Fire Chief, Dean Ellis. District accountant, Terri Gazdick was excused

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:09 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on June,11, 2013 were reviewed. A motion to approve the minutes for both meetings was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved. .
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated July 11, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. (copy attached). Mr. Long moved to pay the bills in the total sum of \$2,410.00 and approve the financial report. This motion was seconded by Mr. Isom and approved unanimously. The commissioners discussed a structured CD account and the potential loss of interest if withdrawn before maturity. Ralph Isom was asked to contact Key Bank Investment Services to obtain an explanation of the terms of its structured CD program
4. **Old Business.** No other old business was presented.

5. **Report by Dick Fowler.** District Liaison Fowler stated that the District is awaiting lights on the tanker, but is considering placing in service without the additional lights. Mr. Fowler is arranging for an “in service review” with the City personnel for the tanker.

Mr. Fowler reviewed with the District that the old 1983 Spartan tanker truck has an estimated value less than \$10,000. The commissioners discussed the valuation and agreed. The commissioner directed Mr. Fowler to begin making an effort to sell the vehicle.

The commissioners discussed the Kohler purchase agreement for the proposed “south end” fire station. The agreement is subject to approval of a new plan and assurance the District can obtain a conditional use in an agricultural zone at that location. In order to retain the purchase it was agreed that the offer to purchase should be increased up to \$35,000.00 to offset some of the platting costs. Mr. Fowler was authorized to communicate the offer to Mr. Kohler.

It was discussed that the 1994 pumper–Class A- fire truck should be stored.

8. **Other Business/Reports.** City Fire Chief Dean Ellis had no further report other than that the City was working to conclude its final review and approval of the 2013-14 joint service agreement with the District for finalization before the August meeting of the District.
9. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 2:15 p.m.

Approved this 13th day of August, 2013.



Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of August, 2013.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

July 9, 2013

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, July 9, 2013 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the June 11, 2013 regular monthly meeting.
3. Review and action on June, 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business, including status of City contract.
7. New Business issues as brought by patrons and participants.
8. Executive Session to discuss contract negotiation and obtain legal advise
9. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
July 9, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (June)	07/02/13	Upon receipt	750.00		750.00
Coison Signs	Repairs - building and truck lettering	07/01/13	Upon receipt	1,094.00		1,094.00
Evco	Repairs - valve for new tanker (Already paid, need approval)			173.78		173.78
Nelson Hall Parry Tucker PA	June Legal	07/08/13	Upon receipt	2,410.00		2,410.00
Cooper Norman	June billing	07/08/13	7/30/2013	803.84		803.84
City of Idaho Falls	New Construction Contract	07/05/13	Upon Receipt	384,806.25		384,806.25

Total

390,037.87

390,037.87

Current Interest Rate

Key Bank Matures 12/17/14	#12113820783304	248,493.36	0.25%
Key Investment Services	#HU3-045198	527,834.06	
Scenic Falls - Other Accts.	Share Acct.	33.31	0.15%
Bank of Commerce Matures 01/04/14	#3801005809	209,073.60	0.60%
Bank of Commerce Matures 01/04/14	#3801005810	266,329.35	0.60%
Bank of Commerce Matures 06/12/14	#3801005833	266,422.50	0.50%
Bank of Commerce Matures 6/12/14	#3801005832	268,563.70	0.50%
Idaho Central Credit Union Savings	702026946	25.00	
Zions Bank	Money Market #473607285	225,700.83	0.20%
Bank of Commerce	Checking #1101177732	(280,834.80)	
Bank of Commerce	Money Market #1101193507	157,979.49	0.08%
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	249,960.39	
TOTAL		2,135,580.79	

Fiscal year 2012/2013 City of Idaho Falls payments		
<u>Due</u>		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July	X	384,806.25
Total		1,539,225.00
<u>New Construction money</u>		
<u>Due</u>		
3/1/2013	X	10,922.50
9/1/2013		10,922.50
		21,845.00

Required savings account to open account
Not a fixed rate-fluctuates monthly.
Non Interest bearing (net of current month checks)
250,348.75 market value
388.36 unrealized gain on investment

Authorization to pay bills

