

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held October 9, 2018

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 9th day of October, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom (arriving late) were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, Bonneville County Planning Supervisor, Steve Serr was in attendance.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:17 p.m. by Dan Gubler, acting as Chairman. Ralph Isom arrived at 12:38 p.m.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on October 9, 2018 were reviewed, and following a motion made by Dave Long, seconded by Dan Gubler, were approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated October 9, 2018, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Dan Gubler and unanimously approved for a total expenditure of \$414,884.62.
4. **Discussion and Liaison Report.** Dick Fowler reported on the storage building and also reported that the Grange Hall building has been inspected and that the paint is deteriorating. An estimate of paint repair was obtained for approximately \$2,200.00.

It was noted that asphalt for the South Station may be recommended for installation in the spring of 2019. Repairs and improvements to the Razor were

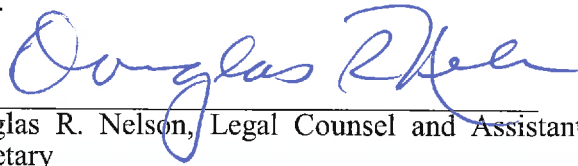
discussed and it was suggested that painting of the vehicle be delayed until all repairs are concluded.

It was reported that the 3rd Hemmett has not yet been painted by Grover's All Wheel. Dan Gubler stated that he would follow up on that matter. The service and repairs to various vehicles was discussed.

The commissioners discussed possible compensation arrangements for County equipment sent on out of District calls.

5. **Report of City Fire Department.** City Fire Chief or other City representatives were unable to attend the meeting due to their attendance at a large training event for IFFD
6. **County Report.** Steve Serr was in attendance but not report was made on County matters.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 32 p.m.

Approved the 13th day of November, 2018.



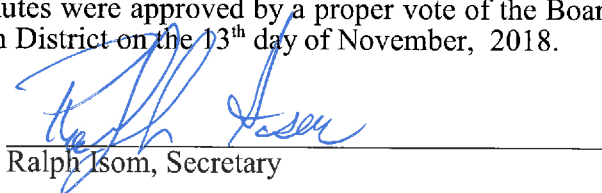
Douglas R. Nelson, Legal Counsel and Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of November, 2018.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

October 9, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, October 9, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review minutes of the regular and special meeting regarding budget amendment held September 11, 2018.
Action: Approve minutes of regular meeting and special meeting to amend 2017/2018 budget.
3. Review and action on September, 2018 monthly bills and financial statement (Terri Gazdik)
Action: Approve monthly bills
5. District Liaison Report on pending matters.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Comments from public.
9. **Summary of Scheduled Action Items:**
(a) Approval of September 11, 2018 regular meeting minutes and minutes of special meeting to amend 2017/18 budget.
(b) Approval of the September, 2018 monthly bill and financial statement.
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

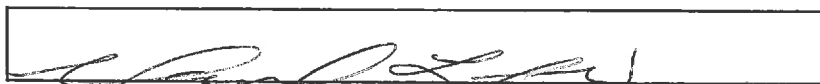
**Bonneville County Fire Protection District #1
Summary of Accounts Payable
October 9, 2018**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	September consulting	09/30/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	September consulting	09/30/18	Upon receipt	1,548.80		1,548.80
Cooper Norman	September consulting	09/30/18	Upon receipt	1,907.79		1,907.79
Century Link	208-524-9124 (9-10 to 10/9)	09/10/18	pd online	99.38		99.38
Rocky Mountain Power	10/9/2018	10/09/18	Upon receipt	266.19		266.19
City of Idaho Falls	10-10-18 payment	10/10/18	Upon receipt	408,027.25		408,027.25
Quality Steel	Inv 18-156	09/20/18	Upon receipt	18,418.67		18,418.67
Dan Gubler	10/8/18 mileage	10/08/18	Upon receipt	151.51		151.51
Cardmember Service	Bott Yamaha 4133854	09/26/18	Upon receipt	1,421.65		1,421.65
Berggren Diesel	Inv 4441	09/05/18	Upon receipt	592.88		592.88
Colson Signs	Inv 4595	09/24/18	Upon receipt	2,610.00		2,610.00
Idaho Steel	Inv 146660	09/18/18	upon receipt	816.00		816.00
DDR Excavation	base for westside storage	10/09/18	Upon receipt	5,024.50		5,024.50
	Total			441,884.62		441,884.62

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	matures 11/14/2018	260,620.79 1.739%
Mountain America Federal Credit Union	matures 3/12/2019	276,070.44 2.200%
Westmark	matures 1/2/19	263,421.29 1.75%
Citizens Community Bank	matures 3/24/19	256,094.65 1.30%
ISU CU	matures 5/1/19	257,305.15 1.00%
ISU Credit Union	matures 8/20/2020	25,654.06 2.42%
Bank of Commerce	matures 5/18/2019	274,889.38 1.20%
Connections CU CD	matures 12/1/19	257,814.09 1.45%
DL Evans	matures 9/27/2019	250,000.00 1.50%
LGIP		967,383.54 1.5723%
Connections savings		31.37
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		25.00
Westmark Savings		25.17
ISU Credit Union		25.00 0.01%
ISU Credit Union savings		25.70 0.05%
Zions Bank		128.01 0.00% Not a fixed rate-fluctuates monthly.
Bank of Commerce		-239,104.38
Bank of Commerce MM		5,262.83 0.15%
TOTAL		2,855,697.09

Fiscal year 2018/2019 City of Idaho Falls payments		
<u>Due</u>		
October	x	408,027.25
January		408,027.25
April		408,027.25
July		408,027.25
Total		1,632,109.00

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

10/08/18

October 2017 through September 2018

Accrual Basis

	Oct '17 - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	2,244,480.76	2,180,696.00	63,784.76	102.9%
410.00 · Interest Income	37,739.75	16,000.00	21,739.75	235.9%
420.00 · Miscellaneous Income	2,926.32			
Total Income	2,285,146.83	2,196,696.00	88,450.83	104.0%
Expense				
542.00 · Equipment Rent	432.48	0.00	432.48	100.0%
500.00 · Advertising	0.00	500.00	-500.00	0.0%
505.00 · Auto	663.67	2,000.00	-1,336.33	33.2%
510.00 · Bank Charges	-12.15	100.00	-112.15	-12.2%
520.00 · Capital Outlay	465,943.48	450,000.00	15,943.48	103.5%
530.00 · Commissioners Travel	2,312.04	0.00	2,312.04	100.0%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	1,473.47	1,500.00	-26.53	98.2%
568.00 · Audit Fees	6,500.00	5,250.00	1,250.00	123.8%
569.00 · Accounting Costs	17,136.81	17,000.00	136.81	100.8%
570.00 · Legal Costs	32,212.44	30,000.00	2,212.44	107.4%
571.00 · Consulting Services - Website	0.00	2,000.00	-2,000.00	0.0%
572.00 · Contract Services-Inspections	0.00	20,000.00	-20,000.00	0.0%
573.00 · Consulting	12,000.00	12,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	1,500.00	-1,500.00	0.0%
575.00 · Maintenance/Operation	1,818.33	20,000.00	-18,181.67	9.1%
585.00 · Office Expense	4,034.63	2,500.00	1,534.63	161.4%
615.00 · Repairs - Equipment	19,493.33	23,000.00	-3,506.67	84.8%
625.00 · Supplies	814.07	10,386.00	-9,571.93	7.8%
630.00 · Taxes & Licenses	439.83	0.00	439.83	100.0%
633.00 · Payroll Taxes	2,077.80	3,800.00	-1,722.20	54.7%
640.00 · Utilities	6,020.79	7,000.00	-979.21	86.0%
645.00 · Wages	25,200.00	25,200.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	1,611,960.00	1,611,960.00	0.00	100.0%
Total Expense	2,211,521.02	2,246,696.00	-35,174.98	98.4%
Net Income	73,625.81	-50,000.00	123,625.81	-147.3%