

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held April 9, 2013**

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 9<sup>th</sup> day of April, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Dick Fowler, District Liaison; Legal Counsel, Douglas R. Nelson; County Planning Administrator Steve Serr; and District Accountant, Terri Gazdick. Excused from the meeting was I. F. Fire Chief, Dean Ellis who was away from the area during the time of the meeting.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held at 12:00 p.m. on March 12, 2013, were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated April 12, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. (copy attached). In addition one bill was added to the list of payable to Castle Lake Insurance for Errors & Omissions insurance in the sum of \$3,292.63 Mr. Long moved to pay the bills in the total sum of \$393,915.01 and approve the financial report. This motion was seconded by Mr. Isom and approved unanimously.  
  
It was also discussed that the Fire District cashed out the TIP account with the Bank of Idaho and moved ½ to Key Bank and the other ½ to the Bank of Idaho to invest in a Certificate of Deposit which accrues interest at .35% per annum.
4. **Old Business.** The commissioners were reminded of a special meeting that will be posted and held on April 25, 2013 to discuss budget issues and set a time for the annual budget hearing.
5. **Report by Dick Fowler.** District Liaison Fowler stated that the paint on the new tanker had been discussed with Grover's as they need an idea on how the District wants the paint

to be done. It was decided that Dan Gubler would be in contact with Grover's and let them know the specific desire of the Fire District. It was also mentioned that licence plates for the 2008 Dodge were being ordered as an exempt plate. The commissioners then discussed a one (1) acre lot on 65<sup>th</sup> South for a possible future fire station. It was determined to offer the sum of \$34,000.00 to purchase the lot provided that the lot is platted and the title is free and clear.

8. **Other Business.** Steve Serr reported that he visited with Falls Water Company regarding hydrants by the Lincoln School. It was stated that the hydrants need to be raised in order to be fully functional. It was also discussed that Dick Fowler would contact representatives of Bonneville School District 93 to request that a fence be moved because it was too close to the hydrant in the school yard at Lincoln
9. **No Executive Session.** Although on the agenda, the Commissioners did not adjourn into executive session.
10. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 1:25 p.m.

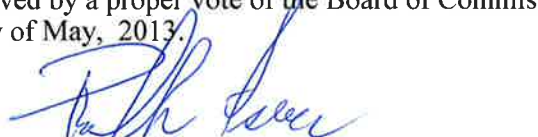
Approved this 14<sup>th</sup> day of May, 2013.

  
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Douglas R. Nelson, Assistant Secretary

  
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Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14<sup>th</sup> day of May, 2013.

  
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Ralph Isom, Secretary

**Bonneville County Fire Protection District #1  
Summary of Accounts Payable**

~~March 15, 2013~~  
**April 4, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Consulting (March)	04/05/13	Upon receipt	750.00		750.00
Nelson Hall Parry Tucker PA	March Legal	04/05/13	Upon receipt	3,807.14		3,807.14
Cooper Norman	March Consulting	03/31/13	4/30/2013	1,149.50		1,149.50
Red, Inc.	Website hosting	02/22/13	Upon receipt	47.50		47.50
City of Idaho Falls	New construction	04/01/13	Upon receipt	384,806.25		384,806.25
Century Link	Phone paid online	03/28/13	4/14/2013	61.99		61.99
	<b>Total</b>			<b>390,622.38</b>		<b>390,622.38</b>

*CASTLE LAKE, INVS.*

**Current Interest Rate**

Fiscal year 2012/2013		
City of Idaho Falls payments		
Due		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July		384,806.25
<b>Total</b>		<b>1,539,225.00</b>
New Construction money		
Due		
3/1/2013	X	10,922.50
9/1/2013		10,922.50
		<b>21,845.00</b>

Key Bank Matures 12/17/14	#12113820783304	248,493.36	0.25%
Key Bank	#12113112365	250,000.00	
Scenic Falls - Other Accts.	Share Acct.	33.30	0.25%
Bank of Commerce Matures 01/06/13	#3801005809	208,761.32	0.60%
Bank of Commerce Matures 01/04/14	#3801005810	265,931.55	0.60%
Bank of Commerce Matures 06/05/13	#3801005753	265,886.36	0.80%
Bank of Commerce Matures 05/31/13	#3801005752	268,023.25	0.80%
Idaho Central Credit Union Savings	702026946	25.00	
Zions Bank	Money Market #473607265	225,586.75	0.20%
Bank of Commerce	Checking #1101177732	58,176.80	
Bank of Commerce	Money Market #1101193507	157,941.85	0.08%
Bank of Idaho	Money Market/Sweep AIM Tax Free Muni	511,900.54	
<b>TOTAL</b>		<b>2,460,760.08</b>	


Required savings account to open account

Not a fixed rate-fluctuates monthly.

Non Interest bearing (net of current month checks)

528,447.43 market value  
16,546.89 unrealized gain on investment

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT # 1

Banking Resolution Confirmation

The following resolution was unanimously adopted at a regularly noticed and convened meeting of the Bonneville County Fire Protection District # 1 ("Fire District") held April 9, 2013:

RESOLVED: That the duly elected commissioners of the Fire District, currently consisting of Ralph Isom, David Long and Daniel Gubler, each have authority to initiate depository accounts with financial institutions and to sign checks and negotiable instruments relating to such accounts for and on behalf of the Fire District. Financial institutions which hold and maintain such depository accounts may rely upon this instrument as proof of authority to initiate and act relating to any such accounts.

Certification of Resolution

The undersigned, acting as the duly appointed assistant secretary and legal counsel for the Fire District hereby certifies that the foregoing Resolution was unanimously adopted at a lawfully convened and noticed meeting of the Fire District held April 9, 2013 in Idaho Falls, Bonneville County, State of Idaho.



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Douglas R. Nelson,  
Assistant Secretary and Legal Counsel  
Bonneville County Fire Protection District 1