

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held September 10, 2013

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 10th day of September, 2013, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dave Long, Ralph Isom, and Dan Gubler were present, in person. The following were also present: Dick Fowler, District Liaison; Legal Counsel, Douglas R. Nelson; County Planning Administrator Steve Serr; and, I. F. Fire Chief, Dean Ellis. Accountant, Terri Gazdick was excused.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:10 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on August 13, 2013 were reviewed. A motion to approve the minutes for both meetings was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated September 10, 2013, prepared and submitted by Accountant, Terri Gazdik was reviewed. (copy attached). Mr. Long moved to pay the bills in the total sum of \$34,140.30 (following change of Invoice # 1391 of RC Heavy Hauling from \$9,650.49 to \$9,455.74 and approve the financial report. This motion was seconded by Mr. Isom and approved unanimously.

The commissioners discussed their desire to have the Key Bank investment explained to them. Ralph Isom agreed to visit with Key Bank to better understand the possible penalties which may arise from early termination.

4. **Report by Dick Fowler.** District Liaison Fowler distributed a copy of a preliminary design prepared by Steel Designs and a preliminary proposal suggesting about \$210,000 for a 65' x 85' x 16' steel structure. The commissioners decided to conduct a special work meeting on Thursday, September 19 at noon to further discuss the details of a possible request for proposals from area contractors for the steel buildings.

8. **Other Business/Reports.** Doug Nelson reported that the only candidates to file petitions for election as commissioner as of the date of the meeting were David Long and Daniel Gubler. It was discussed that the Lost River Fire District is looking for a tender truck but has limited funds. Upon motion made by Dan Gubler and seconded by David Long the group unanimously approved a resolution to declare the 1985 FMC Spartan tanker as surplus and donate the same to the Lost River Fire District. Chief Ellis stated that the City had received funds to obtain an extra tanker. He stated that the BLM requires "red card" operators and that the City was intending to allow its employees to obtain "red card" training at their own expense. He asked whether or not the Fire District tanker truck could be used for out of area service if called upon to be used by the BLM. The commissioners expressed a willingness to assist in the region; however, they indicated they were not particularly interested in wearing out trucks without some return on payment from the out of area service. It was stated that currently those funds come back to the general City accounts and have not been available to repair or replace District equipment. The commissioners voted to repair the interior of truck 408 (1994 International/Pearce) and to work on a future policy for declaration of standards for surplus equipment.

9. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made, seconded and unanimously adopted to adjourn the meeting at 1:25 p.m.

Approved this 8th day of October, 2013.



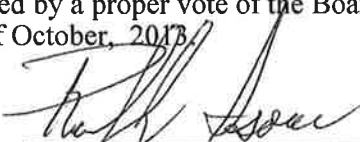
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of October, 2013.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING September 10, 2013

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, September 10, 2013 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the August 13, 2013 regular monthly meeting.
3. Review and action on August, 2013 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters. (Dick Fowler)
5. Report from Idaho Falls Fire Chief (Dean Ellis)
6. Discussion and Report on Old Business, **status of election filings.**
7. New Business issues as brought by patrons and participants.
8. Executive Session to discuss contract negotiation and obtain legal advise
9. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
September 10, 2013**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	August Consulting	09/09/13	Upon receipt	750.00		750.00
City of Idaho Falls	new construction	09/01/13		10,922.50		10,922.50
RC Heavy Hauling	Dozer rental - Inv 1367	7/15/2013	Upon receipt	2,522.00		2,522.00
RC Heavy Hauling	Invoice 1391	8/27/2013	Upon receipt	9,650.49		9,650.49
Nelson Hall Parry Tucker PA	August Legal	08/31/13	Upon receipt	4,299.17		4,299.17
Cooper Norman	August billing	08/31/13	8/30/2013	1,739.25		1,739.25
Teton Communications	new tanker mobile radio Inv 125398	08/13/13	Upon receipt	4,223.00		4,223.00
Century Link	208-525-4800 (pd online)	08/28/13	9/14/2013	64.04		64.04
	208-524-9124 (pd by phone)	08/10/13	8/30/2013	94.10		94.10
CableOne	8-23 to 9-22-13 (pd online)	08/23/13	9/1/2013	59.50		59.50
	Total			<u>-34,324.05</u>		<u>-34,324.05</u>

9,466.74

34,140.30

**Current
Interest
Rate**

Fiscal year 2012/2013		
City of Idaho Falls payments		
<u>Due</u>		
October	X	384,806.25
January	X	384,806.25
April	X	384,806.25
July	X	384,806.25
Total		1,539,225.00
<u>New Construction money</u>		
<u>Due</u>		
3/1/2013	X	10,922.50
9/1/2013		<u>10,922.50</u>
		21,845.00

Key Bank Matures 12/17/14	248,493.36	0.25%
Key Investment Services market value \$501,958.58 8/31/13	527,834.06	
Scenic Falls - Other Accts.	33.31	0.15%
Bank of Commerce Matures 01/04/14	209,073.60	0.60%
Bank of Commerce Matures 01/04/14	266,329.35	0.60%
Bank of Commerce Matures 06/12/14	266,422.50	0.50%
Bank of Commerce Matures 6/12/14	268,563.70	0.50%
Idaho Central Credit Union Savings	25.00	
Zions Bank	225,742.21	0.20%
Bank of Commerce	331,704.71	
Bank of Commerce	157,990.22	0.08%
Bank of Idaho market value \$250,107.55 8/13/13	25,107.55	
TOTAL	<u>2,527,319.57</u>	

Required savings account to open account
Not a fixed rate-fluctuates monthly.
Non Interest bearing (net of current month checks)

Authorization to pay bills

