

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held April 10, 2018

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 10th day of April, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Deputy Chief, Dave Coffey; and, Bonneville County Planning Supervisor, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:16 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on March 13, 2018 and the Special Meeting held April 4, 2018, were reviewed, and following a motion made by Ralph Isom, seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated April 10, 2018, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$427,960.53.

4. **Discussion and Liaison Report.**

Discussion was held regarding the storage facility construction bid award granted at the Special Meeting April 4, 2018.


Some storm damage on the South building resulting from the recent hail/wind storm was reviewed.

Mr. Fowler again asked for the City to provide 2016 and 2017 fire loss and calls as between County area and City be provided. Deputy Chief Coffey stated that their staff was working on the report and expects to have it available at the May meeting.

It was noted that very few emergency call were made last month

5. **Report of City Fire Department.** Deputy Fire Chief Coffey reported that the Scott air pack order will be shipped on the 23rd of April. He also reported the replacement of the head gasket on the light brush truck F-550 was covered by the City garage.
6. **County Report.** Steve Serr did not have a special report for the meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 30 p.m.

Approved the 8th day of May, 2018.



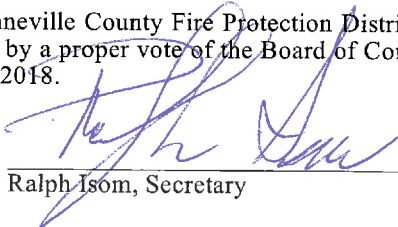
Douglas R. Nelson, assistant secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of May, 2018.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

April 10, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, April 10, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held March 13, 2018.
3. Review and action on March, 2018 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters, including status of requests for proposals on new west side storage facility.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Comments from public.
8. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Bonneville County Fire Protection District #1
 Summary of Accounts Payable
 April 10, 2018

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Mar consulting	03/31/18	Upon receipt			1,000.00
Nelson Hall Parry Tucker PA	Mar consulting	03/31/18	Upon receipt	1,000.00		4,410.88
Cooper Norman	Mar accounting	03/31/18	Upon receipt	4,410.89		1,063.07
Century Link	208-524-9124 208-525-4800	03/31/18	pd online	1,063.07		98.38
CableOne	3/23-4/22 billing	03/28/18	pd online	98.38		83.38
Intermountain Gas	144 S 55th W 370 E 65th S 5990 S 45th W	04/06/18	pd online	79.53		108.52
Rocky Mountain Power	3/26/2018	03/30/18	pd online	152.22		44.69
City of Idaho Falls	4/1/2018	04/03/18	pd online	44.69		329.47
Idaho Steel	Invoice 144028	03/26/18	Upon receipt	402,990.00		2,096.00
Card Member Services	2-6 to 3-8 3-9 to 4-6	04/01/18	Upon receipt	2,096.00		2,267.03
Dan Gutler	4/7/18 mileage	03/08/18	pd online	2,267.03		4,621.14
Teton Combinations	Paramount reimbursement 2/16/18	04/06/18	pd online	4,621.14		146.06
B & K Professs	M & W Express 3/16	02/16/18	Upon receipt	146.06		11.72
ICRMP	Inv 9564	03/16/18	Upon receipt	11.72		100.00
Targhee Fire	Inv 63875	03/29/18	Upon receipt	5,619.15		760.00
Financial Instit	balance 10/1/17-9/30/18	03/22/18	Upon receipt	760.00		630.47
Idaho Central Crn	CO1526527	03/22/18	Upon receipt	630.47		1,348.81
Mountain Americ	Total	02/28/18	Upon receipt	427,960.53		1,348.81
Westmark	matures 11/14/2018					427,960.53
Citizens Communi	matures 3/12/2019					
ISU CU	matures 12/2/18					
ISU Credit Union	matures 3/24/18					
Bank of Commerce	matures 5/2/19					
Connections CU CD	matures 5/18/2019					
DL Evans	mature 6/1/2018					
LGIP						
Connections savings						
Idaho Central Credit Un						
Mountain America Feder						
Westmark Savings						
ISU Credit Union						
Zions Bank						
Bank of Commerce						
Bank of Commerce MM						
authorization to pay bills						

1,348.81
427,960.53

1,348.81
427,960.53

Fiscal year 2017/2018		
City of Idaho Falls payments		
Due		
October	X	402,990.00
January	X	402,990.00
April		402,990.00
July	x	402,990.00
Total		1,611,960.00

Amount	Current Interest Rate
259,508.27	1.739%
273,072.15	2.200%
261,175.38	1.25%
254,871.42	0.98%
256,018.86	1.00%
25,606.36	0.05%
273,269.83	1.20%
257,172.15	1.00%
250,000.00	
1,283,249.16	1.5723%
31.37	
25.00	
25.00	
25.16	
25.00	
128.01	0.01%
-298,810.67	0.00%
33,250.59	0.15%

Not a fixed rate-fluctuates monthly.

TOTAL

3,128,643.04

[Handwritten Signature]

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2017 through March 2018

04/10/18
Accrual Basis

	Oct '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
400.00 · Tax Revenues	1,431,637.22	1,405,296.00	26,341.22	101.9%
410.00 · Interest Income	17,391.99	8,004.00	9,387.99	217.3%
Total Income	1,449,029.21	1,413,300.00	35,729.21	102.5%
Expense				
542.00 · Equipment Rent	432.48	0.00	432.48	100.0%
500.00 · Advertising	0.00	252.00	-252.00	0.0%
505.00 · Auto	529.82	1,002.00	-472.18	52.9%
510.00 · Bank Charges	-12.15	49.50	-61.65	-24.5%
520.00 · Capital Outlay	123,926.29	200,200.00	-76,273.71	61.9%
530.00 · Commissioners Travel	863.46	0.00	863.46	100.0%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	630.47	700.00	-69.53	90.1%
569.00 · Accounting Costs	10,341.30	8,499.98	1,841.32	121.7%
570.00 · Legal Costs	11,689.84	15,000.00	-3,310.16	77.9%
571.00 · Consulting Services - Website	0.00	999.98	-999.98	0.0%
572.00 · Contract Services-Inspections	0.00	9,999.98	-9,999.98	0.0%
573.00 · Consulting	6,000.00	6,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	750.00	-750.00	0.0%
575.00 · Maintenance/Operation	65.00	9,999.98	-9,934.98	0.7%
585.00 · Office Expense	2,712.71	1,250.02	1,462.69	217.0%
615.00 · Repairs - Equipment	6,712.98	11,499.98	-4,787.00	58.4%
625.00 · Supplies	642.43	5,193.00	-4,550.57	12.4%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	963.90	1,899.98	-936.08	50.7%
640.00 · Utilities	3,861.36	3,500.02	361.34	110.3%
645.00 · Wages	12,600.00	12,600.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	805,980.00	805,980.00	0.00	100.0%
Total Expense	989,150.89	1,096,376.42	-107,225.53	90.2%
Net Income	459,878.32	316,923.58	142,954.74	145.1%