

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Special Meeting held March 18, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held a special meeting of Commissioners on Tuesday, the 18th day of March, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 5:30 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen, Dana Kirkham, and David Long (via phone) were present. Commissioner Tyler Gebbs was absent.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order**. The meeting was called to order at 5:36 p.m. by Ralph Isom.
2. **Executive Session**. At approximately 5:36 p.m., Derik Nielsen moved that the commissioners enter into Executive Session pursuant to Idaho Code Section 74-206(1)(b), to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent. The motion was seconded by Dana Kirkham. The motion carried by the following vote: Aye- Dana Kirkham, David Long, Ralph Isom, and Derik Nielsen. Nay- None.

The Commissioners for the Bonneville County Fire Protection District No. 1 met in Executive Session on Tuesday, March 18, 2025, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402, in the upstairs conference room, at approximately 5:37 p.m.

There were present:

- Commissioner David Long (via phone)
- Chairman Ralph Isom
- Commissioner Derik Nielsen
- Commissioner Dana Kirkham
- District Operations Officer Dick Fowler

- Attorney Abigail French

The Executive Session was called pursuant to Idaho Code Section 74-206(1)(b), to consider the evaluation, dismissal, or disciplining of, or to her complaints or charges brought against a public officer, employee, staff member, or individual agent.

At approximately 5:54 p.m., the Executive Session was closed.

3. **Discussion on Fire Chief Hiring Committee.** Discussion was had on the current makeup of the fire chief hiring committee. After discussion, no action to modify the makeup of the fire chief hiring committee was taken.
4. **Executive Session.** At approximately 6:04 p.m., Dana Kirkham moved that the commissioners enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a), to consider the hiring of a public official, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion was seconded by David Long. The motion carried by the following vote: Aye- Dana Kirkham, David Long, Ralph Isom, and Derik Nielsen. Nay- None.

The Commissioners for the Bonneville County Fire Protection District No. 1 met in Executive Session on Tuesday, March 18, 2025, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402, in the downstairs conference room, at approximately 6:04 p.m.

There were present:

- Commissioner David Long (via phone)
- Chairman Ralph Isom
- Commissioner Derik Nielsen
- Commissioner Dana Kirkham
- District Operations Officer Dick Fowler
- City of Rexburg Fire Chief Corey Childs
- City of Ammon Mayor Sean Coletti
- Ammon Area Fire Chief Stacy Hyde
- Jason Howard, IAFF #5396 Union President
- Interviewee J.M. (from approx. 6:05 p.m. to 7:00 p.m.)
- Interviewee B.A. (from approx. 7:00 p.m. to 8:00 p.m.)
- Interviewee S.N. (from approx. 8:00 p.m. to 9:00 p.m.)

The Executive Session was called pursuant to Idaho Code Section 74-206(1)(a), to consider the hiring of a public official, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion was seconded by David Long.

At approximately 9:10 p.m., the Executive Session was closed.

5. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made to adjourn by Dana Kirkham and seconded by Derik Nielsen with unanimous approval at approximately 9:10 p.m.

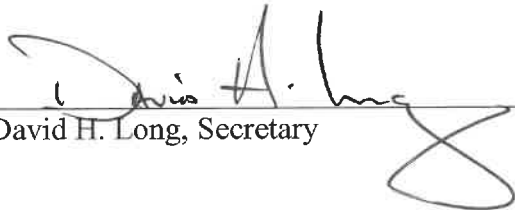
Approved the 10th day of April, 2025.



Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of April, 2025.



David H. Long, Secretary

NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1
Tuesday, March 18, 2025

SPECIAL MEETING

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold a special meeting on Tuesday, March 18, 2025, at 5:30 p.m. The meeting will be held at 490 Memorial Drive, Idaho Falls, ID, 83402 in the second floor conference room. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda item above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to:
Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent.
Action: Enter into Executive Session by roll call vote.
- 3) Discussion and Possible Action on Fire Chief Hiring Committee. Topics for consideration include, but are not limited to:
 - Discussion regarding procedures and instructions for Fire Chief Hiring Committee.
 - Reviewing and potentially modifying the composition of the Fire Chief Hiring Committee, including the potential excusal and/or addition of member(s) to said committee.**Possible Action: Excusal and/or appointment of member(s) to the Fire Chief Hiring Committee.**
- 4) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda items above. *This Executive Session will be held in the basement conference room at the location listed above.* The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to:
Idaho Code Section 74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
Action: Enter into Executive Session by roll call vote.
- 5) Recess/Adjournment.

DATED this 14th day of March, 2025.


Douglas R. Nelson, Assistant Secretary
Bonneville County Fire Protection District #1

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,
Commissioners