

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held February 11, 2014

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 11th day of February, 2014, at the offices of Nelson Hall Parry Tucker, P.A., at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Ralph Isom, Dan Gubler and Dave Long were present, in person. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; City of Idaho Falls Fire Chief, Dean Ellis; County Planning Administrator Steve Serr; District Accountant, Terri Gazdick; and, Idaho Falls City Council Member, Ed Mahron..

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:14 p.m. by Dan Gubler, acting as Chairman who confirmed that a quorum of Commissioners was present. *Oath of Office was administered for Dan Gubler.*
2. **Approval of Minutes.** Minutes of the special meeting held February 6, 2014 and the regular meeting of Commissioners held on January 14, 2014 were reviewed. A motion to approve the minutes was made by Ralph Isom, seconded by Dave Long and the same was unanimously approved.
3. **Approval-Monthly Accountant Report and Bill Authorization.** The summary of accounts payable dated February 11, 2014, prepared and submitted by Accountant, Terri Gazdik was reviewed. The bills totaling the sum of \$6,708.01 were reviewed, discussed and unanimously approved for payment. One bill to Mutual of Enumclaw was not approved for payment with the explanation that the insurance coverage was in the process of being replaced. The commissioners discussed placement of reserve funds at various financial institutins.
4. **Report by Dick Fowler.** Dick Fowler recommended that the District move forward to insure its excess equipment and commissioner liability coverage to ICRMP. After discussion it was moved, seconded and unanimously approved to move that coverage as brokered through the Hartwell Corporation. Mr. Fowler reported on a contract with Keith Kennedy, architect for plan drawing services to be paid on an hourly basis with a total expected cost not to exceed \$5,000 to \$7,000. The contract, with certain revisions, was unanimously approved.

The commissioners discussed with Dean Ellis the firefighter overtime issue. Chief Ellis reported that 3 new firefighters have been hired to cut down on overtime. The current contract with the City for firefighting services is based upon the approximate cost of 14.5 firefighters.

Mr. Fowler announced the winter dinner party to be held Wednesday, February 19 at El Castillo restaurant.

5. **Report by Dean Ellis.** Chief Ellis reviewed the current City insurance coverage for buildings, contents and truck. He reported that fire calls have been slower than usual.
6. **Report by Steve Serr.** Steve Serr reported new construction south of the Watkins facility in the area being developed by Heber Andrus. He also discussed Water Resources well permits which limit use to 2,500 gallons per day.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made.

Approved this 11th day of March, 2014.



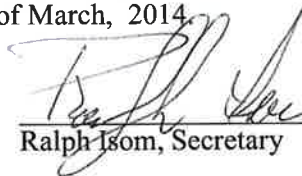
Douglas R. Nelson, Assistant Secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of March, 2014.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING February 11, 2014

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, February 11, 2014 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Administer oath of office to re-elected commissioner Dan Gubler. Review and approve minutes of the January 14, 2014 regular meeting.
3. Review and take action on January, 2014 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters and update regarding the review process and timetable for renewal of City of Idaho Falls Joint Services Agreement.
5. Reports from Idaho Falls Fire Chief (Dean Ellis) and County Planning Administrator (Steve Serr).
6. Discussion and Report on Old Business, including report of proposed building plans and procedures for new structures.
7. New Business issues as brought by patrons and participants.
9. Executive Session to discuss contract issues and obtain legal advise
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
February 11, 2014**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Jan Consulting	02/04/14	Upon receipt	750.00		750.00
Powerhouse Coach	Oct-Feb inside storage	02/09/14	Upon receipt	1,500.00		1,500.00
Nelson Hall Parry Tucker PA	Jan Legal	01/28/14	Upon receipt	1,873.24		1,873.24
Cooper Norman	Jan billing	01/31/14	Upon receipt	1,556.75		1,556.75
Eagle Rock Engineering	Survey/drafter	09/12/13	Upon receipt	810.00		810.00
Century Link	208-525-4800 (pd online)	01/28/14	2/15/2014	64.20		64.20
	208-524-9124 (pd by phone)	01/10/14	1/30/2014	94.32		94.32
CableOne	1/23/14-2/22/14	01/01/14	2/1/2014	59.50		59.50
Enumclaw Insurance Group	insurance 2/19/14-2/19/15	01/30/14	upon receipt	1,011.00		1,011.00
	Total			7,719.01		7,719.01

6,708.01

Financial Institution

	Amount	Current Interest Rate	
Key Bank Matures 12/17/14	248,493.36	0.25%	
Key Investment Services not verified	502,833.14		
Westmark matures 12/3/14	249,703.31	1.16%	
Scenic Falls - Other Accts.	33.33	0.15%	
Bank of Commerce Matures 01/04/14	209,706.46	0.60%	
Bank of Commerce Matures 01/04/14	267,135.52	0.60%	
Bank of Commerce Matures 06/12/14	267,090.80	0.50%	
Bank of Commerce Matures 6/12/14	269,237.37	0.50%	
Idaho Central Credit Union Savings	25.00		
Zions Bank	225,973.08	0.20%	Not a fixed rate-fluctuates monthly.
Bank of Commerce	829,418.77		Non Interest bearing (net of current month checks)
Bank of Commerce	158,053.95	0.08%	
Bank of Idaho Money Market	0.00		moved to Westmark
TOTAL	3,227,704.09		

Fiscal year 2013/2014 City of Idaho Falls payments		
Due		
October	X	390,250.00
January	X	390,250.00
April		390,250.00
July		390,250.00
Total		1,561,000.00

Authorization to pay bills




OATH OF OFFICE
OF
BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

I do solemnly swear (or affirm) that I will lawfully and diligently perform all duties of a duly elected Subdistrict Commissioner of the Bonneville Fire District No. 1 and that I am a lawful resident of Bonneville County, State of Idaho, a registered voter and elector in Bonneville Fire District No. 1 Subdistrict 3.


Signed: DANIEL L. GUBLER, Commissioner

SUBSCRIBED AND SWORN to me before this 11th day of February, 2014.




DOUGLAS R. NELSON, Election Official
Bonneville Fire District No. 1