

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held June 12, 2018

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 12th day of June, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Deputy Chief, Dave Coffey; and, City of Idaho Falls Council Member James Francis. Bonneville County Planning Supervisor, Steve Serr was not in attendance.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:17 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on May 8, 2018 were reviewed, and following a motion made by Ralph Isom, seconded by Dave Long, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated June 12, 2018, prepared and submitted by Accountant Terri Gazdik was reviewed along with the annual audit report. Following discussion and upon motion made by Dave Long, seconded by Ralph Isom the annual audit report and monthly expenditures of \$51,902.52 were approved .
4. **Discussion and Liaison Report.**

Liaison Dick Fowler reviewed the status of repair on various vehicles. He also reported that there had been no significant property losses in recent months. He also reviewed the 2017 Fire Loss report, a copy of which is attached to these minutes.

It was discussed that the District should consider the purchase of trailer to be able to haul the lawn mowing equipment to various locations and to transport the newly acquired RAZOR vehicle to remote fire locations.
5. **Report of City Fire Department.** Deputy Fire Chief Coffey reported that the May fire response had been very "quite". He described a vehicle fire involving a Lincoln Navigator at 368 W 129 N., Idaho Falls.

Deputy Chief Coffey stated that all fire vehicle information is being entered on their computerized data base to show the status and availability of all vehicles and the service

history. These will be tracked by VIN # and will show separate ownership as between the City of Idaho Falls and the Fire District.

6. **County Report.** Steve Serr was not in attendance.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 28 p.m.

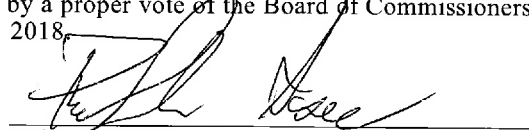
Approved the 10th day of July, 2018.


Richard Fowler, Fire District Liaison


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 10th day of July, 2018.


Ralph Isom, Secretary

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
June 12, 2018**

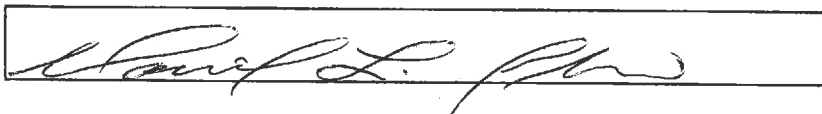
Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	May consulting	05/31/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	May consulting	05/31/18	Upon receipt	2,496.27		2,496.27
Cooper Norman	May consulting	05/30/18	Upon receipt	928.97		928.97
Century Link	208-525-4800	05/28/18	pd online	77.32		77.32
	208-525-4800	04/28/18	pd online	76.34		76.34
	208-524-9124	05/31/18	pd online	98.12		98.12
CableOne	5/23-6-22 billing	06/06/18	pd online	79.53		79.53
Intermountain Gas	144 S 55th W	06/01/18	pd online	12.48		12.48
	370 E 65thS	06/05/18	pd online	28.74		28.74
	5990 S 45th W	06/05/18	pd online	11.25		11.25
Rocky Mountain Power	5/23/2018	05/23/18	Upon receipt	309.00		309.00
Quality Steel	Inv 18-121	06/04/18	Upon receipt	34,422.00		34,422.00
Dan Gubler	5/11/2018 mileage	05/11/18	Upon receipt	193.48		193.48
Cardmember Service	Home Depot	05/08/18	Upon receipt	9.51		9.51
Searle Hart & Assoc	2017 audit	06/05/18	Upon receipt	6,500.00		6,500.00
Bergren Diesel	Inv 3872,3941	5-8 & 5/23	Upon receipt	1,403.18		1,403.18
Teton Communications	Inv 9863,9934	5-9 & 5/23	Upon Receipt	4,256.33		4,256.33
	Total			51,902.52		51,902.52

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	259,508.27	1.739%
Mountain America Federal Credit Union	273,072.15	2.200%
Westmark	262,283.48	1.75%
Citizens Community Bank	256,094.65	1.30%
ISU CU	256,018.86	1.00%
ISU Credit Union	25,606.36	0.05%
Bank of Commerce	274,078.41	1.20%
Connections CU CD	257,814.09	1.45%
DL Evans	250,000.00	1.50%
LGIP	938,110.26	1.5723%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.17	
ISU Credit Union	25.00	0.01%
Zions Bank	128.01	0.00%
Bank of Commerce	4,441.42	
Bank of Commerce MM	5,258.93	0.15%
TOTAL	3,062,546.43	

Fiscal year 2017/2018 City of Idaho Falls payments		
Due		
October	X	402,990.00
January	X	402,990.00
April	X	402,990.00
July		402,990.00
Total		1,611,960.00

Not a fixed rate-fluctuates monthly.

Authorization to pay bills



BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1
Profit & Loss Budget vs. Actual
 October 2017 through May 2018

	Oct '17 - May 18	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	1,479,879.93	1,461,296.00	18,583.93	101.3%
410.00 · Interest Income	24,210.24	10,672.00	13,538.24	226.9%
Total Income	1,504,090.17	1,471,968.00	32,122.17	102.2%
Expense				
542.00 · Equipment Rent	432.48	0.00	432.48	100.0%
500.00 · Advertising	0.00	336.00	-336.00	0.0%
505.00 · Auto	647.77	1,336.00	-688.23	48.5%
510.00 · Bank Charges	-12.15	66.00	-78.15	-18.4%
520.00 · Capital Outlay	186,588.62	266,800.00	-80,211.38	69.9%
530.00 · Commissioners Travel	1,174.11	0.00	1,174.11	100.0%
535.00 · Dues & Subscriptions	1,000.00	1,000.00	0.00	100.0%
550.00 · Ins - Fire, Auto & Liab.	630.47	700.00	-69.53	90.1%
568.00 · Audit Fees	0.00	5,250.00	-5,250.00	0.0%
569.00 · Accounting Costs	12,451.40	11,333.32	1,118.08	109.9%
570.00 · Legal Costs	18,736.81	20,000.00	-1,263.19	93.7%
571.00 · Consulting Services - Website	0.00	1,333.32	-1,333.32	0.0%
572.00 · Contract Services-Inspections	0.00	13,333.32	-13,333.32	0.0%
573.00 · Consulting	8,000.00	8,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	1,000.00	-1,000.00	0.0%
575.00 · Maintenance/Operation	65.00	13,333.32	-13,268.32	0.5%
585.00 · Office Expense	3,221.67	1,666.68	1,554.99	193.3%
615.00 · Repairs - Equipment	8,657.16	15,333.32	-6,676.16	56.5%
625.00 · Supplies	651.94	6,924.00	-6,272.06	9.4%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	1,435.20	2,533.32	-1,098.12	56.7%
640.00 · Utilities	4,951.22	4,666.68	284.54	106.1%
645.00 · Wages	16,800.00	16,800.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	1,208,970.00	1,208,970.00	0.00	100.0%
999 · Undistributed	0.00	500.00	-500.00	0.0%
Total Expense	1,474,612.70	1,601,215.28	-126,602.58	92.1%
Net Income	29,477.47	-129,247.28	158,724.75	-22.8%

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

NOTICE AND AGENDA FOR MONTHLY MEETING

June 12, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, June 12, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held May 8, 2018.
3. Dana Izatt, CPA-Review of audit report for fiscal year 2016/2017
4. Review and action on May, 2018 monthly bills and financial statement (Terri Gazdik)
5. District Liaison Report on pending matters, including status of requests for proposals on new west side storage facility.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Comments from public.
9. **Summary of Scheduled Action Items:**
 - (a) **Approval of May 8, 2018 regular meeting minutes.**
 - (b) **Approval of the May, 2018 monthly bill and financial statement.**
 - (c) **Review and approval of outside audit for fiscal year 2016/17.**
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

2017 City/Fire District Fire Loss

CAD Incident Type	Fire Incident Address	Fire Incident DateTime	Property Loss	Location
Fire Structure	294 E 23RD ST	01/02/2017 16:52:09	\$ 60,000.00	City
Fire	W 113TH N / N 105TH W	01/12/2017 02:45:55	\$ 2,500.00	County
Fire Structure	243 GLADSTONE ST	01/12/2017 09:03:51	\$ 5,000.00	City
Fire Structure	2444 S ST CLAIR RD	01/31/2017 05:42:43	\$ 25.00	City
Fire	4050 E LINCOLN RD	02/07/2017 14:50:27	\$ 35,000.00	County
Fire Structure	1562 E 17TH	02/08/2017 16:28:43	\$ 2,500.00	City
Fire Structure	310 G ST	02/21/2017 23:22:55	\$ 10,000.00	City
Fire	11725 S 5TH W	03/02/2017 14:07:30	\$ 500.00	County
Fire	3490 W 17TH N	03/09/2017 00:32:30	\$ 3,500.00	County
Fire	5TH ST / S HOLMES AVE	03/14/2017 17:01:53	\$ 3,500.00	City
Fire	LEDGE ROCK DR / S 45TH E	03/19/2017 18:28:00	\$ 3,000.00	County
Fire Alarm	2501 S 25TH E	04/17/2017 08:59:00	\$ 10,000.00	City
Fire	2855 E LINCOLN RD	05/11/2017 19:58:34	\$ 200.00	County
Fire	N AMMON RD / E WOODSIDE DR	05/19/2017 01:30:02	\$ 50.00	County
Fire Structure	1540 W BROADWAY	06/03/2017 22:25:48	\$ 2,000.00	City
Fire	US HWY 20 / INTERSTATE 15	07/20/2017 10:57:00	\$ 1,500.00	City
Fire	490 TABOR AVE	08/01/2017 17:56:52	\$ 1,500.00	City
Fire	W SUNNYSIDE RD / S ROLLANDET AVE	08/04/2017 15:58:30	\$ 3,000.00	City
Fire	3788 N 5TH E	08/19/2017 14:21:54	\$ 500.00	County
Fire Structure	1380 JUNIPER DR	08/19/2017 19:59:53	\$ 10,000.00	City
Fire Structure	S YELLOWSTONE HWY / W SUNNYSIDE RD	08/22/2017 19:15:15	\$ 300.00	City
Fire	W 65TH N / N 125TH W	08/24/2017 16:27:13	\$ 1,000.00	County
Fire	3101 US HWY 20	08/26/2017 16:44:49	\$ 100.00	County
Fire Structure	110 1/2 7TH ST	08/27/2017 17:06:17	\$ 25.00	City
Fire	43.488854196; -112.056200304	09/11/2017 07:46:24	\$ 7,000.00	City
Fire	500 S UTAH AVE	09/15/2017 22:16:25	\$ 10,000.00	City
Fire	500 S UTAH AVE	09/22/2017 01:19:37	\$ 2,000.00	City
Fire	3698 VALENCIA DR	09/27/2017 11:50:00	\$ 20,000.00	City
Fire Structure	1984 PEGGYS LN	09/29/2017 04:57:03	\$ 10,000.00	City
Fire Structure	4383 S STREETER AVE	10/04/2017 19:21:26	\$ 15,000.00	County
Fire Structure	10655 N 26TH W	10/06/2017 12:28:41	\$ 25,000.00	County

Fire	2145 E 17TH		10/09/2017 16:17:11	\$	500.00	City
Fire Structure	480 E 23RD ST		10/09/2017 17:02:17	\$	1,000.00	City
Fire Structure	2785 N 5TH W		10/17/2017 23:10:24	\$	50,000.00	County
Fire Structure	888 N HOLMES AVE		10/31/2017 23:27:10	\$	500.00	City
Fire Structure	340 N HIGBEE AVE		11/02/2017 05:01:42	\$	15,000.00	City
Fire	3292 S PIONEER DR		11/03/2017 22:46:56	\$	3,500.00	County
Fire	1047 ELMORE AVE		11/04/2017 17:49:34	\$	300.00	City
Fire	3151 US HWY 20		11/11/2017 07:45:37	\$	1,300.00	County
Fire	4923 E IONA RD		11/12/2017 16:19:58	\$	500.00	County
Fire Structure	4923 E IONA RD		11/12/2017 18:04:10	\$	500.00	County
Fire	3102 MERLIN DR		11/17/2017 21:38:23	\$	100.00	City
Fire	WASHINGTON PKWY / S CRESTWOOD LN		11/20/2017 09:56:36	\$	150,000.00	City
Fire	1305 W BROADWAY		11/21/2017 13:08:49	\$	3,000.00	City
Fire Structure	475 E 11TH ST		11/27/2017 00:26:29	\$	10,000.00	City
Fire	11820 N YELLOWSTONE HWY		12/05/2017 08:34:34	\$	2,000.00	County
Fire	1090 ELMORE AVE		12/09/2017 13:53:33	\$	500.00	City
Fire Structure	2751 PAM CIR		12/30/2017 12:13:00	\$	250.00	City
		City Total			339,500.00	
			County Total		144,150.00	
					483,650.00	Combined Total

City of Idaho Falls

CAD Incident Type	Fire Incident Address	Fire Incident Arrival Date/Time	Property Loss
Fire Structure	294 E 23RD ST	01/02/2017 16:52:09	\$ 60,000.00
Fire Structure	243 GLADSTONE ST	01/12/2017 09:03:51	\$ 5,000.00
Fire Structure	2444 S ST CLAIR RD	01/31/2017 05:42:43	\$ 25.00
Fire Structure	1562 E 17TH	02/08/2017 16:28:43	\$ 2,500.00
Fire Structure	310 G ST	02/21/2017 23:22:55	\$ 10,000.00
Fire	5TH ST / S HOLMES AVE	03/14/2017 17:01:53	\$ 3,500.00
Fire Alarm	2501 S 25TH E	04/17/2017 08:59:00	\$ 10,000.00
Fire Structure	1540 W BROADWAY	06/03/2017 22:25:48	\$ 2,000.00
Fire	US HWY 20 / INTERSTATE 15	07/20/2017 10:57:00	\$ 1,500.00
Fire	490 TABOR AVE	08/01/2017 17:56:52	\$ 1,500.00
Fire	W SUNNYSIDE RD / S ROLLANDET AVE	08/04/2017 15:58:30	\$ 3,000.00
Fire Structure	1380 JUNIPER DR	08/19/2017 19:59:53	\$ 10,000.00
Fire Structure	S YELLOWSTONE HWY / W SUNNYSIDE RD	08/22/2017 19:15:15	\$ 300.00
Fire Structure	110 1/2 7TH ST	08/27/2017 17:06:17	\$ 25.00
Fire	43.488854196; -112.056200304	09/11/2017 07:46:24	\$ 7,000.00
Fire	500 S UTAH AVE	09/15/2017 22:16:25	\$ 10,000.00
Fire	500 S UTAH AVE	09/22/2017 01:19:37	\$ 2,000.00
Fire	3698 VALENCIA DR	09/27/2017 11:50:00	\$ 20,000.00
Fire Structure	1984 PEGGYS LN	09/29/2017 04:57:03	\$ 10,000.00
Fire	2145 E 17TH	10/09/2017 16:17:11	\$ 500.00
Fire Structure	480 E 23RD ST	10/09/2017 17:02:17	\$ 1,000.00
Fire Structure	888 N HOLMES AVE	10/31/2017 23:27:10	\$ 500.00
Fire Structure	340 N HIGBEE AVE	11/02/2017 05:01:42	\$ 15,000.00
Fire	1047 ELMORE AVE	11/04/2017 17:49:34	\$ 300.00
Fire	3102 MERLIN DR	11/17/2017 21:38:23	\$ 100.00
Fire	WASHINGTON PKWY/ S CRESTWOOD LN	11/20/2017 09:56:36	\$ 150,000.00
Fire	1305 W BROADWAY	11/21/2017 13:08:49	\$ 3,000.00
Fire Structure	475 E 11TH ST	11/27/2017 00:26:29	\$ 10,000.00
Fire	1090 ELMORE AVE	12/09/2017 13:53:33	\$ 500.00
Fire Structure	2751 PAM CIR	12/30/2017 12:13:00	\$ 250.00
Total			\$ 339,500.00

Bonneville County Fire Protection District #1

CAD Incident Type	Fire Incident Address	Fire Incident Arrival DateTime	Property Loss
Fire	W 113TH N / N 105TH W	01/12/2017 02:45:55	\$ 2,500.00
Fire	4050 E LINCOLN RD	02/07/2017 14:50:27	\$ 35,000.00
Fire	11725 S 5TH W	03/02/2017 14:07:30	\$ 500.00
Fire	3490 W 17TH N	03/09/2017 00:32:30	\$ 3,500.00
Fire	LEDGE ROCK DR / S 45TH E	03/19/2017 18:28:00	\$ 3,000.00
Fire	2855 E LINCOLN RD	05/11/2017 19:58:34	\$ 200.00
Fire	N AMMON RD / E WOODSIDE DR	05/19/2017 01:30:02	\$ 50.00
Fire	3788 N 5TH E	08/19/2017 14:21:54	\$ 500.00
Fire	W 65TH N / N 125TH W	08/24/2017 16:27:13	\$ 1,000.00
Fire	3101 US HWY 20	08/26/2017 16:44:49	\$ 100.00
Fire Structure	4383 S STREETER AVE	10/04/2017 19:21:26	\$ 15,000.00
Fire Structure	10655 N 26TH W	10/06/2017 12:28:41	\$ 25,000.00
Fire Structure	2785 N 5TH W	10/17/2017 23:10:24	\$ 50,000.00
Fire	3292 S PIONEER DR	11/03/2017 22:46:56	\$ 3,500.00
Fire	3151 US HWY 20	11/11/2017 07:45:37	\$ 1,300.00
Fire	4923 E IONA RD	11/12/2017 16:19:58	\$ 500.00
Fire Structure	4923 E IONA RD	11/12/2017 18:04:10	\$ 500.00
Fire	11820 N YELLOWSTONE HWY	12/05/2017 08:34:34	\$ 2,000.00
Total			\$ 144,150.00