

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Special Meeting held April 18, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held a special meeting of Commissioners on Friday, the 18th day of April, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 1:30 p.m.

The following were present:

Commissioners Ralph Isom, Derik Nielsen (via Zoom), Dana Kirkham (via Zoom), and David Long were present. Tyler Gebs was absent. District Operations Officer Dick Fowler and Attorney Abigail French were also present.

Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order**. The meeting was called to order at 1:30 p.m. by Ralph Isom.
2. **Executive Session**. At approximately 1:30 p.m., Derik Nielsen moved that the commissioners enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a), to consider the hiring of a public official, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The motion was seconded by Dana Kirkham. The motion carried by the following vote: Aye- Dana Kirkham, David Long, Ralph Isom, and Derik Nielsen. Nay- None.

The Commissioners for the Bonneville County Fire Protection District No. 1 met in Executive Session on Friday, April 18, 2025, at the offices of Nelson Hall Parry Tucker, PLLC located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402, in the downstairs conference room, at approximately 1:30 p.m.

There were present:

- Commissioner David Long
- Chairman Ralph Isom
- Commissioner Derik Nielsen (via Zoom)

- Commissioner Dana Kirkham (via Zoom)
- District Operations Officer Dick Fowler
- Abigail French

The Executive Session was called pursuant to Idaho Code Section 74-206(1)(a), to consider the hiring of a public official, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

At approximately 1:45 p.m., the Executive Session was closed.

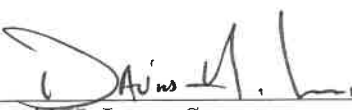
3. After discussion, a motion to extend an offer of employment for the position of Temporary Interim Fire Chief, subject to terms and conditions, was made by David Long and seconded by Dana Kirkham. The motion passed.
4. After discussion, a motion to extend an offer of employment for the position of Regular (non-temporary) Fire Chief, subject to terms and conditions, was made by David Long and seconded by Dana Kirkham. The motion passed.
5. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting, a motion was made to adjourn by Dana Kirkham and seconded by Derik Nielsen with unanimous approval at approximately 1:55 p.m.

Approved the 8th day of May, 2025.


 Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of May, 2025.


 David H. Long, Secretary

NOTICE OF PUBLIC MEETING

Bonneville County Fire Protection District No. 1
Friday, April 18, 2025

SPECIAL MEETING

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold a special meeting on Friday, April 18, 2025, at 1:30 p.m. The meeting will be held at 490 Memorial Drive, Idaho Falls, ID, 83402 in the second floor conference room. The Commissioners of the Fire District will take up the following agenda during the meeting:

- 1) Call to Order and Roll Call by Chairman Ralph Isom.
- 2) **EXECUTIVE SESSION:** An executive session will be held immediately following the agenda item above. The executive session will be closed to the public as permitted by law. The executive session has been called pursuant to:
Idaho Code Section 74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
Action: Enter into Executive Session by roll call vote.
- 3) Discussion and Possible Action on Fire Chief Hiring.
 - A) Discussion and possible action to authorize the appropriate representative(s) to extend an offer of employment to the selected applicant for the position of Temporary Interim Fire Chief, *note that this is a short-term, temporary position.* Discussion on this matter may include, but is not necessarily limited to, logistics related to the hiring process and the anticipated duration of this temporary position.
Possible Action: Authorization to extend an offer of employment for the position of Temporary Interim Fire Chief, subject to terms and conditions.
 - B) Discussion and possible action to authorize the appropriate representative(s) to extend an offer of employment to the selected applicant for the position of regular (non-temporary) Fire Chief. Discussion on this matter may include, but is not necessarily limited to, logistics related to the hiring process and the anticipated start date.
Possible Action: Authorization to extend an offer of employment for the position of regular (non-temporary) Fire Chief, subject to terms and conditions.
- 4) Recess/Adjournment.

DATED this 15th day of April, 2025.

 FOR:
Douglas R. Nelson, Assistant Secretary
Bonneville County Fire Protection District #1

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,
Commissioners