

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held February 13, 2018

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 13th day of February, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, and Ralph Isom, were present and Dave Long was excused. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; and, City of Idaho Falls Fire Chief Dave Hanneman; Battalion Chief, Scott Grimmett; city council Member Jim Francis; and, Bonneville County Planning Supervisor, Steve Serr.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:13 p.m. by Dan Gubler, acting as Chairman. Chief Hanneman confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on January 9, 2018, were reviewed, and following motion a motion made by Dave Long, seconded by Ralph Isom, were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated February 13, 2018, as prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Ralph Isom, seconded by Dave Long and unanimously approved for a total expenditure of \$36,618.88.
4. **Discussion and Liaison Report.**

Dick Fowler, Fire District Liaison, discussed the process for obtaining specifications from Keith Kennedy, Architect for submitting proposals by qualified public contractors for construction of the proposed new storage building. A motion was made by Ralph Isom to approve the preliminary plans and specification for the west side storage building. The motion was seconded by Dave Long and passed unanimously. It was suggested that the opening of the proposals take place either

on March 13 at the beginning of the next regular meeting or at a special meeting on the following Tuesday.

Mr. Fowler led a discussion regarding the City fire budget and the method of accounting used as an intergovernmental revenue fund.

5. **Report of City Fire Department.** Chief Hanneman introduced City Council Member Jim Francis as the new council member assigned to the fire department.

Chief Hanneman discussed proposed House Bill 547 which is supported by the Building Contractors Association to eliminate local modification to the State adopted building code and fire code. It was mentioned that under current law the cities and counties may modify those codes by adding more restrictions. They cannot be more lenient than the adopted codes. The legislation proposes to disallow local government amendment to the codes.

Chief Hanniman also mentioned a proposed rule regarding “presumptive fire fighter’s illness” to qualify for worker’s compensation. The rule would require an annual physical for the firefighter.


The Chief also stated that he is expecting to see proposed legislation restricting fire works sales only to licensed vendors from the manufacturer.

A discussion took place regarding the replacement of AirPac systems on the various trucks. It was mentioned that such a replacement would include new bottles and that the County presently owns 71 bottles. The new bottles are expected to cost approximately \$1,255 each. It was mentioned that the County would expect to acquire only 12 which would be 4 per County truck including 24 bottles.

It was discussed that the new Toyne truck is in need of certain additional equipment requested by Dave Coffey. Mr. Fowler stated that some equipment has arrive and is stored at the south fire station. Dave Coffey is to inspect that equipment to be certain that all equipment has arrived. It was reported that the City has ordered new hose which has not yet arrive from the supplier, Curtiss. It was mentioned that the City and County will be billed separately for the hose as each are purchasing hose for their respective vehicles.

6. **County Report.** Steve Serr did not have a special report for the meeting.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 1: 22 p.m.

Approved the 13th day of March, 2018.



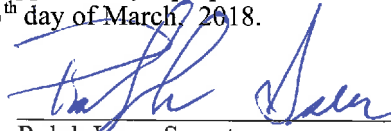
Douglas R. Nelson, assistant secretary



Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 13th day of March, 2018.



Ralph Som, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**NOTICE AND AGENDA FOR MONTHLY MEETING
February 13, 2018**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, February 13, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the regular meeting held January 9, 2018.
3. Review and action on January, 2018 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
February 13, 2018**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Jan consulting	01/31/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	Jan consulting	01/31/18	Upon receipt	1,859.01		1,859.01
Cooper Norman	Jan accounting	01/31/18	Upon receipt	1,405.85		1,405.85
Century Link	208-524-9124 208-525-4800	01/10/18 01/07/18	pd online pd online	98.38 75.94		98.38 75.94
CableOne	1/23-2/22 billing	02/06/18	pd online	79.53		79.53
Intermountain Gas	144 S 55th W 370 E 65th S 5990 S 45th W	02/09/18 02/09/18 02/09/18	pd online pd online pd online	124.62 187.64 101.95		124.62 187.64 101.95
Rocky Mountain Power	12/22 billing	01/25/18	Upon receipt	333.72		333.72
LN Curtis	Invoice 147925 Invoice 152685 Invoice 156669	12/18/17 01/09/18 01/26/18	Upon receipt Upon receipt Upon receipt	2,456.40 172.50 630.00		2,456.40 172.50 630.00
Targhee Fire LLC	Invoice 003-18	02/06/18	Upon receipt	883.43		883.43
Card Member Services	1/8/2018	01/08/18	pd online	477.94		477.94
Dan Gubler	2/12/18 mileage	02/12/18	Upon receipt	99.19		99.19
Evco	INV 95633	10/20/17	Upon receipt	162.78		162.78

IDAHO FEDERAL SURPLUS PROPERTIES

2003 Intermodal Truck 2460

25,500.00

36,618.88

Total

10,148.88

10,148.88

Financial Institution		Amount	Current Interest Rate
Idaho Central Credit Union	matures 11/14/2018	259,508.27	1.750%
Mountain America Federal Credit Union	matures 3/12/2019	271,609.52	2.200%
Westmark	matures 12/2/18	261,175.38	1.25%
Citizens Community Bank	matures 4/24/18	254,871.42	0.98%
ISU CU	matures 5/2/19	255,388.61	1.00%
ISU Credit Union		25,604.29	0.05%
Bank of Commerce	matures 5/18/2019	272,445.77	1.20%
Connections CU CD	mature 6/1/2018	256,538.84	1.00%
LGIP		1,626,535.56	1.3659%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		25.00	
Westmark Savings		25.16	
ISU Credit Union		25.00	0.01%
Zions Bank		128.01	0.00%
Bank of Commerce		71,115.98	
Bank of Commerce MM		33,242.98	0.13%
TOTAL		3,588,296.16	

Not a fixed rate-fluctuates monthly.

Fiscal year 2017/2018 City of Idaho Falls payments		
Due		
October	X	402,990.00
January	X	402,990.00
April		402,990.00
July		402,990.00
Total		1,611,960.00

Authorization to pay bills

[Signature]

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2017 through January 2018

02/13/18

Accrual Basis

	Oct '17 - Jan 18	Budget	\$ Over Budget	% of Budget
Income				
400.0 · Tax Revenues	1,376,810.12	1,345,296.00	31,514.12	102.3%
410.00 · Interest Income	11,276.58	5,336.00	5,940.58	211.3%
Total Income	1,388,086.70	1,350,632.00	37,454.70	102.8%
Expense				
500.00 · Advertising	0.00	168.00	-168.00	0.0%
505.00 · Auto	28.72	668.00	-639.28	4.3%
510.00 · Bank Charges	-12.15	33.00	-45.15	-36.8%
520.00 · Capital Outlay	29,459.39	133,400.00	-103,940.61	22.1%
530.00 · Commissioners Travel	525.92	0.00	525.92	100.0%
535.00 · Dues & Subscriptions	0.00	1,000.00	-1,000.00	0.0%
569.00 · Accounting Costs	8,150.60	5,666.64	2,483.96	143.8%
570.00 · Legal Costs	5,193.94	10,000.00	-4,806.06	51.9%
571.00 · Consulting Services - Website	0.00	666.64	-666.64	0.0%
572.00 · Contract Services-Inspections	0.00	6,666.64	-6,666.64	0.0%
573.00 · Consulting	4,000.00	4,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	500.00	-500.00	0.0%
575.00 · Maintenance/Operation	65.00	6,666.64	-6,601.64	1.0%
585.00 · Office Expense	858.45	833.36	25.09	103.0%
615.00 · Repairs - Equipment	5,652.59	7,666.64	-2,014.05	73.7%
625.00 · Supplies	478.18	3,462.00	-2,983.82	13.8%
630.00 · Taxes & Licenses	211.00	0.00	211.00	100.0%
633.00 · Payroll Taxes	642.60	1,266.64	-624.04	50.7%
640.00 · Utilities	2,333.61	2,333.36	0.25	100.0%
645.00 · Wages	8,400.00	8,400.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	805,980.00	805,980.00	0.00	100.0%
Total Expense	871,967.85	999,377.56	-127,409.71	87.3%
Net Income	516,118.85	351,254.44	164,864.41	146.9%