

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held April 13, 2021

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 13th day of April, 2021 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:05 p.m.

The following were present:

Commissioners Dave Long, Dan Gubler and Ralph Isom were present, in person. The following were also present: District Operation Officer Dick Fowler; District attorney Doug Nelson; assistant attorney Abigail French, District accountant Terri Gazdik; Ammon Area Consultant, Russell Slack; and, Ammon Area Fire Chief Stacy Hyde. Additional persons present via telephone were: Ammon Area Consultant, Dana Kirkham; Bonneville County Planning Officer Steve Serr; and, City of Idaho Falls Fire Chief, Duane Nelson.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:05 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on March 9, 2021 were reviewed, and following a motion made by Ralph Isom and seconded by Dan Gubler said minutes were unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated April 13, 2021, prepared and submitted by Accountant Terri Gazdik, was reviewed. Following discussion and upon motion made by Ralph Isom and seconded by David Long, and unanimously accepted, the report was approved including a total expenditure of **\$442,098.57**.
4. **Review and Discussion.** The following items were reported or discussed:
 - a. Dick Fowler reported he has been working to resolve a matter with Lithia Ford which replaced a speedometer/odometer on the old flat bed truck with another used one that did not accurately reflect mileage. He reported that he has collected documents and will follow up to resolve the matter with the Idaho Department of Motor Vehicles. Mr. Fowler also reported on the spring updates at various stations and the lawn service arrangements that are in place.
 - b. Chief Nelson reported that the City Hemmett vehicle may have a crack in the joint of the shute that extends from the back of the vehicle and

that it will be repaired. He also reported that Mark Pitcher offered to build a shelf on the truck but the same has yet to be completed.

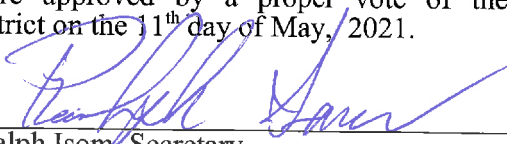
- c. Chief Nelson also reported regarding a fire loss of a hog building and piglets with an estimated loss of approximated \$80,000 to the owner. He also reported that he is working on a proposal to extend the Joint Services Agreement for an additional year with the same cost of \$1,681,072 and hopes to have a draft available for discussion at the next meeting. He also stated that he hopes to visit with Ammon Area Chief Stacy Hyde about re-configuring a Mutual Aid Agreement which is non-compensatory. Chief Nelson also mentioned that the City of Idaho Falls boundaries are expanding to the south and may, within the next few years, extend beyond the location of the Fire District's south fire station. He is working on his upcoming years' budget cycle and may propose a potential sale of the south fire station from the District to the City of Idaho Falls. He suggested forming a working group of commissioners and respective legal counsel to discuss the feasibility of such a proposal.
 - d. Chief Stacy Hyde reported a total of 21 emergency calls but no fire calls in the month of March. Chief Hyde also stated that the certification of property values within the District should include all property embraced within the boundaries of the City of Ammon. There was a general discussion about the need for an increased levy rate; however, deliberations on those matters will take place at the annual budget hearing.
 - e. It was discussed that the next meeting agenda should include a discussion and possible action on the extension of the City/District Joint Service Agreement and on the proposal to modify the current employment policy relating to co-employee marriage and relationships. Chief Hyde stated he would circulate a copy of the proposed policy in advance of next months meeting.
 - f. After discussion a motion was made by Dan Gubler, seconded by Ralph Isom and unanimously adopted to establish a Fire District website with a proposed launch date in May, 2021. It was mentioned that Stacy Hyde would have deputy chief Steve Berg contact Nelson Hall Parry Tucker, PLLC when such web site is active so that posting of documents and notices may commence. It was also requested that a discussion and possible action to approve an extension of the City/District joint services agreement be placed on the May meeting agenda for deliberation and possible action.
5. **Public Comment.** Public comment was invited but none was provided.
 6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Dan Gubler and seconded by Ralph Isom with unanimous approval at 1:13 p.m.

Approved the 11th day of May, 2021.


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11th day of May, 2021.



Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**NOTICE AND AGENDA FOR MONTHLY MEETING
April 13, 2021**

NOTE: This meeting will be conducted telephonically. All who attend by phone will be able to audibly listen and participate in the meeting. Those wishing to join and participate in the meeting by phone may do so, as follows: CONFERENCE CALL ACCESS NUMBER-1 (720) 279-0026, THEN ENTER GUEST PASS CODE #8076672. If you experience difficulty with access please call TAMRA PHIPPEN at (208) 522-3001. The number of persons permitted to attend, in person, shall be limited to 10. Priority for personal attendance shall be given to the three serving Fire District commissioners, and officers of the District. Those who attend in person will be requested to wear a mask or face covering, cleanse their hands and observe appropriate social distancing.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, April 13, 2021 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call and welcome of Ammon advisors (Chairman)
- 2.. Review and approval of minutes for the regular meeting held March 9, 2021.
Action: Approve minutes of regular meeting held 03/09/2021.
3. Review and action on April 2021 monthly bills and financial statement (Terri Gazdik).
Action: Approve monthly bills and financial report
4. District Liaison and Ammon Area reports and discussion on pending matters, including setting of annual special meeting to the Fire District Budget and possible approval of date to commence the use of a Fire District website. .
Action: Possible approval of a resolution to set the date and time of the annual Fire District budget hearing and the possible approval of a Fire District website and commencement date for the same.
5. Comments/ report from Idaho Falls Fire Department and Bonneville County and public.
6. **Summary of Action Items:**
 - (a) **Approval of March 9, 2021 meeting minutes.**
 - (b) **Approval of the April, 2021 monthly bill and financial statement.**
 - (c) **Approval of Resolution setting the time, place and date of the annual Fire District budget hearing for fiscal year 2021/2022.**
 - (d) **Possible approval of district Website commencement date.**
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

Bonneville County Fire Protection District #1
Summary of Accounts Payable

~~March 31, 2021~~ April 13, 2021

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Nelson Hall Parry Tucker PA	consulting	3/31/21	Upon receipt	1,438.00		1,438.00
Cooper Norman	consulting	03/31/21	Upon receipt	3960.00		3,960.00
Century Link	208-524-9124 208-525-4800	03/10/21 03/28/21	pd online pd online	35.02 14.80		35.02 14.80
Rocky Mountain Power	1/26/2021 2137 S Ammon 2137 S Ammon - Res.house	03/24/21 03/08/21 03/08/21	pd online pd online pd online	240.10 598.37 242.73		240.10 598.37 242.73
Intermountain Gas	S 55th W S 45th W E 85th S 2137 S Ammon	03/04/21 03/05/21 03/09/21 04/02/21	pd online pd online pd online pd online	176.58 87.21 135.13 445.18		176.58 87.21 135.13 445.18
Cardmember Services	various Ammon	03/08/21 03/08/21	Upon receipt Upon receipt	4,246.24 3,149.84		4,246.24 3,149.84
City of Idaho Falls		04/01/21	upon receipt	420,268.07		420,268.07
City of Ammon	2/24/2021	02/24/21	upon receipt	115.13		115.13
D & L Cleaners	Feb billing	03/01/21	Upon receipt	49.10		49.10
AlSCO	21,623,742,166,452	03/31/21	Upon receipt	247.32		247.32
Big O tires	161,870,161,868	03/31/21	Upon receipt	140.00		140.00
BPA	44,287	04/01/21	upon receipt	75.00		75.00
Idaho Regional Optical Network	3 Invoices	04/01/21	upon receipt	300.00		300.00
City of Ammon	44,279	03/24/21	upon receipt	115.13		115.13
D & L Cleaners	44,256	03/01/21	Upon receipt	49.10		49.10
Elite Extractions	627	02/28/21	upon receipt	1,300.00		1,300.00
Gem State	4036154,2/13/2021	02/13/21	Upon receipt	374.38		374.38
M Power Electric	431-21	04/06/21	upon receipt	85.00		85.00
Manwaring	3/22 & 4/1	04/01/21	upon receipt	961.20		961.20
O'Reilly	3832-261034	03/28/21	upon receipt	427.16		427.16
Idaho Furnace Plumbing	3792-1	02/26/21	upon receipt	285.00		285.00
Wex Fuel	Mar	03/31/21	Upon receipt	906.88		906.88
Total				437,428.05		437,428.05

Premier

Current Interest Rate

Financial Institution		Amount	Current Interest Rate
Idaho Central Credit Union	matures 12/9/2021	275,681.48	0.40%
Mountain America Federal Credit Union	matures 3/19/21	293,026.57	3.25%
Westmark	matures 4/25/22	277,768.33	1.95%
Citizens Community Bank/Glacier	matures 4/24/2021	259,130.60	2.50%
ISU CU	matures 4/25/22	264,546.40	0.25%
Bank of Commerce CD #6216	matures 5/11/2021	282,893.35	0.25%
Connections CU CD	matures 6/01/2021	271,038.03	2.00%
DL Evans	matures 3/27/2021	255,693.70	1.75%
L.GIP		2,267,064.98	0.23%
Connections savings		31.37	
Idaho Central Credit Union Savings		25.00	
Mountain America Federal Credit Union		5.00	
Westmark Savings		25.28	
ISU Credit Union		25.00	0.01%
ISU Credit Union savings		25.70	
Bank of Commerce		2,121.29	
Bank of Commerce MM		5,280.99	0.05%
TOTAL		4,454,383.07	

Fiscal year 2020/2021 City of Idaho Falls payments		
Due		
October	x	420,268.07
January	x	420,268.07
April	x	420,268.07
July		420,268.07
Total		1,681,072.28

Total bills
443,098.57

Authorization to pay bills

