

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**Minutes of Regular Meeting held November 13, 2018**

The Bonneville County Fire Protection District No. 1 (“Fire District”) held its regular monthly meeting of Commissioners on Tuesday the 13<sup>th</sup> day of November, 2018, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m.

The following were present:

Commissioners Dan Gubler, Dave Long and Ralph Isom were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Doug Nelson; District accountant Terri Gazdick; Bonneville County Planning Supervisor, Steve Serr; City of Idaho Falls deputy fire chief, Duane Nelson, City Council member, James Francis; and fire officials Bill Arsenault and, Scott Grimmatt.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

**DISCUSSION AND ACTIONS**

1. **Call to Order.** The meeting was called to order at 12:14 p.m. by Dan Gubler, acting as Chairman.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on October 9, 2018 were reviewed, and following a motion made by Dave Long, seconded by Dan Gubler, were approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated November 13, 2018, prepared and submitted by Accountant Terri Gazdik was reviewed. Following discussion and upon motion made by Dave Long, seconded by Dan Gubler and unanimously approved for a total expenditure of \$11,007.89.
4. **Discussion and Liaison Report.** Dick Fowler and Dan Gubler reported on the status of maintenance, painting and placing equipment on various vehicles. Upon motion made by Ralph Isom, seconded by Dave Long and unanimously adopted the commissioners approve the acquisition from Woody Smith Ford of a new F550 cabin/chassis 4 wheel drive crew cab truck for the sum of \$48,957, including tax and document preparation.

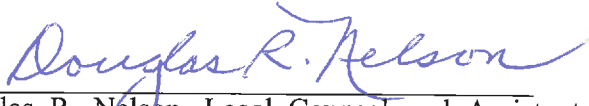
The commissioners discussed problems with the newly acquired 2003 International Heavy (title No 186027604 that need to be corrected and repaired. An estimate of repair cost has been obtained from Larson Fire Equipment and the City of Idaho Falls was authorized by the Commissioners to transport the vehicle to Utah for repairs not to exceed the \$6,000.00 estimate. Any cost above the estimate will require additional discussion and approval by the Commissioners before the work is undertaken.

Dick Fowler discussed moving various trucks to storage and noted that the fire stations have been winterized.

Mr. Fowler asked the City to provide the District with a copy of hydrant inspection releases signed by various owners of private water systems.

5. **Report of City Fire Department.** City of Idaho Falls representatives reported on the following:
  - (a) Scott Grimmett discussed the status of pre-plans and inspections.
  - (b) Duane Nelson and others discussed out of area fire deployments and the status of reimbursements which included a total of 7 deployments to 20 fires and 95 days out. It was stated that the Fire District will receive copies of invoices showing a 70/30 split of the reimbursement revenue with the Fire District's share coming directly to the District. It was reported that all firefighters are going through UTV-ATV training to operate the RZR for fire EMS deployment. The City will provide a list for the RZR for future possible deployment on fires for next year's fire season. It was also reported that more training will be provided by the BLM to firefighters who qualify for the CAT Dozer. The City will coordinate this training with the BLM.
6. **County Report.** Steve Serr was in attendance but no report was made on County matters.
7. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously at 2:40 p.m.

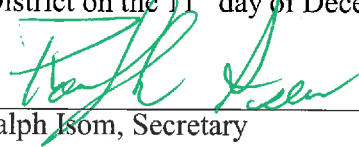
Approved the 11<sup>th</sup> day of December, 2018.

  
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Douglas R. Nelson, Legal Counsel and Assistant Secretary

  
\_\_\_\_\_  
Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 11<sup>th</sup> day of December, 2018.



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Ralph Isom, Secretary

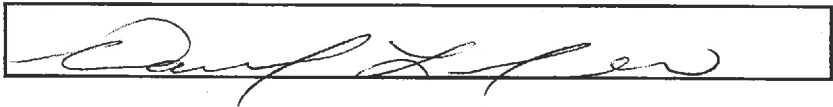
**Bonneville County Fire Protection District #1  
Summary of Accounts Payable  
November 13, 2018**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	October consulting	10/31/18	Upon receipt	1,000.00		1,000.00
Nelson Hall Parry Tucker PA	October consulting	10/31/18	Upon receipt	1,771.95		1,771.95
Cooper Norman	October consulting	10/31/18	Upon receipt	1,527.41		1,527.41
Century Link	208-525-4800	10/28/18	pd online	16.23		16.23
Rocky Mountain Power	10/23/2018	10/23/18	Upon receipt	266.95		266.95
Dan Gubler	11/12/18 mileage	11/12/18	Upon receipt	100.28		100.28
B & K Professionals	11/3/2089	10/30/18	Upon receipt	65.00		65.00
Intermountain Gas	3 locations - 9.5, 9.50, 19.28	10/15/18	Upon receipt	38.28		38.28
	S 55th W	11/01/18	Upon receipt	26.41		26.41
	S 45th W	11/01/18	Upon receipt	13.60		13.60
	E 65th S	11/01/18	Upon receipt	66.41		66.41
Cardmember Services	R & D, Walmart, Monte	11/07/18	Upon receipt	245.20		245.20
Idaho Steel	147159	10/18/18	upon receipt	178.00		178.00
Teton Communications	Inv 11114, 11105	10/24-10/29	Upon receipt	5,692.17		5,692.17
	<b>Total</b>			<b>11,007.89</b>		<b>11,007.89</b>

<u>Financial Institution</u>	<u>Amount</u>	<u>Current Interest Rate</u>
Idaho Central Credit Union	261,750.49	1.739%
Mountain America Federal Credit Union	276,070.44	2.200%
Westmark	264,576.59	1.75%
Citizens Community Bank	256,094.65	1.30%
ISU CU	257,305.15	1.00%
ISU Credit Union	25,654.06	2.42%
Bank of Commerce	274,889.38	1.20%
Connections CU CD	258,751.52	1.45%
DL Evans	250,000.00	1.50%
LGIP	720,897.77	1.5723%
Connections savings	31.37	
Idaho Central Credit Union Savings	25.00	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.19	
ISU Credit Union	25.00	0.01%
ISU Credit Union savings	25.70	0.05%
Zions Bank	128.01	0.00%
Bank of Commerce	26,878.45	
Bank of Commerce MM	5,263.67	0.15%
<b>TOTAL</b>	<b>2,878,417.44</b>	

Fiscal year 2018/2019		
City of Idaho Falls payments		
<u>Due</u>		
October	x	408,027.25
January		408,027.25
April		408,027.25
July		408,027.25
<b>Total</b>		<b>1,632,109.00</b>

Authorization to pay bills



## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

## Profit &amp; Loss Budget vs. Actual

October 2018

	Oct 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
400.00 · Tax Revenues	13,503.52	15,213.00	-1,709.48	88.8%
410.00 · Interest Income	1,802.72	2,916.63	-1,113.91	61.8%
<b>Total Income</b>	<b>15,306.24</b>	<b>18,129.63</b>	<b>-2,823.39</b>	<b>84.4%</b>
<b>Expense</b>				
500.00 · Advertising	0.00	38.00	-38.00	0.0%
505.00 · Auto	0.00	163.00	-163.00	0.0%
510.00 · Bank Charges	0.00	9.25	-9.25	0.0%
520.00 · Capital Outlay	5,870.17	33,083.37	-27,213.20	17.7%
530.00 · Commissioners Travel	151.51	208.37	-56.86	72.7%
569.00 · Accounting Costs	1,527.41	1,416.63	110.78	107.8%
570.00 · Legal Costs	1,771.95	2,500.00	-728.05	70.9%
571.00 · Consulting Services - Website	0.00	166.63	-166.63	0.0%
572.00 · Contract Services-Inspections	0.00	1,666.63	-1,666.63	0.0%
573.00 · Consulting	1,000.00	1,000.00	0.00	100.0%
574.00 · Contract Services-Machine Hire	0.00	125.00	-125.00	0.0%
575.00 · Maintenance/Operation	65.00	1,666.63	-1,601.63	3.9%
585.00 · Office Expense	91.75	0.00	91.75	100.0%
615.00 · Repairs - Equipment	251.20	1,916.63	-1,665.43	13.1%
625.00 · Supplies	0.00	858.63	-858.63	0.0%
633.00 · Payroll Taxes	160.65	316.63	-155.98	50.7%
640.00 · Utilities	597.83	583.37	14.46	102.5%
645.00 · Wages	2,100.00	2,100.00	0.00	100.0%
700.00 · Payments - City of Idaho Falls	408,027.25	408,027.25	0.00	100.0%
<b>Total Expense</b>	<b>421,614.72</b>	<b>455,846.02</b>	<b>-34,231.30</b>	<b>92.5%</b>
<b>Net Income</b>	<b>-406,308.48</b>	<b>-437,716.39</b>	<b>31,407.91</b>	<b>92.8%</b>

## BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

### NOTICE AND AGENDA FOR MONTHLY MEETING November 13, 2018

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, November 13, 2018 at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review minutes of the regular meeting held October 9, 2018, 2018.  
**Action: Approve minutes of regular meeting held 10/09/2018.**
3. Review and action on October, 2018 monthly bills and financial statement (Terri Gazdik)  
**Action: Approve monthly bills**
5. District Liaison Report on pending matters.
6. Report from Idaho Falls Fire Chief
7. Comments or reports from Bonneville County and City of Ammon
8. Comments from public.
9. **Summary of Scheduled Action Items:**  
**(a) Approval of October 9, 2018 regular meeting minutes.**  
**(b) Approval of the October, 2018 monthly bill and financial statement.**
10. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.