

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
Minutes of Regular Meeting held March 10, 2015

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Tuesday the 10th day of March, 2015, at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:14 p.m.

The following were present:

Commissioners Dan Gubler, Ralph Isom and Dave Long were present. The following were also present: Fire District Liaison, Dick Fowler; Legal Counsel, Douglas R. Nelson; District accountant Terri Gazdik; City of Idaho Falls Fire Chief, Dave Hennaman; Idaho Falls City Council Member, Ed Marohn; and Bonneville Planning Administrator, Steve Serr. Ammon Fire Chief, Stacy Hyde was present.

Notice of the time, place and purpose was posted at the Bonneville County Courthouse and at the premises of 490 Memorial Drive, Idaho Falls, Idaho. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:14 p.m. by Dan Gubler, as Chairman who confirmed that a quorum of Commissioners was present.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held on February 10, 2015 were reviewed. A motion to approve the minutes was made by David Long, seconded by Ralph Isomg, and the same was unanimously approved.
3. **Monthly Financial Report and Bill Authorization.** The summary of accounts payable dated March 10, 2015, prepared and submitted by Accountant Terri Gazdik was reviewed. There was a discussion regarding payments to various vendors. An additional bill submitted by Berggren Diesel, Inc., in the sum of \$3,957.84 was reviewed and approved. Thereafter, and upon motion made, seconded and unanimously passed the report was accepted and authorization for payments totaling \$25,299.75 was approved. A copy of the report is attached to these minutes. Thereafter a motion to approve the payment to RC Heavy Haul in the sum of \$8,721.80 was made, seconded and unanimously approved. This payment will be shown on the next monthly accounting summary.


A discussion was held regarding the timetable for discussion with the City of Idaho Falls regarding the annual renewal of the City fire service agreement. It was agreed that a special meeting and an executive session for contract negotiaton will be scheduled for 11:00 a.m. on Tuesday, April 14, 2015.

4. **Report by Dick Fowler.** Dick Fowler reported that he is collecting estimates for a fence to erected at each of the new fire stations in order to allow the District to better

evaluate the options for these possible improvements. Mr. Fowler also discussed improvements that may be needed for a new OshKosh M978 Tanker.

5. **City of Idaho Falls Report.** The City Fire Chief reported on the following:
 - (a) That retired fire fighter Rowland Clark passed away. Mr Clark was a 30 year veteran of the Department and was the first paramedic in Idaho.
 - (b) That several promotions have been completed for 2 drivers, 3 captains and 2 battalion chiefs. The City is continuing to work on defining and staffing a position for a chief training officer and possible logistics officer.
 - (c) It was reported that a contract with CRRSA is currently under negotiation for design and modeling work for a new City Fire Station.
 - (d) The City is using a monthly progress report which informs firefigheres of the status of projects that are being worked on. The Chief indicated that he is willing to email that progress report to the Fire District or to bring a hard copy to the monthly meeting.
6. **City of Ammon.** Chief Hyde stated that he had no new information to report. He expressed that Ammon may be interested in considering the acquisition of the District's surplus 2008 White Dodge Pickup. It was reported that the appraisal indicated a value of approximately \$23,000 and that it is parked at the westside station.
7. **Other Discussion.** Discussion was held regarding the progress of grants for new equipment including SCBA (self contained breathing apparatus). Discussion also took place about obtaining additional bids for housing pumps at the new stations as well as progress on a search for a possible new truck.
8. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn and approved unanimously.

Approved this 14th day of April, 2015.


Assistant Secretary, Douglas R. Nelson


Approved by Acting Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 14th day of April, 2015.


Ralph Isom, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

**NOTICE AND AGENDA FOR MONTHLY MEETING
March 10, 2015**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Tuesday, March 10, 2015 at the hour of 12:00 o'clock p.m. to be held in the large upstairs conference room at Nelson Hall Parry Tucker, P.A., located at 490 Memorial Drive, Idaho Falls, Idaho 83402. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call (Chairman)
2. Review and approve minutes of the February 10, 2015 regular monthly meeting.
3. Review and action on February, 2015 monthly bills and financial statement (Terri Gazdik)
4. District Liaison Report on pending matters.
5. Report from Idaho Falls Fire Chief
6. Comments or reports from Bonneville County and City of Ammon and business as brought by patrons and participants.
7. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Ralph Isom, Dan Gubler, and Dave Long, Commissioners.

**Bonneville County Fire Protection District #1
Summary of Accounts Payable
March 10, 2015**

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Discount Available	Net Amt Due
Dick Fowler	Feb consulting	03/03/15	Upon receipt	800.00		800.00
Nelson Hall Parry Tucker PA	Feb legal	02/28/15	Upon receipt	1,674.23		1,674.23
Cooper Norman	Feb billing	02/28/15	Upon receipt	2,003.25		2,003.25
Century Link	208-525-4800 (pd online) 208-524-9124 (pd by phone)	02/28/15 02/10/15	paid paid	66.66 96.16		66.66 96.16
CableOne	2/23 to 3-22	03/01/15	paid	59.50		59.50
RC Heavy Hauling	Inv 1840	02/17/15	Upon receipt	16,076.78		16,076.78
Rocky Mountain Power	02/23/15	02/23/15	03/10/15	219.39		219.39
Intermountain Gas	Faust	02/25/15	paid	164.64		164.64
	York	02/26/15	paid	151.30		151.30
	Total			21,311.91		21,311.91

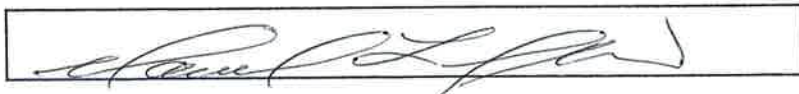
3957.54

Bergstrom Diesel, Inc.

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union Matures 2/22/16	251,043.68	1.25%
Key Bank CD Matures 8/10/16	252,314.10	1.00%
Mountain America Federal Credit Union matures 3/12/2019	254,414.44	2.20%
Westmark matures 1/2/2016	252,553.36	1.25%
Scenic Falls - Other Accts.	28.36	0.15%
Bank of Commerce Matures 7/1/15	268,094.56	0.50%
Bank of Commerce Matures 7/1/15	270,249.20	0.50%
Idaho Central Credit Union Savings	25.00	
Key Bank	2,967.52	
Mountain America Federal Credit Union	25.00	
Westmark Savings	25.04	
Zions Bank	86,395.70	0.15% Not a fixed rate-fluctuates monthly,
Bank of Commerce	59,945.96	Non Interest bearing (net of current month checks)
Bank of Commerce	1,330,495.59	0.08%
TOTAL	3,028,577.51	

Fiscal year 2014/2015 City of Idaho Falls payments		
Due		
October	X	391,750.00
January	X	391,750.00
April		391,750.00
July		391,750.00
Total		1,567,000.00

Authorization to pay bills



2:28 PM

03/09/15

Accrual Basis

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

Profit & Loss Budget vs. Actual

October 2014 through February 2015

	<u>Oct '14 - Feb 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
400.0 · Tax Revenues	1,440,825.39	1,348,643.00	92,182.39	106.8%
410.00 · Interest Income	7,822.52	4,065.00	3,757.52	192.4%
Total Income	<u>1,448,647.91</u>	<u>1,352,708.00</u>	<u>95,939.91</u>	<u>107.1%</u>
Expense				
542.00 · Equipment Rent	160.00	208.31	-48.31	76.8%
500.00 · Advertising	0.00	208.31	-208.31	0.0%
505.00 · Auto	99.08	0.00	99.08	100.0%
510.00 · Bank Charges	0.00	41.69	-41.69	0.0%
520.00 · Capital Outlay	366,526.62	492,000.00	-125,473.38	74.5%
535.00 · Dues & Subscriptions	1,000.00	1,300.00	-300.00	76.9%
550.00 · Ins - Fire, Auto & Liab.	0.00	500.00	-500.00	0.0%
569.00 · Accounting Costs	6,845.75	7,070.00	-224.25	96.8%
570.00 · Legal Costs	11,375.15	14,590.00	-3,214.85	78.0%
571.00 · Consulting Services - Website	0.00	625.00	-625.00	0.0%
572.00 · Contract Services-Inspections	0.00	9,500.00	-9,500.00	0.0%
573.00 · Consulting	3,950.00	4,000.00	-50.00	98.8%
574.00 · Contract Services-Machine Hire	0.00	625.00	-625.00	0.0%
575.00 · Maintenance/Operation #4	85.00	0.00	85.00	100.0%
585.00 · Office Expense	1,855.72	1,583.31	272.41	117.2%
615.00 · Repairs - Equipment	78.34	1,875.00	-1,796.66	4.2%
625.00 · Supplies	148.28	1,040.00	-891.72	14.3%
633.00 · Payroll Taxes	516.39	833.31	-316.92	62.0%
640.00 · Utilities	1,842.97	0.00	1,842.97	100.0%
645.00 · Wages	6,750.00	6,750.00	0.00	100.0%
650.00 · Wages - Tax & Insurance	0.00	416.69	-416.69	0.0%
700.00 · Payments - City of Idaho Falls	783,500.00	783,500.00	0.00	100.0%
Total Expense	<u>1,184,733.30</u>	<u>1,326,666.62</u>	<u>-141,933.32</u>	<u>89.3%</u>
Net Income	<u><u>263,914.61</u></u>	<u><u>26,041.38</u></u>	<u><u>237,873.23</u></u>	<u><u>1,013.4%</u></u>



The United States Government

Certificate to Obtain Title to a Vehicle

(Must Be Machine Prepared. See Instructions on reverse.) Duplicate If Checked

The undersigned Department or Agency of the United States Government certifies that the vehicle described herein, the property of the United States Government, has been transferred this 20TH day of FEBRUARY 2015, to the Transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States Government.

Vehicle Identification No. 10T21J22K1038833		Certificate No. SZPA-47-15		
Year 1989	Make of Vehicle OSHKOSH	Series or Model M978	Body Style TANKER	
Fuel DIESEL	No. of Cylinders 8	Weight (Shipping) 37,300	GVWR 54,000	Purchase Price TRANSFER
Transferor (Accountable office, i.e., department or agency, subunit and address, ZIP Code) DLA DISPOSITION SERVICE-LEWIS MS 41, BOX 339500 FT LEWIS, WA 98433 REQN: 2YF01250153680 DTID: W91FDX42617020A		Transferee (Name of dealer, individual, etc. and address including ZIP Code) BONNEVILLE COUNTY FIRE DISTRICT #1 P.O. BOX 51330 IDAHO FALLS, ID 83405		

Odometer Disclosure Statement	Date of Statement FEBRUARY 20, 2015
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Federal Law (and State law, if applicable) requires that you state the mileage upon transfer of ownership; failure to complete or providing a false statement may result in fines and/or imprisonment.

I, ALICIA ROBINSON state that
ALICIA ROBINSON Transferor's Name (Seller)
7,234 the odometer now reads _____ miles and to the
7,234 Odometer Reading (No Tenths)
 best of my knowledge that it reflects the actual mileage of the vehicle described above, unless one of the following statements is checked.

- (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
- (2) I hereby certify that the odometer reading is not the actual mileage:
WARNING - ODOMETER DISCREPANCY.

Transferor's Signature (Seller) <u>Alicia Robinson</u>	Printed Name (Not Typed) and Title ALICIA ROBINSON PROPERTY DISPOSAL SPECIALIST	Date 2/20/15
Transferee's Signature (Buyer) <u>Daniel L. Gubler / BCFO</u>	Printed Name (Not Typed) and Title DANIEL L. GUBLER BONN. CO. FIRE DIST. #1	Date 3/10/15

D640061

**ANY ALTERATION OR ERASURE
VOIDS THIS CERTIFICATE**

STANDARD FORM 97-1 (Rev. 4-2012)
 Prescribed by GSA FMR (41 CFR) 102-38.285
 Previous Edition Not Useable NSN 7540-01-509-5208

ANY ALTERATIONS OR ERASURE VOIDS THIS CERTIFICATE