

**BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1**  
**NOTICE AND AGENDA FOR MONTHLY MEETING**  
**February 8, 2024**

**NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 843 1907 5816 and Passcode: Fire2024. For those attending in person the number of persons permitted to attend may be limited for health safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.**

Notice is hereby given that the Bonneville County Fire Protection District No. 1 (“Fire District”) will hold its regularly scheduled monthly meeting on Thursday, February 8, 2024, at the hour of 12:00 o’clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for the regular meeting held January 11, 2024.  
**Action: Approve minutes of regular meeting held 01/11/2024.**
3. Review and approval of minutes for the special meeting held February 2, 2024.  
**Action: Approve minutes of special meeting held on 02/02/2024.**
4. Discussion and Reports from Terri Gazik, CPA:
  - 1) Review and action on February 2024 monthly bills and financial statement for preceding month.  
**Action: Approve monthly bills and financial report.**
  - 2) Discussion and possible action regarding Audit Engagement Letter from Searle Hart & Associates, PLLC (Terri Gazdik).  
**Possible Action: Authorize execution of 2023 Bonneville County Fire District No. 1 Audit Engagement Letter from Searle Hart & Associates, PLLC.**
5. Review and acceptance of November 7, 2023, Fire District Election and administration of oath of Office for the following:  
Dana Kirkham                      4-year term                      Zone #2                      unopposed  
**Action: Approve election results and administer oath of office.**
6. Discussion and Reports from District Operations Officer, Fire Chiefs and legal counsel, including:
  - a. Richard Fowler, Operations Officer:
    - (1) Operations report.
    - (2) Discussion regarding need and potential purchase of gravel for property located adjacent to 65<sup>th</sup> South (York Road)  
**Possible Action: Authorize purchase of gravel for property located adjacent to 65<sup>th</sup> South (York Road)**
  - b. Chief Duane Nelson, report regarding Idaho Falls Fire Department activity and needs.
  - c. Chief Stacy Hyde, report regarding Ammon Area fire responses activity and needs.
    - (1) Discussion regarding need for fueling station and proposed purchase/construction of fueling station.  
**Possible Action: Authorize the construction/addition of fueling station.**
7. Patron and community comments (limited to 5 minutes each)

8. **Summary of Action Items:**

- (a) Approval of January 11, 2024 regular meeting minutes.**
- (b) Approval of February 2, 2024 special meeting minutes.**
- (c) Approval of monthly bills and financial report.**
- (d) Possible approval to execute 2023 Bonneville County Fire District No. 1 Audit Engagement Letter from Searle Hart & Associates, PLLC.**
- (e) Approval of election results and administration of oath of office.**
- (f) Possible approval of purchase of gravel for property located adjacent to 65<sup>th</sup> South (York Road)**
- (g) Possible approval of construction/addition of fueling station.**

9. Recess/Adjournment

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,  
Commissioners.