

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1

Minutes of Regular Meeting held December 11, 2025

The Bonneville County Fire Protection District No. 1 ("Fire District") held its regular monthly meeting of Commissioners on Thursday, the 11th day of December, 2025 at the offices of Nelson Hall Parry Tucker, PLLC, at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 convening at 12:00 p.m. The meeting was broadcast via Zoom with the following Meeting ID No. 828 0482 6311, and Passcode Fire2025.

The following were present:

Commissioners Ralph Isom, Dana Kirkham (via phone at approximately 12:26 p.m.), Tyler Gebbs, and David Long, were present. Commissioner Derik Nielsen was absent. The following were also present: Attorney Abigail French, District Communications Officer Dick Fowler, Terri Gazdik CPA, Beth Lange with Cooper Norman, Fire District Chief Jon Molbert, City of Idaho Falls Fire Department Division Chief Wynn Whitmeyer, Shannon Kinghorn, John Taylor, Scott Norman, Sherry Glick, Greg Foster, Jimmie Hitch, Randy Virgil, BCFD Station 1 (via Zoom), Markus Hyde (via Zoom), and Jimmy Hitch (via Zoom). Notice of the time, place and purpose was posted at premises of 490 Memorial Drive, Idaho Falls, Idaho, as well as the Fire District website. A copy of the notice and agenda is attached to these minutes.

It was declared that a Quorum of Commissioners were present and due notice of the meeting had been posted in accordance with law.

DISCUSSION AND ACTIONS

1. **Call to Order.** The meeting was called to order at 12:00 p.m. by Chairman Ralph Isom.
2. **Approval of Minutes.** Minutes of the regular meeting of Commissioners held November 13, 2025, were reviewed. A motion to accept the regular meeting minutes was made by David Long and seconded by Tyler Gebbs. Said motion carried unanimously. Minutes of the special meeting of Commissioners held October 16, 2025, were reviewed. A motion to accept the special meeting minutes was made by David Long and seconded by Tyler Gebbs. Said motion carried unanimously. (Dana Kirkham was not present at this portion of the meeting and therefore did not participate in the vote.)
3. **Monthly Financial Report, Bill Authorization & Discussion/Decision on Foregone Amount.** The summary of accounts payable dated December 11, 2025, prepared and submitted by Terri Gazdik, was reviewed with a total expenditure of \$20,828.49. Ms. Gazdik reported on the financials. Discussion was had between Chief Molbert and Ms. Gazdik regarding the City of Ammon's request that property taxes be paid for the fire

station and associated residential property. Questions were had regarding the applicability of library taxes and garbage assessments. Discussion was also had about county tax obligations as it pertains to two parcels, one of which being the grange. Chief Molbert noted that he would talk with the relevant government entities and reach out to Ms. Gazdik. After discussion, a motion was made by David Long and seconded by Tyler Gebbs to approve the total expenditure of \$20,828.49 and unanimously accepted. (Dana Kirkham was not present at this portion of the meeting and therefore did not participate in the vote.)

Ms. Gazdik also discussed the Fire District's fiscal year and identified discrepancies in the County's calculations, which resulted in an inaccurate foregone amount. Ms. Gazdik explained that a foregone amount of \$869.00 would be forfeited unless the Fire District adopted a resolution reserving said amount. Given the relatively small amount at issue, Ms. Gazdik explained that pursuing a resolution and associated administrative, legal, and accounting efforts may not be cost-effective. After discussion, a motion was made by Tyler Gebbs and seconded by David Long to decline to pass a resolution to reserve the foregone amount of \$869.00. Said motion passed unanimously. (Dana Kirkham was not present at this portion of the meeting and therefore did not participate in the vote.)

4. **Discussion and Reports.** The following items were reviewed and discussed, or actions were taken:

a) **Operations Report.** District Operations Officer Dick Fowler gave his monthly report, which included:

i. **Grange Lease Agreement.**

Mr. Fowler briefly discussed the current lease of 5590 S 45th W, Idaho Falls, ID 83402 (the "grange") to Signature Party and Events LLC and its termination date. Mr. Fowler also noted that the current grange tenant had not reached out to discuss potential early termination of lease and until the current lease term had concluded, the Fire District was not in a position to enter into a contract with a new tenant and discussions would have to occur on the potential term and rent.

ii. **Selection of Regular Meeting Date, Time, and Location for Calendar Year 2026.**

Discussion was held regarding the meeting time, date, and place, and a motion was made to continue the status quo, i.e. the second Thursday of each month at noon at the law offices of Nelson Hall Parry Tucker, PLLC, but that the agenda item would be revisited in January 2026. Said motion was made by Tyler Gebbs and seconded by David Long. Said motion passed unanimously. (Dana Kirkham was not present at this portion of the meeting and therefore did not participate in the vote.)

iii. **General Operations/Goodbye to Chairman Isom.**

Mr. Fowler commented on concerns regarding inaccurate response times that have been reported by City of Idaho Falls firefighters, as well as issues related to dispatch, including instances where Fire District calls may have been turned down in favor of City of Idaho Falls calls. Mr. Fowler acknowledged the stressful

situations under which dispatch personnel operate and expressed appreciation for their efforts and recommended that members of the public tour the facility so that they can see firsthand how dispatch operates. He further noted that both organizations should avoid criticizing one another and instead work collaboratively in service of the public.

Mr. Fowler also congratulated Chairman Isom on his 20 years of service with the Fire District, noting his accomplishments and contributions, including equipment and real property/resource purchases made during his tenure. Chairman Isom then provided a brief presentation, including images of work he had been involved with over the years, and expressed his appreciation for the opportunity to serve and expressed regret that he was not re-elected. In closing, Chairman Isom stated his belief that the Fire District should operate independently, cease operations with the City of Idaho Falls, and move forward running independently.

- b) Report from City of Idaho Falls Fire Department. Idaho Falls Fire Department Division Chief Wynn Whitmeyer reported it had been a slow month. 280 medical calls, 7 outside fires, 12 other fires, and 11 fire alarms, with a total of \$1,000.00 in losses.
- c) Report from Fire District. Fire District Chief Jon Molbert reported that the Fire District experienced an uneventful month, which included two structure fires, and a number of gas leaks and other miscellaneous calls. Chief Molbert also discussed two outside fires and noted that there were no losses associated with any of the instances. He advised that the Fire District's holiday party is scheduled for next Tuesday. Chief Molbert also noted that the District is in the process of implementing new software intended to better track response times, noting that it is a large project. He also stated that the union will be adopting a family and providing gifts on the 23rd. Chief Molbert also noted that he will begin preparing a list of excess vehicles for disposal. In closing, Chief Molbert presented Chairman Isom with a plaque in recognition of his years of service to the Fire District.

5. **Public Comment.**

- a) Randy Virgil commented on the current status of Fire District stations and his concern with his perception that the Fire District lacks direction and that his businesses are impacted by this directly.
- b) Ucon Fire Chief Scott Noman thanked Chairman Isom for his service and noted that the City of Ucon benefited directly from his service.
- c) Shannon Kinghorn expressed her continued interest in renting the Fire District's grange facility and questioned whether she would be able to rent said facility.

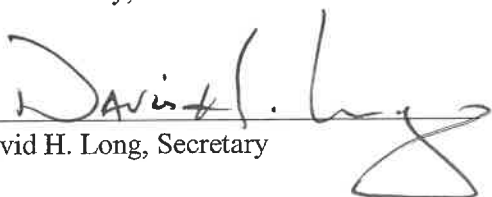
6. **Adjournment.** There being no further business to come before the Board of Commissioners at the meeting a motion was made to adjourn by Tyler Gebbs and seconded by David Long with unanimous approval at 1:10 p.m.

Approved the 8th day of January, 2026.


Approved by Board Chairman

ATTEST:

The undersigned, as Secretary of the Bonneville County Fire Protection District No. 1, hereby attests that the foregoing minutes were approved by a proper vote of the Board of Commissioners of the Fire Protection District on the 8th day of January, 2026.


David H. Long, Secretary

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT NO. 1
NOTICE AND AGENDA FOR MONTHLY MEETING
December 11, 2025

NOTE: This meeting will be conducted in person and by Zoom. Those joining by Zoom may connect with the following Meeting ID: 828 0482 6311 and Passcode: Fire2025. For those attending in person the number of persons permitted to attend may be limited for safety reasons. Priority for personal attendance shall be given to the five serving Fire District commissioners and other officers of the District.

Notice is hereby given that the Bonneville County Fire Protection District No. 1 ("Fire District") will hold its regularly scheduled monthly meeting on Thursday, December 11, 2025, at the hour of 12:00 o'clock p.m. to be held in the conference room at Nelson Hall Parry Tucker, PLLC., located at 490 Memorial Drive, Suite 200, Idaho Falls, Idaho 83402 and by Zoom, as above mentioned. The Commissioners of the Fire District will take up the following agenda during the meeting:

1. Call to Order and Roll Call by Chairman Ralph Isom.
2. Review and approval of minutes for regular meeting held on November 13, 2025.
Action: Approve minutes of regular meeting held on 11/13/2025.
3. Review and approval of minutes for special meeting held on October 16, 2025.
Action: Approve minutes of special meeting held on 10/16/2025.
4. Review and action on December 2025 monthly bills and financial statement for preceding month (Terri Gazdik).
Action: Approve monthly bills and financial report.
5. Discussion and possible action regarding the Fire District's foregone amount of \$869.00, including consideration of whether to reserve the amount for future use and potential adoption of a resolution to that effect. Presentation of information on the Fire District's existing foregone balance and amounts available for future budgets (Terri Gazdik).
Action: Determination of whether to reserve the Fire District's foregone amount of \$869.00 and, if so, direct the execution of a resolution reserving said amount for future use.
6. Discussion and Reports from District Operations Officer, Fire Chiefs, and legal counsel, including:
 - a. Operations Officer Richard Fowler, or his designee:
 - (1) General operations report.
 - (2) Discussion regarding regular meeting date, time, and location for calendar year 2026 and possible designation of regular meeting date, time, and location for calendar year 2026.
Possible Action: Designation of regular meeting date, time, and location for calendar year 2026.
 - (3) Discussion and possible action to consider tenant's request to terminate lease agreement of grange building early.
Possible Action: Grant tenant's request for early termination of grange lease agreement.
 - (4) Possible presentation of proposal to lease the Fire District's grange facility by Shannon Kinghorn and possible discussion on said proposal. The Board may consider directing Fire District's legal counsel to prepare a lease agreement and authorizing Communications Officer Richard Fowler to execute said lease agreement on behalf of the Fire District.
Possible Action: Direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated

entity) and authorize Richard Fowler to execute said lease agreement on behalf of the Fire District.

- b. Interim Chief Paul Radford, report regarding Idaho Falls Fire Department activity and needs.
 - c. Chief Jonathan Molbert, report regarding Ammon Area fire responses activity and needs.
7. Patron and community comments (limited to 5 minutes each)
8. **Summary of Action Items:**
- (a) Approval of November 13, 2025, regular meeting minutes.
 - (b) Approval of October 16, 2025, special meeting minutes.
 - (c) Approval of monthly bills and financial report.
 - (d) Approval to reserve the Fire District's foregone amount of \$869.00 and, if so approved, direct the execution of a resolution reserving the amount for future use.
 - (e) Possible action to designate regular meeting date, time, and location for calendar year 2026.
 - (f) Possible action to grant tenant's request for early termination of grange lease agreement.
 - (g) Possible action to direct legal counsel to prepare a lease agreement for the grange facility with Shannon Kinghorn (or her designated entity) and authorization for Richard Fowler to execute said lease agreement on behalf of the Fire District.
9. Recess/Adjournment.

Bonneville County Fire Protection District No. 1, Derik M. Nielsen, Dana Kirkham, David H. Long, Ralph Isom, and Tyler Gebbs,
Commissioners.


Bonneville County Fire Protection District #1
Summary of Accounts Payable
December 11, 2025

Vendor	Purchase	Invoice Date	Due Date	Invoice Amount	Net Amt Due
Nelson Hall Parry Tucker PA	Nov stmt	11/30/25	Upon receipt	2,196.00	2,196.00
Cooper Norman	Inv 196975	10/31/25	Upon receipt	6,955.00	6,955.00
Rocky Mountain Power	S 55th	11/21/25	pd online	109.67	109.67
	2137 S Ammon	12/09/25	pd online	586.48	586.48
	3575 Brookfield	12/09/25	pd online	192.13	192.13
Intermountain Gas	144 S 55th W	12/03/25	pd online	276.91	276.91
	2137 S Ammon	12/03/25	pd online	431.34	431.34
	3575 Brookfield Lane	12/03/25	pd online	51.55	51.55
Cardmember Services	#4788 Berg	12/08/25	Upon receipt	-	-
	#0216 Fowler	12/08/25	Upon receipt	182.88	182.88
	#5644 - Molbert	12/08/25	Upon receipt	3,016.28	3,016.28
	#8458 - Banda	12/08/25	Upon receipt	49.54	49.54
	#0879- Norman	12/08/25	Upon receipt	210.21	210.21
Allied Business Solutions	AR584190	12/05/25	Upon receipt	27.07	27.07
ALSCO	LBLA2631892	11/19/25	Upon receipt	221.92	221.92
Bonneville Co Tax Collector	Inv 14630,100223	11/15/25	Upon receipt	1,587.50	1,587.50
BPA Health	Inv 610110	12/01/25	Upon receipt	78.75	78.75
City of Ammon	Fuel 11298	12/02/25	Upon receipt	814.50	814.50
	2137 S Ammon Rd - utilities	11/30/25	Upon receipt	234.50	234.50
	3575 Brookfield - utilities	11/30/25	Upon receipt	114.87	114.87
D & L Cleaners	10/31 stmt	11/30/25	Upon receipt	14.50	14.50
ISFCA	2026 membershipe	11/04/25	Upon receipt	1,000.00	1,000.00
LN Curtis	Inv 1011501, 1010997	11/19,11/18	Upon receipt	1,773.16	1,773.16
New Sweden Irrigation District	Inv 1051	11/01/25	Upon receipt	150.00	150.00
O'Reilly	Inv 3832-338844	11/18/25	Upon receipt	15.42	15.42
Pristine Supply	Inv PS20869	11/20/25	Upon receipt	139.98	139.98
Yellowstone Lumber	Inv 2511-158944,2511-157924	11/17 & 11/24	Upon receipt	327.79	327.79
WEX	Nov stmt	11/30/25	Upon receipt	70.54	70.54
Total				20,828.49	20,828.49

Financial Institution	Amount	Current Interest Rate
Idaho Central Credit Union	matures 4/14/2026	304,330.81 4.91%
Frontier Credit Union	matures 4/14/2026	273,697.91 4.18%
Mountain America Federal Credit Union	matures 9/20/2026	335,954.55 4.89%
Westmark	matures 10/8/26	304,147.95 3.94%
Citizens Community Bank/Glacier	matures 5/27/2026	298,768.91 3.50%
Lookout CU	matures 2/14/26	290,467.15 4.07%
Bank of Commerce CD #1003	matures 5/11/26	314,351.59 3.74%
Connections CU CD	matures 6/13/26	304,459.37 4.16%
DL Evans	matures 4/30/2026	289,513.49 4.18%
LGIP		4,250,671.12 4.11%
Stifel		559,552.28 3.50%
Connections savings		31.37
Frontier savings		8.50
Idaho Central Credit Union Savings		25.00
Mountain America Federal Credit Union		1.00
Westmark Savings		25.28
Lookout Credit Union savings		25.70
Lookout Credit Union savings		25.08
Bank of Commerce savings		50,651.06 0.45%
Bank of Commerce		72,987.79
TOTAL		7,649,695.91

Fiscal year	2025-2026
City of Idaho Falls payments	
Due	
October	x 454,561.88
January	454,561.88
April	454,561.88
July	454,561.88
Total	1,818,247.52

Authorization to pay bills



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BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1

12/10/25

Profit & Loss Budget vs. Actual

Accrual Basis

October through November 2025

	Oct - Nov 25	Budget	\$ Over Budget	% of Budget
Income				
400 · Tax Revenues	114,605.53	104,999.00	9,606.53	109.1%
430 · Interest Income	30,219.91	45,833.30	-15,613.39	65.9%
440 · Miscellaneous Income	10,264.47	6,660.00	3,604.47	154.1%
450 · Contract Fire Revenue	16,755.40	0.00	16,755.40	100.0%
Total Income	171,845.31	157,492.30	14,353.01	109.1%
Expense				
500 · Advertising				
501 · Public Relations - Ammon	842.51	0.00	842.51	100.0%
502 · Fire Prevention - Ammon	111.83	0.00	111.83	100.0%
500 · Advertising - Other	0.00	1,660.00	-1,660.00	0.0%
Total 500 · Advertising	954.34	1,660.00	-705.66	57.5%
510 · Audit Fees	0.00	3,340.00	-3,340.00	0.0%
520 · Vehicle and Travel				
521 · Auto Fuel & Oil	2,544.50	4,160.00	-1,615.50	61.2%
522 · Travel	204.12	0.00	204.12	100.0%
523 · Contract Fire-Fuel & Travel	4,290.76	0.00	4,290.76	100.0%
Total 520 · Vehicle and Travel	7,039.38	4,160.00	2,879.38	169.2%
530 · Building & Grounds Maintenance				
531 · Building Maint/Operations	2,058.93	0.00	2,058.93	100.0%
530 · Building & Grounds Maintenance - Other	1,442.39	3,340.00	-1,897.61	43.2%
Total 530 · Building & Grounds Maintenance	3,501.32	3,340.00	161.32	104.8%
540 · Equipment Maintenance				
541 · Equipment Repair & Maint	800.63	0.00	800.63	100.0%
542 · Vehicle Repair & Maint	1,968.62	0.00	1,968.62	100.0%
540 · Equipment Maintenance - Other	0.00	11,121.50	-11,121.50	0.0%
Total 540 · Equipment Maintenance	2,769.25	11,121.50	-8,352.25	24.9%
550 · Capital Outlay	0.00	10,160.00	-10,160.00	0.0%
560 · Commissioners(wage, tax, Persi)	26,919.32	20,000.00	6,919.32	134.6%
570 · Computer Support & Equip				
571 · IT - Computer Support & Equip	7,307.82	0.00	7,307.82	100.0%
570 · Computer Support & Equip - Other	0.00	9,670.00	-9,670.00	0.0%
Total 570 · Computer Support & Equip	7,307.82	9,670.00	-2,362.18	75.6%
580 · Property Insurance	0.00	6,670.00	-6,670.00	0.0%
590 · Training & Safety				
591 · Training & Certification	321.25	0.00	321.25	100.0%
590 · Training & Safety - Other	0.00	3,000.00	-3,000.00	0.0%
Total 590 · Training & Safety	321.25	3,000.00	-2,678.75	10.7%
600 · Workmens Compensation	0.00	11,330.00	-11,330.00	0.0%
610 · Dues & Subscriptions	1,110.00	500.00	610.00	222.0%
620 · Legal Costs	7,125.35	13,660.00	-6,534.65	52.2%
630 · Accounting Costs	11,805.00	10,500.00	1,305.00	112.4%
640 · Supplies and Miscellaneous				
641 · Supplies				
641.01 · Department Supplies	1,811.55	0.00	1,811.55	100.0%
641.02 · Office Supplies/Expense	95.13	0.00	95.13	100.0%
641.03 · Custodial Supplies	541.87	0.00	541.87	100.0%
641 · Supplies - Other	973.55	0.00	973.55	100.0%
Total 641 · Supplies	3,422.10	0.00	3,422.10	100.0%
643 · Clothing & Uniforms	2,844.70	0.00	2,844.70	100.0%
646 · Postage - Ammon	31.01	0.00	31.01	100.0%

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12/10/25

Accrual Basis

BONNEVILLE COUNTY FIRE PROTECTION DISTRICT #1**Profit & Loss Budget vs. Actual**

October through November 2025

	Oct - Nov 25	Budget	\$ Over Budget	% of Budget
647 · Taxes & Licenses	1,737.50	0.00	1,737.50	100.0%
640 · Supplies and Miscellaneous - Other	0.00	12,500.00	-12,500.00	0.0%
Total 640 · Supplies and Miscellaneous	8,035.31	12,500.00	-4,464.69	64.3%
650 · Utilities	3,294.07	5,160.00	-1,865.93	63.8%
660 · Payroll, Benefits, & Taxes	466,095.33	376,840.00	89,255.33	123.7%
700.00 · Payments - City of Idaho Falls	454,561.88	454,562.00	-0.12	100.0%
Total Expense	1,000,839.62	958,173.50	42,666.12	104.5%
Net Income	-828,994.31	-800,681.20	-28,313.11	103.5%